

MEETING:	Full Council
DATE:	Thursday, 26 November 2015
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Personal Interests

To receive any declarations of interest of a personal nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 5 - 14*)

To approve as a correct record the minutes of the meeting of the Council held on 24th September, 2015.

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 10.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. Police and Crime Panel - 11th September, 2015 (*Pages 15 - 26*)

7. Police and Crime Panel - 16th October, 2015 (*Pages 27 - 34*)

8. Sheffield City Region Combined Authority - 14th September, 2015 (*Pages 35 - 42*)

9. Sheffield City Region Combined Authority - 26th October, 2015 (*Pages 43 - 50*)

10. South Yorkshire Fire and Rescue Authority - 21st September, 2015 (*Pages 51 - 58*)

11. South Yorkshire Fire and Rescue Authority - 19th October, 2015 (*Pages 59 - 64*)

12. South Yorkshire Pensions Authority - 1st October, 2015 (*Pages 65 - 74*)

Minutes of the Regulatory Boards

13. Planning Regulatory Board - 29th September, 2015 (*Pages 75 - 76*)
14. Planning Regulatory Board - 27th October, 2015 (*Pages 77 - 82*)
15. General Licensing Regulatory Board - 28th October, 2015 (*Pages 83 - 86*)
16. Statutory Licensing Regulatory Board - 28th October, 2015 (*Pages 87 - 88*)
17. Statutory Licensing Sub-Committee - 23rd September, 2015 (*Pages 89 - 90*)
18. General Licensing Panel - Various (*Pages 91 - 94*)
19. Appeals, Awards and Standards - Various (*Pages 95 - 96*)

Minutes of the Health and Wellbeing Board

20. Health and Wellbeing Board - 13th October, 2015 (*Pages 97 - 100*)

Minutes of the Scrutiny Committees

21. Overview and Scrutiny Committee - 6th October, 2015 (*Pages 101 - 112*)
22. Safeguarding Scrutiny Committee - 10th November, 2015 (to follow)

Minutes of the Area Councils

23. Dearne Area Council - 14th September, 2015 (*Pages 113 - 118*)
24. North Area Council - 21st September, 2015 (*Pages 119 - 124*)
25. North East Area Council - 1st October, 2015 (*Pages 125 - 130*)
26. Penistone Area Council - 22nd October, 2015 (*Pages 131 - 134*)
27. South Area Council - 23rd October, 2015 (*Pages 135 - 140*)
28. Central Area Council - 9th November, 2015 (*Pages 141 - 146*)

Recommendations to Council

All reports detailed below are subject to Cabinet recommendation and are available to download from the Council's website. The Cabinet Spokesperson for

the Service in question will respond to any comments or amendments concerning these minutes.

29. Proposed Sale by the Council as Trustee of Carlton Park House, Carlton
(Cab.21.10.2015/6)

RECOMMENDATION TO COUNCIL:-

- (i) that, subject to the statutory procedures under the Charities Act 2011 being complied with and the consent of the Coal Industry Social Welfare Organisation (CISWO), the Council in its capacity as Trustee of the Miners' Recreation or Pleasure Ground, Carlton approves the sale of Carlton Park House;
- (ii) that the Director of Finance, Assets and Information Services, on behalf of the Council as Trustee, dispose of Carlton Park House by way of either auction or private treaty sale, as directed by the independent surveyor acting for the Council as Trustee, to achieve best value;
- (iii) that the Director of Legal and Governance be granted delegated authority to address any representations made by the general public to the proposal on behalf of the Council as Trustee and to conclude the necessary legal documentation relating to the disposal of the property;
- (iv) that the Director of Legal and Governance be granted delegated authority to make a recommendation to the Charity Commission to conclude the decision of the capital receipt between the Council as Trustee and CISWO, that the share of the capital receipt from the sale passed to CISWO be used in accordance with the Trust's Governing Documents and that the share retained by the Council be applied towards improvements for the benefit of the remainder of the park, in accordance with CISWO's requirements and any directions made by the Charity Commission, and that until settlement is concluded that the Council as Trustee hold the capital receipt in a separate account; and
- (v) that once the division of the capital receipt is settled between the Council as Trustee and CISWO, approval be granted for the Service Director Stronger, Safer and Healthier Communities (Park Services) to use the proceeds in accordance with CISWO's requirements and any directions made by the Charity Commission.

30. Barnsley's Framework for Safeguarding Children and Adults (Cab.4.11.2015/10)

RECOMMENDATION TO COUNCIL:-

- (i) that the current arrangements for safeguarding children in the Borough, as set out in the report now submitted, be noted;
- (ii) that the current arrangements for safeguarding vulnerable adults in the Borough, including the progress made in implementing the relevant provisions of The Care Act (2014) be noted;

- (iii) that the approach to non-statutory safeguarding enquiries, as outlined in page 7, paragraphs 12.5 – 12.8 of the report, be endorsed; and
- (iv) that an All Members Information Briefing on the evolving safeguarding landscape be scheduled during 2015-16.

Minutes of the Cabinet Meetings

- 31.** Cabinet Meeting - 23rd September, 2015 (*Pages 147 - 152*)
- 32.** Cabinet Meeting - 7th October, 2015 (*Pages 153 - 156*)
- 33.** Cabinet Meeting - 21st October, 2015 (*Pages 157 - 160*)
- 34.** Cabinet Meeting - 4th November, 2015 (*Pages 161 - 164*)

(NB. No Cabinet decisions have been called in from these meetings)

Schedule of Declarations - copy attached



Diana Terris
Chief Executive

Wednesday, 18 November 2015

MEETING:	Full Council
DATE:	Thursday, 24 September 2015
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Mathers)

- Central Ward - Councillors D. Birkinshaw, Bruff and M. Dyson
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillors Coates, Markham and Saunders
- Darton East Ward - Councillors Duerden, Miller and Spence
- Darton West Ward - Councillors Howard
- Dearne North Ward - Councillors Gollick and Worton
- Dearne South Ward - Councillors Brook and Noble
- Dodworth Ward - Councillors P. Birkinshaw, J. Carr and Riggs
- Hoyland Milton Ward - Councillors Franklin, Shepherd and Stowe
- Kingstone Ward - Councillors D. Green, Mitchell and Williams
- Monk Bretton Ward - Councillors S. Green
- North East Ward - Councillors Ennis, Hampson and Higginbottom
- Old Town Ward - Councillors Cherryholme, Davies and Grundy
- Penistone East Ward - Councillors Barnard, Hand-Davis and Wilson
- Penistone West Ward - Councillors Griffin and Millner
- Rockingham Ward - Councillors Andrews BEM, Dures and Lamb
- Royston Ward - Councillors Cheetham, Clements and Makinson
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors K. Dyson and Johnson
- Wombwell Ward - Councillors Frost, Morgan and R. Wraith
- Worsbrough Ward - Councillors G. Carr, Clarke and Pourali

65. Councillor A Gollick

The Mayor and Members of the Council welcomed Councillor A Gollick (Dearne North Ward) to this her first meeting of the Council following her election on the 27th August, 2015.

66. Declarations of Personal Interests

Councillors Ennis and Hampson declared a non-pecuniary interest in Minute No 92 'Brierley Town Council Abolition – Community Governance Review' being Council Tax Payers to that Council.

Councillor Williams declared a non-pecuniary interest in Minute No 9 'Central Area Council minutes of the meeting held on the 7th September, 2015' insofar as the discussion related to the YMCA as he was involved with this organisation.

67. Suspension of Standing Orders

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that Standing Order 13 (5) of the Council be suspended in respect of Minute 68 only insofar as it relates to restrictions on Members speaking more than once.

68. External Annual Governance Report - Presentation

Mr J Cornett, representing KPMG, the Authority's External Auditor made a presentation on the External Audit Annual Governance Report 2014/15.

The following points were noted:

- An unqualified opinion was given on the financial statements, on the use of resources and Whole of Government Accounts.
- The Accounts and working papers had been produced to a high standard with only one significant amendment which was in connection with a reclassification and there was no impact on the reported outturn or net assets
- The Finance Team of the Authority had dealt with all queries efficiently and professionally
- All audit risks had been mitigated
- The Annual Governance Statement complied with CIPFA Guidance and was consistent with other information published
- There were no recommendations raised in prior years to address in 2014/15 and there were no new recommendations to consider
- The Value for Money Risks had been mitigated
- The Local Government Landscape was changing and the Auditor would, as part of the 2015/16 risk assessment, consider all issues arising both from a potential Financial Statement risk or Value for Money risk

Members asked to place on record their thanks and appreciation for the work of the External Auditors and also to the work of those staff within the Finance Directorate and within Internal Audit, who had contributed to the Annual Governance Report.

69. Audit Committee Minutes - 18th September, 2015

Moved by Councillor Barnard – Seconded by Councillor Clements; and

RESOLVED that the minutes not submitted of the proceedings of the Audit Committee held on the 18th September, 2015 be received.

70. External Audit Annual Governance Report 2014/15

Moved by Councillor Franklin – Seconded by Councillor Clements; and

RESOLVED

- (i) That the External Auditor's Annual Governance Report 2014/15 be approved;
- (ii) That the findings on the effectiveness of the Council's internal controls and the conclusions on the Council's arrangements for securing Value for Money be noted; and
- (iii) That the findings from the audit work in relation to the 2015/16 financial statements be noted and accordingly, the final accounts 2015/16 be approved.

71. Final Annual Governance Statement 2014/15

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the final Annual Governance Statement 2014/15 be approved and adopted.

72. Minutes

The minutes of the meeting held on 30th July, 2015 were taken as read and signed by the Chair as a correct record.

73. Communications

Yorkshire in Bloom Competition

The Director of Legal and Governance, on behalf of the Chief Executive, reported that Barnsley had topped this year's Yorkshire in Bloom Competition scooping a huge 16 awards including Category Winner for Barnsley Town Centre with other Gold Awards going to:

- Barnsley Hospice
- Elsecar Park and Nature Reserve
- Churchfields Peace Gardens
- Carlton Marsh Nature Reserve
- Friends of Locke Park
- Friends of Monk Bretton Park and
- Oxspring Primary School

It was the first time the Barnsley had won the Category Winner award, which looked at what floral and green space opportunities were in the town and cities they visited and how both the residents and business communities were getting involved to enhance and promote their town centre for its residents and visitors.

As well as praising the high standard of colour and floral quality and displays depicting local anniversaries, the judges had also noted that the town had started to promote and market its historic founders and build on local history of the area. The hard work and determination of friends and volunteer groups across the borough had also been praised.

Jo Birch, Parks Supervisor, was present in the Council Chamber this morning.

Councillor Platts, Cabinet Spokesperson for Communities also asked to place on record her thanks and appreciation for the hard work and dedication to all staff, volunteers, businesses, school children, community groups and other organisations involved in these projects and who helped in any way. Some truly spectacular presentations had been produced throughout the area and thanks were extended to all concerned but especially the Town Centre Team in achieving the Category Winner for the Town Centre. The team comprised, in addition to Jo Birch, the gardeners John Huntingdon, Sylvia Dyson and Kevin Bamforth.

Councillor Bruff, Cabinet Spokesperson for People (Safeguarding) in reiterating the comments made reference to the Churchfield Peace Gardens which were within her ward area which had not only won a Gold award this year but also one last year as well. This she felt demonstrated the exceptional work of those involved and particularly the volunteers as just prior to the judging some plants had been stolen which had required some very quick replanting.

The Mayor and Members of the Council expressed, in the usual manner, their congratulations to all involved in these excellent achievements.

74. Questions by Elected Members

The Director of Legal and Governance, on behalf of the Chief Executive reported on a question received from Councillor Davies in accordance with Standing Order No 11.

Allegations of Bullying

'If the Authority does not record allegations of bullying amongst staff as stated by the Director of Legal and Governance, how can it claim that 'bullying does not take place' have any credibility?'

Councillor Sir Steve Houghton CBE (Leader of the Council) responded by stating that the well being of all employees was of paramount importance to all Elected Members. There were formal procedures to address concerns raised with regard to bullying which may be raised by employees of the Council and addressed through the Authority's grievance procedure and the Dignity at Work policies. Through these procedures any concerns with regard to such behaviour, which everyone recognised was unacceptable, could be properly investigated and appropriate action taken. The existence of robust and transparent procedures of this nature should provide

reassurance to Elected Members and employees alike that such concerns, should they arise, could and would be properly addressed. Employees should have no concerns in using these procedures but for additional reassurance the existence of the Council's Whistleblowing Policy offered protection as under the Public Disclosure Act 2013 any concerns raised through this procedure would qualify as protected disclosures. Employees would be protected against any adverse action taken as a result of having raised concerns with their employer.

The Leader urged that any employee who had concerns about inappropriate behaviour or bullying to raise these concerns through the proper procedures. They could be assured that these would be properly investigated. Likewise, if any Elected Member had evidence of such concerns it was both their responsibility and indeed their duty to provide this evidence to Senior Management so that appropriate could again be taken.

Councillor Davies asked, as a supplementary question, whether or not the Leader of the Council could confirm whether more than £100,000 been paid in regard to grievance procedures to staff who had left the service of the Authority.

Councillor Sir Steve Houghton CBE, in responding, stated that he was not in a position to confirm that so he would ask officers to investigate this matter and provide Councillor Davies with a direct response in due course.

75. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Director of Legal and Governance, on behalf of the Chief Executive, reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

76. Police and Crime Panel - 29th June, 2015

RESOLVED that the minutes be noted.

77. South Yorkshire Fire and Rescue Authority - 27th July, 2015

RESOLVED that the minutes be noted.

78. Sheffield City Region Combined Authority - 3rd August, 2015

RESOLVED that the minutes be noted.

79. General Licensing Panel - 21st July, 2015

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Ennis; and

RESOLVED that the details of the proceedings of the General Licensing Panel held on 21st July, 2015 together with its decision be received.

80. Planning Regulatory Board - 28th July, 2015

Moved by Councillor D Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 28th July, 2015 be received.

81. Appeals, Awards and Standards - 3rd September, 2015

Moved by Councillor Leech – Seconded by Councillor Shepherd; and

RESOLVED that the details of the Appeals, Awards and Standards Regulatory Board Panel held on the 3rd September, 2015 together with its decision be received.

82. General Licensing Regulatory Board - 9th September, 2015

Moved by Councillor C Wraith MBE – Seconded by Councillor Tattersall; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board held on the 9th September, 2015 be received.

83. Health and Wellbeing Board - 11th August, 2015

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on 11th August, 2015 be received.

84. Overview and Scrutiny Committee - 1st September, 2015

Moved by Councillor Ennis – Seconded by Councillor Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on 1st September, 2015 be received.

85. Safeguarding Scrutiny Committee - 15th September, 2015

Moved by Councillor C Wraith MBE – Seconded by Councillor Worton; and

RESOLVED that the minutes now submitted of the proceedings of the Children's Services Scrutiny Committee held on 15th September, 2015 be received.

86. Dearne Area Council - 27th July, 2015

Moved by Councillor Noble – Seconded by Councillor Worton; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on 27th July, 2015 be received.

87. North Area Council - 27th July, 2015

Moved by Councillor Leech – Seconded by Councillor Cherryholme; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on 27th July, 2015 be received.

88. North East Area Council - 30th July, 2015

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on 30th July, 2015 be received.

89. Penistone Area Council - 3rd September, 2015

Moved by Councillor Barnard – Seconded by Councillor Griffin; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on 3rd September, 2015 be received.

90. South Area Council - 4th September, 2015

Moved by Councillor Stowe - Seconded by Councillor Frost; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on 4th September, 2015 be received.

91. Central Area Council - 7th September, 2015

Moved by Councillor D. Green - Seconded by Councillor Pourali; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on 7th September, 2015 be received.

92. Brierley Town Council Abolition - Community Governance Review

The joint report of the Director of Legal and Governance and Director of Finance, Assets and Information Services on the next steps in the making of an order for the abolition of Brierley Town Council was:

Moved by Councillor Franklin – Seconded by Councillor Howard; and

RESOLVED

- (i) That the Director of Legal and Governance be authorised to take the necessary steps to complete an order for the abolition of Brierley Town Council and the Civil Parish of Brierley to be effective from 1st April, 2016;
- (ii) That officers continue to work with Brierley Town Council on the transfer of assets and liabilities to Barnsley MBC in line with the timetable for abolition;
- (iii) That the continuation by Barnsley MBC of any discretionary services provided by Brierley Town Council be on the basis that this is cost neutral to Barnsley MBC; and
- (iv) That any costs that will fall to Barnsley MBC from the abolition of the Town Council that are not attributable to discretionary service provision be considered under Budgetary Procedures 2016/17

93. Appointment to Overview and Scrutiny Committee and Planning Regulatory Board

Moved by Councillor Howard – Seconded by Councillor Griffin; and

RESOLVED that Councillor Gollick be appointed to the Overview and Scrutiny Committee and to the Planning Regulatory Board.

94. Proposal to Increase Member Representation on the Member Development Working Party (Cab.29.7.2015/6)

Moved by Councillor Howard – Seconded by Councillor Griffin; and

RESOLVED

- (i) That approval be given to increase representation on the Member Development Working Party from 7 to 10 Members; and
- (ii) That the additional Members include the Cabinet Support Member without Portfolio (Councillor Griffin) and Councillors Clements and Riggs.

95. Appointment to Outside Bodies - Shaw Lands Trust (Cab.26.8.2015/6)

Moved by Councillor Howard – Seconded by Councillor Griffin; and

RESOLVED that approval be given to the appointment of Mr S Henshaw and Councillor Hayward as Trustees to the Shaw Lands Trust for a three year term.

96. Proposed Amendments to Appeals Against Dismissal (Cab.9.9.2015/10)

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews; and

RESOLVED

- (i) That with effect from 1st October, 2015, the requirement for appeals against dismissal to be heard by a panel of Elected Members, as set out in the report submitted, be ceased;
- (ii) That with effect from 1st October, 2015, appeals against dismissal from employment should be heard by a panel of officers consisting of the Director of Legal and Governance; the Director of Human Resources, Performance and Communications; together with an Executive Director who has no prior involvement with the appeal to be considered;
- (iii) That appeals against dismissal of the Chief Executive Officer, Monitoring Officer or Section 151 Officer be dealt with in accordance with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015; and
- (iv) That these arrangements be reviewed after 12 months operation.

97. Cabinet Meeting - 29th July, 2015

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet held on the 29th July, 2015 be received.

98. Cabinet Meeting - 26th August, 2015

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet held on the 26th August, 2015 be received.

99. Cabinet Meeting - 9th September, 2015

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the Cabinet Meeting held on 9th September, 2015 be received.

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Chair

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**POLICE AND CRIME PANEL
11th September, 2015**

Present:-

Barnsley Metropolitan Borough Council

Councillor M. Dyson
Councillor R. Frost

Doncaster Metropolitan Borough Council

Councillor A. Jones
Councillor C. McGuinness

Rotherham Metropolitan Borough Council

Councillor C. Vines
Councillor E. Wallis

Sheffield City Council

Councillor J. Armstrong
Councillor I. Bowler (**Chair**)
Councillor J. Campbell
Councillor J. Otten

Co-opted Member

Mr. Alan Carter

F11. QUESTIONS FROM MEMBERS OF THE PUBLIC

11.1 A member of the public asked the following question:-

“As a layman and member of the public I have been led to believe and had the understanding that the police force as a whole was free of external influences with its mandate with respect to monitory, commercial political etc. influences. That is principal objectives were to “keep the peace” and “maintain the law” within society.

If you accept the above in principal could you explain why we are displaying on police cars the flag of a national organisation I believe within South Yorkshire only.”

11.2 Due to this question being of an operational nature, it was a matter for the Police Force and the Police Commissioner. The Chair had made the Commissioner aware of question and would respond direct to the member of the public.

Action:- That the response to the question be reported to the next meeting.

11.3 A member of the public asked the following questions:-

“(a) Please provide an update on the appointment of an additional independent member.

(b) Please add contact details on the agenda for submission of public questions e.g. e-mail address. There was also nothing mentioned on the agenda page that the meeting is to be webcast and extremely difficult to find out where you could access it.

(c) It is difficult to find details of public meetings on the Police and Crime Commissioner’s website e.g. dates, times, venues etc. Please clarify. In particular, 1 issue that was not mentioned were PACT meetings. These were agreed a few years ago to have local meetings with local Police Officers and various officers for members of the public to ask questions. We asked questions on this to the previous Police and Crime Commissioner and he did support them. They do still exist but not very well publicised so the public did not know when and where they were held.

(d) Your website has a Police and Crime Panel Sub-Committee which last met on 7th July, 2014. Please confirm if this still exists and if so who are its members and what is its function.”

11.4 With regard to question (a), the Chair reported that interviews were to take place later that day with, hopefully, an announcement being made as to the newly appointed independent member the week beginning 14th September.

11.5 With regard to question (b), the Chair agreed that it should be clear as to how a member of the public could submit a question.

Action:- That Officers include on the agenda page details of how to submit a question together with a link to the webcast – Immediate.

11.6 With regard to question (c), the Commissioner stated that he attended a number of public meetings by invitation; his Office would have to look at whether it was appropriate for them to be included on the OPCC’s website due to them not being meetings they had organised.

There was some confusion around PACT meetings in that they were Partners and Communities Together and not “Police” and should include the local authority, the Health Service etc. Police engagement at such meetings was currently under review with the Commissioner due to receive a report very shortly with the aim of ensuring attendance at meetings that were the most productive.

11.7 With regard to question (d), the Chair reported that there was a provision for a Sub-Committee of the Panel to be established to look at complaints. The Sub-Committee would consist of 3 Panel members and be convened as and when required. This would be clearer when the Complaints Procedure was refreshed.

F12. MINUTES OF THE PREVIOUS MEETING HELD ON 29TH JUNE, 2015

12.1 Consideration was given to the minutes of the previous meeting of the South Yorkshire Police and Crime panel held on 29th June, 2015.

Action: That the minutes of the previous meeting held on 29th June, 2015, be approved for signature by the Chair.

12.2 Arising from Minute No. 3.2 (focussed scrutiny), the Chair proposed that an item be included on a future agenda looking at public engagement by the Commissioner.

Action:- That a briefing be prepared by the Police and Crime Commissioner highlighting current engagement to enable the Panel to discuss current activities and recommend any additions or changes in engagement work.

12.3 Arising from Minute No. 3.3 (independent co-optee Panel member), it was noted that interviews were to take place later that day.

12.4 Arising from Minute Nos. 4.4 (visit to Atlas Court), possible dates were now available for the visit of 22nd, 23rd and 28th October, 2015.

Action:- Deborah Fellowes, Scrutiny Manager, to circulate dates to Panel members and co-ordinate the responses – Immediate

12.5 Arising from Minute No. 5.4 and 5.5 (Performance Framework), the Chair proposed that a workshop training session be held in advance of the October Panel to discuss performance monitoring, the measures that the Panel would be looking at in the Commissioner's Performance Framework and how they could be effectively scrutinised. A report would be then given to the meeting.

Action:- That arrangements be made for a workshop session to be held in advance of the October Panel meeting – Deborah Fellowes, Scrutiny Manager – Immediate

12.6 Arising from Minute No. 6.4 (Capital Programme), although there was inclusion in the budget monitoring report, a more detailed report on the Capital Programme specifically was required.

Action:- That the OPCC submit a detailed Capital Programme report to the next Panel meeting

12.7 Arising from Minute Nos. 7.5 and 7.6 (Complaints Procedure), it was noted that due to holidays/absences, the report had not been included on the agenda.

Action:- That the revised Complaints Procedure be submitted to the October Panel meeting – Stuart Fletcher, Legal Adviser

F13. BUDGET MONITORING - FIRST QUARTER 2015/16

13.1 Consideration was given to a report of the Chief Finance Officer relating to the budget monitoring for the first quarter of the 2015/16 financial year.

13.2 The PCC had approved a net revenue budget of £240M for 2015/16. This was the amount financed by Government grant and Council Tax income. The precept set by the PCC represented an increase of 1.95%; the level of Government grant fell by 4.7% compared to the amount for 2014/15.

13.3 Currently the budget monitoring was forecasting an approximate £3.8M overspend. The most significant issues behind the projected overspend were:-

- Costs of Police Officers, Police staff and Police pensions – forecast underspend of £6M partially offset by the cost of severance payments forecast to amount to approximately £3M
- Costs associated with the investigation of child sexual exploitation allegations – potential overspend of approximately £7M
- Provision of National Police Air Service – forecast to exceed budget by £0.7M
- Hillsborough Inquests costs – currently exceeded grant funding by approximately £0.4M
- Financial Reserves

13.4 South Yorkshire was dealing with a set of challenges and difficulties not experienced by any single force or Police and Crime Commissioner elsewhere in England and Wales. There were considerable uncertainties that could mean that the final outturn for 2015/16 was significantly different from that currently forecast.

13.5 Decisions of the Home Secretary in respect of Special Grant applications submitted by the Police and Crime Commissioner would be crucial in providing a degree of certainty about funding but would not be known until later in the year. Also the use of a “1% rule” may only have a marginal impact on the final outturn.

13.6 There were indications that the level of Government funding for Policing could be cut by up to 8% per annum from April 2016 as a result of the 2016/18 Finance Settlement due to be announced in December, 2015. This was greater than the 5% reduction assumed in the Medium Term Financial Strategy. If this were to be the case, there would likely be one-off costs that would require funding in 2016/17 from reserves including the potential for further severance/redundancy costs.

13.7 Dr. Billings, Police and Crime Commissioner, placed on record his thanks to the Home Secretary who had listened to the additional representations that had been made and had increased the amount she was prepared to give South Yorkshire for the first 2 years of the Hillsborough Inquiry. Although the Special Grant for the reimbursement of costs incurred in 2015/16 had been limited to £1M, she had also said she would be prepared to listen when applications were made for Special Grant funding.

13.8 Issues raised following the presentation included:-

- The new local policing model was being rolled out across South Yorkshire, following the pilot in Doncaster from which there would be lessons to be learnt, and the whole culture of the Police Force had to change. The new model brought together all uniformed Officers, Neighbourhood Teams and Response Officers together into one team requiring them to have a local neighbourhood focus and manage all matters within their own local policing team working to a common shift pattern. There would be new technology used which would enable them to stay in the neighbourhoods longer rather than having to go back to the Police Station. It would remove a lot of Officer costs but overall numbers were falling so all had to be managed carefully. This was one of the consequences of the continuing pattern of austerity and the fact that the Police was no longer a protected service with difficult choices having to be made. It was a coincidence that at the same time as South Yorkshire was moving to the new policing model it also had to reduce numbers.
- There had to be a move away from thinking about the four areas of South Yorkshire but 1 Police Force that responded to the needs wherever they were with the resources deployed appropriately.
- Based on the information available at the present time, the £11M Insurance Reserve set aside for potential Child Sexual Exploitation claims was at the correct level. However, it would be kept under review and revised accordingly.
- Members of staff, including civilians, had had to submit an expression of interest in redundancy. In order to minimise the impact on the 2016/17 revenue budget, given the very difficult nature of the challenges to be faced, it was considered to make the cost self-financing for the 2015/16 financial year. Two rates of redundancy

payment had been looked at and the enhanced rate selected due to the urgency. Not all expressions of interest had been successful.

- Hillsborough – a cost review exercise had been commissioned by the Commissioner of the law firms involved as well as auditors to look at the charges. The OPCC had been satisfied, as well as the auditors, that everything charged was legitimate and reasonable given the level of the Inquiry process. Once that external assurance had been received the Home Office had agreed to release funding. The eight Officers concerned had approached their own solicitors through their own staff associations. The Chief Constable's costs were separate and he secured his own representation and liaised with the Commissioner.
- Posts not being filled and the possible loss of expertise in particular areas was always a problem for the management for any organisation when downsizing. This was an operational matter for the Chief Constable.
- The Commissioner and Chief Constable had issued a joint statement calling for an end to the recent right wing protests that had taken place in Rotherham. Rotherham in particular was being hit on a frequent basis and at huge cost to the Force and highly disruptive to the people of Rotherham. The Force was seeking specialist legal advice to explore all options around the protests. The Home Secretary had recently stated that she would provide some of the costs to cover the EDL marches for the last year but would be subject to the 1% rule. £148,000 had been received but, given the difficult financial position faced by the Home Office and the Special Grant funding, it was unlikely that further grant money would be received particularly when there were the issues associated with the Hillsborough Inquiry. There may be potential funding towards the end of the financial year but would be dependent upon underspends elsewhere in the Home Office.
- Due to it being so early in the current financial year, the £3.7M projected overspend did not reflect the actions that had been taken by managers or the OPCC to bring expenditure back into line with budget. It was hoped that the position would improve but there was a range of very difficult issues that made the accurate forecast of the outturn position very difficult. South Yorkshire was facing a very difficult scenario financially for the next few years and could be much worse given the Spending Review.

Action: That the Panel note the projected financial position on the revenue budgets

Action: That the OPCC submit a report as soon as possible on the costs associated with the Hillsborough Inquiry to enable a full understanding of the actions being taken in an attempt to mitigate any future impact on the Police budget

Action: That the OPCC submit the Capital Programme to the October Panel meeting.

Action:- That the OPCC submit a report to the October Panel meeting on the 2 different redundancy payment rates and the rationale for choosing the enhanced scheme.

F14. ANNUAL REPORT

14.1 In accordance with the requirements of the Police Reform and Social Responsibility Act (2011), Dr. Billings, Police and Crime Commissioner, presented his draft 2014/15 annual report setting out how he had exercised his statutory functions as well as an overview of the work undertaken by the South Yorkshire Police Authority of its statutory functions between April, 2014 and March, 2015.

14.2 The main purpose of the report was to highlight performance against the functions of a Police and Crime Commissioner as set out in the Act and to demonstrate performance against the key objectives set out in the Police and Crime Plan.

14.3 It should be noted that the report included the following priority areas of the previous Police and Crime Commissioner:-

- Reduce Crime and Anti-Social Behaviour
- Protect Vulnerable People
- Improve Visible Policing

together with Dr. Billing's priorities for 2015/16 which were:-

- Protecting Vulnerable People
- Tackling Crime and Anti-Social Behaviour
- Enabling Fair Treatment

14.4 The reporting year was another very difficult year for all public services and Policing was not immune from the further significant cuts made by Central Government. The reduction in Government funding and the Service finding ways of running the service more efficiently had had the combined effect of £50M of cashable savings since 2007/08.

14.5 The Police and Crime Commissioner invited comments on the annual report and responded as follows:-

- The term anti-social behaviour covered a wide range of activity some of which may be the responsibility of the local authority. It was hoped that the new local policing teams would be better at managing certain aspects of anti-social behaviour working with other parent organisations, however, it had to be recognised that unless the Police engaged with those other partner organisation and brought the public with them, then some aspects of ASB would continue.
- Until publication of the Jay report, the scale of the problem had not been understood. A lot of work had taken place on changing the understanding in South Yorkshire Police, training Officers and co-locating Officers concerned with CSE with other professionals.
- Prosecution cases were being put together and would be taken to trial later in the year. However, it had to be recognised that some of the victims had been abused whilst quite young and were now in their late 20s/older and had new lives, partners and children. Some of them wanted to go to trial and bring the perpetrators to justice whilst others did not; some co-operated with the Police in bringing cases to trial and some did not; some victims and survivors were strong now but it was not known how they would be when they went to Court.
- A Victim, Survivor and Families Panel had been established and was helping with the training of Police Officers.
- Discussion would take place with the Chair of the Independent Ethics Panel as to whether it was appropriate for a member of the Police and Crime Panel to become a co-opted member. However, care would need to be taken so as not to confuse the scrutiny function.
- A review was underway of the use of the 101 facility and the ways in which members of the public could contact the Police. Satisfaction with the service appeared to have improved but that may be due to the volume of calls having reduced. Technology and additional staff resources were being considered.
- The growth in the use of legal highs, particularly on the part of young people, was very worrying and was on the Police's radar. A publicity campaign was being considered across South Yorkshire to alert people to the dangers and raise awareness. It was not known if the drug testing in custody suites was at a standard to cope with the legal highs.
- The use of body cams by Officers was an operational matter for the Chief Constable.
- The National Crime Agency was also involved looking at historic cases of CSE. The public's frustration was understood but there was a lot of work that had not been done previously to be done from which results would follow. Individual officers were being investigated on the

whole question of CSE particularly in Rotherham. A review by Professor John Drew had been commissioned for the whole of South Yorkshire to be absolutely clear about what was happening in Barnsley, Doncaster and Sheffield as well as Rotherham.

- Approximately one hundred Police Officers had been reported to the IPCC with the results of those investigations awaited. Twenty-four had been assessed in relation as to whether their misconduct needed to be investigated. The IPCC carried out a severity assessment and assessed whether the IPCC independently investigated, supervised or managed an investigation or whether it was given back to the Force to investigate. An Officer was not necessarily suspended – the decision was taken in light of whether they were front line or on restricted duty but not always suspended if there was no risk involved; it was at the discretion of those making the severity decision. The Vice-Chair reported that she had asked the IPCC for regular updates and it was her understanding that twenty-seven Officers have been served with Misconduct Notices. Forty-one instances were being investigated in relation to those twenty-seven Officers.

Action: That any comments on the draft annual report be forwarded to the OPCC by 18th September, 2015 – Immediate

Action: That consideration be given to inviting the Chair of the Independent Ethics Panel to a future meeting to enable Panel members to gain an understanding of its work programme and forward plan

Action: That the OPCC give an update to the next meeting on Police Officers being investigated in relation to CSE

Action: That the OPCC provide an answer to Councillor Otten regarding drug testing in custody suites

F15. NATIONAL CHILD PROTECTION INSPECTION - POST INSPECTION REVIEW

15.1 Dr. Billings, Police and Crime Commissioner, presented a report outlining actions resulting from the HMIC's National Child Protection Inspection Post Inspection Review. It was noted that the review was not specifically about Child Sexual Exploitation but child protection issues in general.

15.2 As part of a rolling programme of child protection inspections of all police forces in England and Wales, HMIC had published an initial report in September, 2014, which found that South Yorkshire Police had an inconsistent approach to child protection and improvements to the care of children in custody. Following a post inspection review in April 2015, Inspectors were pleased to find:-

- Improvements to the Force's initial response when attending incidents involving children at risk
- Child protection had been prioritised and there was a strong desire to improve outcomes for children who were at risk of harm
- The Force was developing new joint working arrangements and structures to improve consistency across its four districts

However, Inspectors were concerned to find:-

- That although the Force had undertaken a review of arrangements with care homes and provided guidance to Police staff, this had not resulted in improvements in practice
- The Force was still failing to recognise risks to some children and work jointly with other agencies
- That recording practices remained poor which limited the ability of staff to make good decisions about children

15.3 In accordance with Section 55(5) of the 1996 Police Act required Police and Crime Commissioners to prepare comments on any of the HMIC's published reports that related to their Force and then publish in a manner they saw fit. Section 55(6) required a copy of the comments be sent to the Home Secretary (attached at Appendix A of the report).

15.4 Discussion ensued on the report with the following comments raised/clarified:-

- The Chief Constable had been requested to focus on all the areas highlighted in the report and to make improvements.
- The question of children's homes was a bigger issue in some districts more than others. A bigger piece of work was required giving consideration to the relationship between them and Child Sexual Exploitation trafficking etc.
- The Jay report had illustrated that a number of the vulnerable children were from children's homes as they were deemed as easy targets but it was clear that many also came from good homes with very caring parents. Agencies had to be very careful not to put all their focus onto one area. Grooming was increasingly moving from the streets to the internet which required a different response and Police Officers with different skills/training. New developments must not be lost sight of.
- The Police had not waited for the results of the investigation but had been making improvements. By the time of the report a number of the improvements required had been made.
- The Commissioner's role was to scrutinise the Police Force and ask what they were doing. It was easy for an organisation like South Yorkshire Police to become so focussed on the recent events that it

began to lose sight of what else might be happening. A learning organisation was one that did not simply focus on particular outcomes but must learn the lessons and be very careful. At the moment it should think about the general environment and context within which it was working. There was a big culture shift that had to take place not just in South Yorkshire Police but forces across the country.

Action: That the report be noted.

Action: That the OPCC feed into the workshop session the Commissioner's relationship with the Police Force, current structure, the Governance and Assurance Board and information on what reports were routinely submitted to the Commissioner.

F16. DATE OF FUTURE MEETINGS

Resolved:- That meetings of the Police and Crime Panel be held as follows:-

Friday, 16th October, 2015 .

27th November

15th January, 2016

4th March

27th May

all to be held in Rotherham Town Hall commencing at 11.00 a.m.

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POLICE AND CRIME PANEL
Friday, 16th October, 2015

Present:-

Barnsley Metropolitan Borough Council

Councillor R. Frost

Doncaster Metropolitan Borough Council

Councillor A. Jones

Councillor C. McGuinness

Rotherham Metropolitan Borough Council

Councillor C. Vines

Sheffield City Council

Councillor J. Campbell

Councillor S. Mair-Richards

Councillor J. Otten

Co-Opted Members

Mr. A. Carter

Mr. Chufungleung

F17. APPOINTMENT OF CHAIR

17.1 Due to the absence of Councillor Bowler (Chair) and Councillor Wallis (Vice-Chair), nominations were sought for the position of Chair for the meeting.

17.2 It was reported that due to the long term sickness of Councillor Bowler, Councillor Sioned Mair-Richards had been appointed by Sheffield City Council as their substitute representative.

Action: (1) That Councillor J. Campbell be appointed Chair for the meeting.

(2) That the Panel's best wishes for a speedy recovery be conveyed to Councillors Bowler and Wallis – Immediate.

(Councillor Campbell in the Chair)

The Panel welcomed Councillor Mair-Richards to her first meeting of the Panel.

F18. QUESTIONS FROM MEMBERS OF THE PUBLIC

18.1 There were no questions from the member of the public present at the meeting.

18.2 No written questions had been received.

F19. MINUTES OF THE PREVIOUS MEETING HELD ON 11TH SEPTEMBER, 2015

19.1 Consideration was given to the minutes of the previous meeting of the South Yorkshire Police and Crime Panel held on 11th September, 2015.

Action: That the minutes of the previous meeting held on 11th September, 2015, be approved for signature by the Chair.

19.2 Arising from Minute No. 11.2, Deborah Fellowes, Scrutiny Manager, reported that the questioner had received a detailed response from Dr. Billings, Police and Crime Commissioner. A summary of the response was as follows:-

“The flag is the rainbow flag which has been an internationally recognised symbol of the Lesbian and Gay community since 1978. Each marked Police vehicle has been displaying a window sticker in the front of the vehicle that can be easily seen by the public for a number of years. It is hoped that by seeing this symbol being openly displayed on the vehicle that will instil confidence in member of the public to make contact and report homophobic incidents. In doing so this will enable South Yorkshire Police to ensure the appropriate support services are offered to those involved”.

Arising from Minute No. 12.4 (visit to Atlas Court), it was noted that the visit would take place on either 23rd or 28th October, 2015.

Action: Deborah Fellowes to finalise arrangements and notify Panel members as soon as possible – Immediate.

Arising from Minute No. 14 (Annual Report), Councillor Vines reported that the Police and Crime Commissioner had agreed to meet residents to discuss anti-social behaviour.

F20. RECRUITMENT OF INDEPENDENT CO-OPTEE

20.1 Deborah Fellowes, Scrutiny Manager, reported on the recruitment process that had taken place for a replacement independent co-opted member to achieve a full complement of Panel members.

20.1 The Police Reform and Social Responsibility Act 2011 required that the Panel, when co-opting members, must ensure that the co-opted members had the skills, knowledge and experience necessary for the Panel to discharge its functions effectively. The majority of candidates were strong contenders for the position but it was felt that the best candidate was Stephen Chufungleung who brought the most appropriate mix of skills and abilities to complement those of the existing Panel members.

Action: That Mr. Stephen Chufungleung be appointed as an independent co-opted member for a term of four years commencing 16th October, 2015, until September, 2019.

Stephen was welcomed to the meeting.

F21. CAPITAL PROGRAMME

21.1 Further to Minute No. 12.6 of the previous meeting, Dr. Billings, Police and Crime Commissioner, presented the 2015/16 Capital Programme which was approved in February, 2015, in the sum of £27.4M with further planned spending of approximately £29M from April, 2017 to March, 2020.

21.2 There were more than sixty schemes included in the Programme the management of which was delegated to the Chief Constable.

21.3 Since the original Programme was approved, there had been further additions as a result of further external funding and an assessment of the position at the end of 2014/15. The revised Capital Programme amounted to £27.5M for 2015/16.

21.4 Officers within the Force had provided forecasts of the anticipated level of spending in the current financial year. The overall forecast Capital outturn amounted to £24.8M, a forecast variation of £2.6M to the end of the year. The majority (£1.7M) was expected to slip into the following financial year. The full detailed position was set out in Appendix A of the report submitted.

21.5 Issues arising from presentation of the report included:-

- The proposed joint provision in Maltby for both the Fire Service and the Police was the start of an excellent collaboration, saving money for both parties and making better use of the building. All was on track with no problems or issues
- The level of borrowing, compared with previous years, was much higher due to the strategy of moving away from using reserve funds and using borrowing given the current low interest rates
- Regular reports were given to the Governance and Assurance Board and a strategic monthly planning meeting both of which considered reports relating to the Capital Programme. Due to the collaboration with Humberside Police, there was a Joint Collaboration Board to bring the infrastructure together particularly around IT projects. The Chief Finance and Commissioning Officer had commissioned an internal audit review to ensure awareness of any potential for slippage given the savings proposals and plans in place. The internal audit report would be available shortly

Action: That the project Capital outturn for 2015/16 be noted.

F22. ENGAGEMENT STRATEGY

22.1 Further to Minute No. 12.2 of the previous meeting, Dr. Billings, Police and Crime Commissioner, presented the Engagement and Communications Strategy which demonstrated how the Office of the Police and Crime Commissioner (OPCC) would engage and communicate with victims and the wider community and stakeholders.

22.2 Communication and engagement with the public and stakeholders was essential in order to understand what the priorities were and to ensure that their views were an integral part of the Police and Crime Commissioner's decision making process. It was also vital to increase public trust and confidence in policing.

22.3 There were numerous ways in which the OPCC currently engaged with the public (as set out in Section 4.3 of the Communications and Engagement Strategy) and would continually strive to seek out new ways of engaging and communicating with many different groups and sections of the community to ensure the processes were as inclusive as possible.

22.4 Throughout the Strategy, it was made clear the commitment to:-

- Be open, accessible, transparent, accountable and responsive
- Gather views and involve the community in setting police and crime priorities and commissioning services
- Inform the community of performance, how they had influenced priorities, how the OPCC held South Yorkshire Police to account and how the public could access services

22.5 A programme of engagement opportunities within the community was being established where members of the public could speak to the Police and Crime Commissioner (PCC) and members of the Engagement Team at a variety of venues. These would be promoted widely within the communities.

22.6 A section of the PCC's website was currently being developed which would provide information on all engagement activity undertaken since the PCC came into office and would then be updated on a weekly basis.

22.7 As part of the statutory duty to hold the Chief Constable to account on South Yorkshire Police's engagement activity with local communities, a full review of PACT (Partners & Communities Together) meetings had taken place. A set of recommendations had been agreed to improve the way the meetings worked and would be rebranded as "Community Safety Meetings" forging closer links with partner organisations to provide a more community-based focus. Work on this was currently ongoing with the Local Policing Teams and engagement with partners to establish the new meetings in the New Year. In those areas where PACT was working well there would be no change to the current format other than the name

change; in other not successful areas the existing PACTs may be merged with other established community meetings.

22.8 Issues arising from presentation of the report included:-

- Although the list of community groups, organisations and individuals the Police and Crime Commissioner had engaged with did not specifically mention an older person's group, almost every group had retired people in attendance. However, the Commissioner would look at engineering an invitation to meetings in that sector
- The OPCC had been kept informed of the progress of the South Yorkshire Devolution Deal but no more than that; the Police did not feature in the Devolution document
- A meeting with the Fire Authority, Fire Chief Officers and the Commissioner to talk about collaboration and efficiencies had been convened prior to the Government announcement of potentially PCCs running the Fire Service and replacing Fire Authorities. The Home Office consultation ran until 23rd October

Action: That the Communication and Engagement Strategy and the Police and Crime Commissioner's commitment to engagement activity be noted.

F23. FINANCE REPORT - OPTIONS FOR REDUNDANCY PAYMENT SCHEMES

24.1 In accordance with Minute No. 13 of the previous meeting, Dr. Billings, Police and Crime Commissioner, presented a report on the Voluntary Enhanced Redundancy Scheme together with details of the redundancy rates.

24.2 Savings and/or additional income of up to £17M had been required in order to balance the 2015/16 budget with a similar amount required for 2016/17. With the majority of the Force costs being employee costs, it was estimated that up to 300 staff posts would be lost over the said period.

24.3 Neither the Force or Commissioner had a budget for redundancy costs, therefore, in order to make the redundancy costs self-financing, the majority of the staff posts to be lost needed to be removed by July, 2015.

24.4 In line with statutory redundancy conditions, the Enhanced Voluntary Redundancy Scheme was only open to employees of the Chief Constable or Police and Crime Commissioner with 2 years' service or over (including those on Fixed Term contracts). The granting of any voluntary enhanced redundancy remained purely at the discretion of the organisation and, therefore, there was no right to severance or early retirement under the scheme.

24.5 The Chief Constable and Police and Crime Commissioner had power, in law, to enhance the statutory redundancy payments of any employee who had 2 or more years relevant service.

24.6 The basis for calculation of a week's pay had been the employee's actual weekly salary without reference to the statutory maximum (£475 per week).

24.7 The number of weeks' service had been enhanced by a factor of 2 subject to a maximum of 60 week's pay.

24.8 The Force had released 25 staff on VER in 2014 and 151 in 2015 costing a total of £3.4M at an average cost of £19,359 per individual. Had the same individuals been made compulsorily redundant it would have cost £3.1M, however, additional costs would have then been incurred due to the length of time compulsory redundancies would have taken to implement. Based on the 176 individuals, compulsory redundancy would have added a further £0.9M salary costs.

24.9 The VER scheme had allowed the Force to achieve the required reductions in staffing levels relatively quickly with no legal challenges.

Issues arising from presentation of the report included:-

- Not everyone who had applied had been successful due to service requirements
- Police Officers could not be made redundant therefore the VER option had only applied to 1 part of the workforce. Service provision had to be managed properly and sensibly

Action: That the report be noted.

F24. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972 (contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime and information relating to the financial affairs of particular persons).

F25. THE FUNDING OF HILLSBOROUGH LEGAL COSTS

23.1 Further to Minute No. 13, Dr. Billings, Police and Crime Commissioner, presented further information on the Police and Crime Commissioner's funding of legal costs relating to the Hillsborough Inquests.

23.2 The Commissioner was keen to remain neutral throughout and not comment on the inquests' process. The Coroner had issued a directive while the inquest proceedings were active for the purpose of the Contempt of Court Act 1981.

Discussion ensued on the report with a number of issues raised which Dr. Billings and the Office of the Police and Crime Commissioner responded to.

Action: That the report be noted.

Action: That the Panel be kept informed of any further developments.

F26. DATE OF NEXT MEETING

Action: That a further meeting be held on Friday, 27th November, 2015, commencing at 11.00 a.m.

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SHEFFIELD CITY REGION COMBINED AUTHORITY

THE AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2015

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Mary Dooley, Bolsover DC
Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Mayor Ros Jones, Doncaster MBC
Councillor Chris Read, Rotherham MBC
Councillor Lewis Rose OBE, Derbyshire Dales DC

Karl Battersby, Rotherham MBC
Joe Battye, Derbyshire CC
Fiona Boden, Sheffield City Region Executive Team
Huw Bowen, Chesterfield BC
Dorcas Bunton, Derbyshire Dales DC
Simon Dennis, KPMG
Julie Kenny CBE, Rotherham MBC
Garry Kirk, BMBC
John Mothersole, Sheffield CC
Jo Miller, Doncaster MBC
Ben Still, SCR Executive Team
Sue Sunderland, KPMG
Gareth Sutton, Sheffield CC / SCR
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor A Syrett, J Newman, A Frosdick and S Manzie

1 APOLOGIES

Members' apologies noted as above

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that no agenda items require voting rights to be confirmed on non-constituent Members.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

At item 21 (IEB Business Case Recommendations), as Leaders of their respective sponsoring Authorities Cllr Houghton declared an interest in decisions concerning M1 J36 Phase 1 Hoyland and Cllr Burrows declared an interest in decisions concerning the Seymour Link Road.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS AND PUBLIC QUESTIONS

None.

9 MINUTES OF THE MEETING HELD ON 3RD AUGUST 2015

RESOLVED: that the minutes of the meeting of the Combined Authority, held on 3rd August, are agreed to be an accurate record

10 SCR COMBINED AUTHORITY STATEMENT OF ACCOUNTS 2014/15 AND ANNUAL GOVERNANCE STATEMENT

A report was presented to communicate to Members relevant matters arising from the external audit of the 2014/15 Statement of Accounts and, in acknowledging these findings, to request that approval is given for the Chair of the meeting to conclude the audit by signing the Statement of Accounts and the Letter of Management Representations.

To assist Members with their consideration of this matter, on behalf of the S.151 officer, G Sutton provided Members with a comprehensive overview of the approval processes the Combined Authority needs to adhere to in deliberating and signing off the group accounts.

The presentation explained the complexities of the CA and where accounting rules are the same as or differ from those relating to a local authority.

Further information covered the organisations contained under the umbrella of the CA Financial Group, the structure of the accounts, timescales and key approval milestones, the revenue outturn position and a number of key financial highlights regarding 2014/15.

G Sutton agreed to circulate a copy of the presentation.

The external auditor, S. Sunderland (KPMG), presented Members with the Report to Those Charged with Good Governance (ISA260) 2014/15 and informed Members that the external audit has not made any material changes to the unaudited accounts. It was noted that the quality of the presented accounts is better than last year's. It was noted that the Combined Authority is classified as an 'other Local Government Body' and as such does not receive an explicit value for money conclusion.

The external Auditor acknowledged that this is the first year of the Authority's existence. As a consequence, the Authority did not have a fully functioning governance framework in place during the year. It was agreed that this position is adequately disclosed in the Annual Governance Statement which sets out the key areas to be addressed in 2015/16, specifically to: establish a Code of Corporate Governance; establish a robust risk management process; establish a performance management framework; review the operation of South Yorkshire ITA Properties Ltd and recover the data processing performance of the pension fund following the implementation of new software.

The External Auditor also recognised that the Authority does not have a Medium Term Financial Plan, currently relying on a single year budget. A plan is starting to be developed now that the Authority has the necessary clarity about its structure, work streams, remit and resources going forward.

It was agreed that the Annual Governance Statement correctly recognises the current status of 'transition' towards new arrangements. The External Auditor encouraged Members and officers to ensure the transition continues in a timely manner and produces all expected supporting protocols and documentation. It was noted that these requirements will be captured in the forthcoming Auditor's Opinion.

The Chair and Members requested that their thanks to all internal and external officers engaged with the production of the annual accounts and the Annual Governance Statement be recorded.

RESOLVED, that the Combined Authority Leaders:

1. Accept the Report to those Charged with Governance (ISA260) 2014/15.

2. Agree that following the above acceptance, the Chair of the Leaders' Meeting may provide signature to the Letter of Management Representations attached at Annex B in order to conclude the audit;
3. Approve the attached Statement of Accounts for 2014/15 and agree that the Chair of the meeting may provide signature to the Statement of Accounts.

11 SCR COMBINED AUTHORITY ISA260 (KPMG)

Matters addressed under agenda item 10.

12 SOUTH YORKSHIRE PASSENGER TRANSPORT PENSION FUND ISA260 (KPMG)

Matters addressed under agenda item 10.

13 SCC LETTER OF REPRESENTATION

Matters addressed under agenda item 10.

14 TREASURY OUTTURN REPORT 2014/15

A paper was represented to provide Members with a compliance report for the CA's Treasury Management activity during financial year 2014/15

It was noted that the report highlights an increase in debt associated with the £72.9m grant award to SYPTE that will significantly increase the amount of revenue reserves available to support sustainable SY transport levy reductions

The paper also highlighted investment activity which struggled against the budget income target due to the challenging operating environment

The paper reported compliance against all parameters, bar a breach on an investment counterparty limit in early 2014 that has previously been reported to members.

RESOLVED, that the Combined Authority Members note the Treasury performance and compliance with the parameters laid out in the 2014/15 Treasury Management Strategy.

15 2016/17 BUDGET SETTING: SCR BUDGET AND BUSINESS PLAN PROCESS

A paper was presented setting out the engagement plan for the CA's revenue budgets. These budgets comprise of the CA/SYPTE budget that culminates in the SY transport levy; and the CA/LEP budget that will determine subscription on the CA partners.

Members were reminded that the CA is required to agree a budget for its SY transport activity in order to set the SY Transport Levy by the statutory deadline of 16th February. This budget will need to be agreed by the 1st February CA Leaders'

meeting. Equally, the CA also needs to set a budget for its CA/LEP economic development activity. This budget is approved distinctly to the transport budget because it encompasses pan-regional activity, and is funded separately to SY transport activity.

It was noted that this budget will determine subscriptions for the CA partners, and will need to be agreed by the 14th March CA Leaders' meeting.

RESOLVED, that the Combined Authority Members note the proposed reporting routes.

16 SCR Q1 REVENUE BUDGET & CAPITAL PROGRAMME

Members were presented with the SCR Q1 Revenue Budget and Capital Programme update.

It was noted that the CA's non-programme revenue budget at quarter 1 shows a forecast overspend on SY transport activity, and a small forecast underspend on CA/LEP economic development activity.

The report provided an explanation of the situation.

RESOLVED, that the Combined Authority Members

1. Note the revenue budget position at Q1
2. Note the capital programme position at Q1
3. Note the financial positions of the regional activity managed by partners on behalf of the CA.

17 ESIF - SUSTAINABLE URBAN DEVELOPMENT PLAN

A paper was presented to provide Members with an update on the progress of the ESIF Programme and raises the following issues to be considered:

It was noted that a response is required to the invitation to establish a €10.5m Sustainable Urban Development (SUD) within the SCR. This will require the development and submission of a SUD strategy and the creation of a new governance regime to oversee the delivery of the activity. Whilst the benefits of the SUD are seen as relatively limited given the scale of funding involved it is seen as an important step in the devolution process for the SCR and the role of the Combined Authority in that process.

Members were advised that the original ESIF Strategy was developed 2 years ago since which time the SEP has been completed and a number of deals struck with Government. Using up to date intelligence there is an opportunity to revisit the ESIF allocations to ensure they align with the final version of the SEP and current SCR priorities.

RESOLVED, that the Combined Authority Members:

1. Agree that the SCR Combined Authority be the Intermediate Body for ESIF purposes in respect of the SCR ITI/SUD.
2. Agree to delegate the approval and submission of the final ITI/SUD Strategy to the Executive Director of the Combined Authority in consultation with the Chair of the Combined Authority and Legal Officer and subject to endorsement of SCR ESIF Committee.
3. Agree to delegate completion of the written Agreements with DCLG in respect of the ITI/SUD to the Executive Director of the Combined Authority in consultation with the Chair and Legal Officer.
4. Agree to delegate the Selection of Operations (projects) associated with the SUD to the Infrastructure Executive Board.
5. Agree to delegate the refresh of the SCR ESIF strategy to the to the Executive Director of the Combined Authority in consultation with the SCR ESIF Committee

18 SCR EXECUTIVE TEAM ACCOMMODATION

A report was received advising Members of work to identify and source a cost effective office location that meets the long term requirements of the SCR Executive team, whilst resolving the long-standing issue of under occupancy of the Combined Authority owned Broad Street West and the financial implications of this on the Combined Authority.

It was noted that following a call for proposals from across the city region two options for hosting the SCR Executive Team were put forward: Doncaster MBC Civic Building and Broad Street West, Sheffield, both of which were appraised in a detailed report (summarised at Annex A to the report).

It was noted that a report recommending proceeding with a decision to fit out and move the SCR Executive team to Floor 1 of Broad Street West was approved by CEX on 3rd September 2015, with a subsequent recommendation that the decision be escalated to the Combined Authority for endorsement.

RESOLVED, that the Combined Authority Members:

1. Approve the decision to proceed with the option to fit out and move the SCR Executive team to Floor 1 of Broad Street West on the basis that this option:
2. Note that this represents the cheapest option for the CA over a 10 year period
3. Note that this provides the opportunity to fully address the accommodation needs of the SCR Executive Team through the creation of self-sustained facilities
4. Note that this would be an efficient and cost effective means of addressing the long-term problem for the CA of under-occupancy at Board Street West by

aligning the need to rationalise SCR Executive accommodation with investment in Floor 1 of BSW

19 SCR DEVOLUTION UPDATE

The Chair advised Members that the on 4th September, the Sheffield City Region Combined Authority and Local Enterprise Partnership submitted to Government proposals for an economic devolution deal, in line with the deadline for such proposals set by the Chancellor of the Exchequer in the Summer Budget announcements in July 2015.

It was stressed that this submission constitutes the commencement of a period of intense negotiations with government regarding the scale and scope of any potential deal

It was noted that the Sheffield City Region's ambition at this stage is to agree a wholly economic deal that will provide the tools required to deliver the Strategic Economic Plan.

20 SCR AUDIT COMMITTEE - CHANGES TO TERMS OF REFERENCE

A paper was presented detailing the proposed, revised Terms of Reference for the SCR CA Audit Committee.

It was noted that in its original drafting, the Sheffield City Region Combined Authority Constitution was written on the understanding that the SCR would have an Audit Committee and that this Committee would undertake all functions akin to a Local Authority Audit Committee.

However, subsequent consideration has refined this position and following internal consideration, supported by informal negotiation with the External Audit, it has since been decided that 'it would be wrong conceptually and in principle for the Audit Committee to be treated as the body "charged with governance", in respect of approving the accounts of the Combined Authority, when none of the Audit Committee Members are Members of the Combined Authority itself.

Whilst this responsibility therefore rests with the Combined Authority, a further important matter of consideration has recognised that whilst the Combined Authority Members are "charged with governance", as Leaders of their respective districts they may not have the time to give audit related matters the attention they deserve and have therefore been keen to promote the Audit Committee (on which the majority of the district's Chairs of Audit are represented) having the responsibility to make recommendations to the Combined Authority. It is therefore proposed that a number of 'challenge-related' functions remain delegated to the Audit Committee.

RESOLVED, that the Combined Authority Members:

1. Agree the revised Terms of Reference for the SCR CA Audit Committee

2. Note that the Combined Authority itself remains the body 'charged with Governance'.
3. Note that the SCR CA Constitution will be amended accordingly.

21 IEB BUSINESS CASE RECOMMENDATIONS

A paper was presented setting out the recommendations of the Infrastructure Executive Board for M1 J36 Phase 1 Hoyland and Seymour Link Road, noting that both schemes are seeking to move to full approval.

See item 6 for Members' declarations.

Cllr Burrows took the Chair as Members took a decision on the M1 J36 Phase 1 Hoyland scheme. Cllr Houghton did not participate.

Cllr Burrows did not participate as Members took a decision on the Seymour Link Road.

RESOLVED, that the Combined Authority Members:

1. Agree the recommendation from the IEB on M1 J36 Phase 1 Hoyland.
2. Agree the recommendation from the IEB on Seymour Link Road.

22 MINUTES OF THE SCR CA TRANSPORT COMMITTEE - 1ST SEPTEMBER 2015

The minutes of the SCR CA Transport Committee, held on 1st September 2015, were received for information.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

THE AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 26 OCTOBER 2015

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Mayor Ros Jones, Doncaster MBC

Ruth Adams, SCR Executive Team
Fiona Boden, SCR Executive Team
James Newman, SCR Local Enterprise Partnership
Huw Bowen, Chesterfield BC
Andrew Frosdick, Monitoring Officer
Stella Manzie CBE, Rotherham MBC
Julie Kenny CBE, Rotherham MBC
John Mothersole, Sheffield CC
Scott Cardwell, Doncaster MBC
Andrew Shirt, Joint Authorities Governance Unit
Andrew Gates, SCR Executive Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Martin McCarthy, Deputy Monitoring Officer

Apologies for absence were received from Councillor A Syrett, Councillor S Greaves,
Councillor L Rose, B Still, C Tyler and E Walker

1 APOLOGIES

Members' apologies were noted as above.

2 ANNOUNCEMENTS

No announcements were noted.

3 URGENT ITEMS

The Chair explained that he had agreed to accept one urgent item, namely a paper entitled 'Interim Director General – SYPTE: Employment Situation'. The special circumstances being to allow consideration of the Authority at the earliest opportunity, due to it relating to a staffing situation; noting that it would be unreasonable to delay a decision until the next meeting.

It was agreed that the paper would be taken at item 18 on the agenda and considered in the absence of the public and press.

The Chair also agreed to consider agenda item 11 'Appointment of Executive Director – SYPTE' in the absence of the public and press, due to this report being connected with the urgent item. This report would now be taken at item 19 on today's agenda.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That the following items of business be considered in the absence of the public and press:

Item 18 – Interim Director General – SYPTE: Employment Situation; and
Item 19 - Appointment of Executive Director – SYPTE.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that no agenda items required voting rights to be confirmed by non-constituent Members.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Read declared an interest at agenda item 14 'Skill, Employment and Education Board Update' in relation to a decision of the Board to approve the Skills Capital mandate for RCAT Higher Skills Centre to progress to the outline business case. In the absence of the Leader, this decision would need ratifying by the Combined Authority.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS/PUBLIC QUESTIONS

No petitions were received.

The Chair informed Members that three questions had been received from Mr Nigel Slack, Sheffield for Democracy.

Mr Slack asked the Combined Authority:

1. At item 10 on the agenda, the background report suggests that all nine Councils in the City Region will be required to endorse this proposed agreement.

Reading the deal itself would suggest that only the Metro Councils, as Constituent Members, are required to agree the deal, particularly that part of the deal concerning the 'Elected Mayor'.

Will the Combined Authority clarify the exact voting requirements for each Council, constituent and non-constituent?

I understand from one of the Senior Civil Servants involved that the 'Cities' Bill which will enable this deal allows that, if one Council opposes this deal, they can be forced to accept the majority decision, but that if two Councils oppose it, the deal fails.

Can the Combined Authority clarify whether this is the case for all nine Councils or just the four Metros?

Councillor Sir Steve Houghton CBE replied:

Under the Bill as drafted, it is the constituent Councils and the Combined Authority who must make a proposal for a Mayoral Order or consent to an Order if made proactively by the Secretary of State. Therefore, the Combined Authority will need to vote on the matter as well as the four South Yorkshire Districts and that means that the issue would arise whether or not the constituent members would want to give voting rights to the non-constituent members. It was explained that this was a matter of discretion, and at this stage, the support of the non-constituent authorities within the Combined Authority when the issue is voted upon would not be required. However, given that the deal is a City Region level deal, the Combined Authority would seek endorsement from all nine members of the Combined Authority.

It was highlighted that the Deal was subject to consultation.

2. Item 10's report also comments on 'consultation'. In Sheffield we have been assured that this will be extensive and detailed, but is unlikely to start before the Autumn Statement/Spending Review.

Can the Combined Authority comment on the detail of the timescale from this point onwards, including length of the consultation period, length of further negotiations and any proposed decision date for individual Councils, and

whether their deliberations will be considered by the Combined Authority before a final decision is arrived at?

Councillor Sir Steve Houghton CBE replied:

The Combined Authority would be endorsing the 'heads of terms' document at today's meeting which set out the terms of a proposed agreement between Government and the Leaders of the Sheffield City Region to devolve a range of powers and responsibilities to the Sheffield City Region Combined Authority and a new directly elected mayor, subject to consultation.

It had been agreed that a programme of consultation and engagement within the City Region with local businesses and residents would commence on 16 November for a period of 5 weeks. Throughout January to March 2016, local authorities in the City Region would be formally ratifying the Deal at their Full Council meetings. Formal Combined Authority endorsement would take place during March 2016, with the implementation of the Deal from 1st April 2016.

3. Can the Combined Authority assure the public that the next draft of the 'deal' will be written with less openness to interpretation? Thinking particularly of Paragraph 4* which, as currently drafted suggests a Mayoral veto on Combined Authority voting.

**Paragraph 4 - Proposals for decision by the Combined Authority may be put forward by the Mayor or any Cabinet Member. The Mayor will have one vote as will other voting members. Any questions that are to be decided by the Combined Authority are to be decided by a majority of the members present and voting, subject to that majority including the vote of the Mayor, unless otherwise set out in legislation, or specifically delegated through the Authority's Constitution.*

Councillor Sir Steve Houghton CBE replied:

Yes, I can confirm that the proposed deal document is written in non-technical language and is effectively a 'heads of terms' document, reflecting where we currently are at this point in the process. However, subject to the consultation process any future order would be very precise and would be underpinned by a refreshed constitution.

In relation to paragraph 4, it was confirmed that all the dynamics between the Mayor and the Combined Authority would be subject to further debate and discussion over the forthcoming months. There was certainly no intention to give the Mayor a kind of veto over the Combined Authority's decision making.

9 MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2015

RESOLVED – That the minutes of the meeting of the Combined Authority held on 14 September 2015 be agreed as an accurate record of the meeting.

10 DEVOLUTION - ENDORSEMENT OF PROPOSED DEAL DOCUMENT AND NEXT STEPS

A report was presented informing Members that on the 4th September, the Sheffield City Region Combined Authority and Local Enterprise Partnership submitted to Government proposals for an economic Devolution Deal, in line with the deadline for such proposals set by the Chancellor of the Exchequer in the Summer Budget announcements in July 2015.

On 2 October the SCR agreed a proposed Deal for the devolution of powers from Government to the City Region. This represented the next steps forward for the City Region in securing additional devolved powers, freedoms, flexibilities and funding from Government.

Agreement of the proposed Deal was subject to a number of issues, including undertaking public consultation and local authorities ratifying this Agreement.

Members were informed that the next step in progressing the Deal would involve joint working and activity from both the Sheffield City Region and Government. A detailed paper on the implementation would be brought to a future meeting.

RESOLVED - That the Combined Authority endorse the proposed SCR Devolution Deal between the City Region and Government.

11 APPOINTMENT OF EXECUTIVE DIRECTOR - SYPTE

RESOLVED – That Combined Authority Members agreed to consider the Appointment of Executive Director – SYPTE report in the absence of the public and press. Please refer to minute 19.

12 BUSINESS GROWTH EXECUTIVE BOARD UPDATE

A paper was submitted providing Members with a summary of progress and decisions made by the Business Growth Executive Board at their meeting held on 6 October 2015.

Members noted that the Board had focussed its attention on the Growth Hub implementation with a detailed paper being presented by the new Head of Growth Hub setting out key work streams in place and progress on full implementation.

The Board also considered and approved, subject to some recommended changes, the Business Growth section of the Combined Authority's Business Plan for 2015/16.

In addition to the implementation of the Growth Hub, the Board would now consider a wider range of business growth themed activity not currently included within the delivery plan for the Growth Hub.

RESOLVED – That Combined Authority Members noted the update and endorsed the decisions made by the Board.

13 INFRASTRUCTURE EXECUTIVE BOARD UPDATE

A paper was submitted providing Members with a summary of progress made by the Infrastructure Executive Board at their meeting held on 9 October 2015.

Members noted that the final drafting of the SCR Integrated Infrastructure Plan would take place over the next 4 weeks with a view to a designed version being available at the next Combined Authority.

RESOLVED – That Combined Authority Members noted the update.

14 SKILLS, EMPLOYMENT AND EDUCATION BOARD UPDATE

A paper was presented setting out the decisions taken by the Skills, Employment and Education Board held on 10 October 2015.

Members noted the following decisions taken by the Board:

1. Endorsed the latest version of the 2015/16 business plan for Skills Employment and Education.
2. Declined the Vulcan Aviation scheme (VAA) Skills Capital mandate and subject to SCR forward commissioning approach to offer the option to resubmit pending undertaking further work on the bid.
3. Agreed that whilst the ABR process is ongoing, there will be no proactive invitations issued for further Skills Capital bids. However, any bids received as a consequence of earlier invites will be considered in line with the SCR forward commissioning approach.
4. Approved the Enterprise Adviser Pilot outline business case and agree to recommend acceptance of a grant offer letter from the Careers and Enterprise Company for £150,000, subject to the final approval of the SCR CA s151 officer.
5. Approved the decision to approve the Enterprise Adviser Pilot full business case by written procedures.
6. Approved the Skills Bank Pilot / Programme Management outline business case and agree to recommend acceptance of a grant offer letter from the SFA for £2.7m, subject to final approval of the SCR CA s151 officer.
7. Approved the decision to approve the Skills Bank Pilot / Programme Management full business case by written procedures.

The Combined Authority ratified the following decision of the Board, due to Councillor Chris Read declaring an interest:

Approval of the Skills Capital mandate for the Rotherham College of Arts and Technology (RCAT) Higher Skills Centre to progress to the outline business case.

Proposed LGF requested £4m (40% of total scheme cost: total LGF available to skills capital from GD1 £18m).

RESOLVED – That the Combined Authority Members noted the update and endorsed the decisions taken by the Board.

15 TRANSPORT EXECUTIVE BOARD UPDATE

A paper was submitted providing Members with a summary of progress and decisions made by the Transport Executive Board (TEB) at their meeting held on 12 October 2015.

Members noted that in relation to governance, the SCR Director of Transport would engage with the LEP Chair to determine a nominee for the vacant LEP seat on the Board.

The Chair of the Transport Committee would be asked to develop options for the structure of the Transport Committee membership and present recommendations to the TEB.

The Board had approved the principle of submitting a low emissions bus bid for vehicles in Sheffield.

Mayor Jones asked if the bid could be widened to encompass the whole of the City Region. It was agreed that the SCR Director of Transport would be tasked to answer this question.

RESOLVED – That Combined Authority Members noted the update and endorsed the decisions taken by the Board.

16 HOUSING EXECUTIVE BOARD UPDATE

Members received a verbal update regarding the progress made and decisions taken by the Housing Executive Board at their meeting held on 7 October 2015.

It was noted that the Board had discussed the draft provisions within the Devolution Deal and the areas that would be of interest to the Board, including potential new borrowing powers for the SCR for non-transport as referenced in the Devolution Agreement and the specific commitment to explore a Housing Investment Fund.

The Board had received a presentation covering housing sites which were ready for development along with an update on the categorisation of priority sites.

The Board had noted the HCA's Quarter 2 performance report, and had provided comments on the draft Integrated Infrastructure Plan.

Furthermore, the Board had agreed to support the submission of a bid to the LGA for acceptance on the One Public Estate Bid Phase 3 programme.

RESOLVED – That the Combined Authority Members noted the update and endorsed the decisions taken by the Board.

17 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, and the public interest not to disclose information outweighs the public interest in disclosing it.

18 URGENT ITEM - INTERIM DIRECTOR GENERAL - SYPTE: EMPLOYMENT SITUATION

A paper was presented to address an employment situation of the current Interim Director General of the South Yorkshire Passenger Transport Executive.

RESOLVED – That Combined Authority Members approved the recommendations set out within the report.

19 APPOINTMENT OF EXECUTIVE DIRECTOR - SYPTE

A paper was presented to provide Members with a summary of the recruitment process undertaken, and the proposed appointment of an Executive Director for South Yorkshire Passenger Transport Executive (SYPTE).

RESOLVED – That Combined Authority Members:-

- i) Recommend and endorsed the appointment of Stephen Edwards as the new Executive Director – SYPTE; and
- ii) Acknowledged that a fair and equitable appointment process had been undertaken.

CHAIR

Item 10

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

21 SEPTEMBER 2015

PRESENT: Councillor J Andrews (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, A Cave, G Furniss, E Hughes,
R Munn, C Ransome, S M Richards and J Satur

M McCarthy, R Bywater, L Noble, R Winter and M McCoole
(South Yorkshire Joint Authorities)

CFO J Courtney, DCFO J Roberts and ACFO M Blunden
(South Yorkshire Fire & Rescue Service)

J Bell and F Foster (BMBC)

Apologies for absence were received from Councillor P Haith
and B Sandy

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

The Authority conveyed their condolences to B Sandy, who had recently lost her father.

M McCarthy apologised to Members for the fragmented manner in which the agenda and Audit Committee agenda had been despatched; this was due to software technicalities.

M McCarthy referred Members to the joint consultation document which had been circulated from the Home Office, CLG and the Department for Health entitled 'Enabling Closer Working Between Emergency Services'. M McCarthy recommended, due to the significance of the document, that a date be canvassed for all Members to attend a corporate planning event; the deadline for receipt of responses was 23 October.

Councillor Hughes referred to her recent induction session which she had found to be very informative. She had recently visited the Control Room, where staff had indicated that issues in relation to the computer system, for emergency and non-emergency telephone calls, had not yet been resolved.

N Carbutt, South Yorkshire Fire Brigades Union Secretary (FBU), requested to make a statement to the Authority. Councillor Andrews declared an interest and left the room, and Councillor Aktin assumed the position of Chair for the item.

N Carbutt commented that the FBU had been contacted by an overwhelming number of his members following the recent newspaper articles in the Yorkshire

Post, Barnsley Chronicle and the subsequent response by CFO Courtney via his blog. The newspaper articles detailed overtime payments made to Principal Officers for providing availability during periods of industrial action taken by FBU members in a right and justified defence of their pensions.

N Carbutt presented the following questions to the Authority:-

- 1) Were Principal Officers working under gold book terms and conditions? If so, could this Authority point out the relevant paragraphs that allow/permit additional/overtime payments to be made?
- 2) Were Principal Officers working under secondary contracts when they received these additional payments? If so, could the Authority place these in the public domain?
- 3) Were any of the additional payments made to Principal Officers pensionable? If so, could the payments be made available for public scrutiny?
- 4) At which Fire Authority meeting/other meeting were these payments sanctioned, who sanctioned them and who was present?
- 5) Could it be that as Principal Officers were in receipt of their usual salary and then received additional/overtime payments that they effectively were then paid two and a half times their remuneration for the contingency hours they gave?
- 6) Would you, as Members, be willing to refer this for external audit?

M McCarthy informed Members that when the matter came to light, the Chair of the Audit Committee had contacted the Clerk to the Authority who had agreed that the Head of Internal Audit be asked to undertake a review of the process. It was the intention to present the outcome of the review to the Audit Committee in November and this would incorporate a response to the questions posed by N Carbutt. It was deemed inappropriate to provide any further comments at this stage as it may prejudice the review.

Councillor Richards reiterated M McCarthy's comments. It was noted that the Terms of Reference/Scope for the internal audit review would be presented to the Audit Committee at the conclusion of FRA.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda Item 16 entitled 'Stronger Safer Communities Reserve Round 2' be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Ayris declared an interest at Item 10 on the agenda entitled 'New Member – Fire and Rescue Authority'.

Councillor Andrews declared an interest at Item 16 on the agenda entitled 'Stronger Safer Communities Reserve Round 2', as he was a director of one of the projects referred to.

6 REPORTS BY MEMBERS

Councillor Richards referred to a recent meeting with M Wright, Head of Asset Management, to discuss the environmental brief and estates, which had been useful. On 19 September she had visited the new Birley Moor Fire Station which was state of the art. A number of teething problems had been encountered with the traffic light system. It was hoped that an official opening would be held shortly to which Members of the Authority would be invited.

Councillor Satur reported that Councillor Atkin, R Bywater and herself had recently presented a cheque to Barnsley and Rotherham Chamber of Commerce from the Stronger Safer Communities Reserve Fund at Wentworth Woodhouse.

Councillors Atkin, Andrews and Cave had recently undertaken a visit to Maltby Fire Station.

Councillor Ransome commented that she had been working alongside S Helps, Area Manager, Head of Prevention and Protection, on the Doncaster Health Board. They would be attending an obesity workshop on 1 October, and examining the impact and assistance the Service could provide in this area. It was noted that Adwick Fire Station had opened a dementia friendly café.

Councillor Munn had visited Low Edges Fire Station on 12 September, where firefighters had held a car wash for the Firefighters' Charity. He had also visited the community allotment, looked around the close proximity crewing area and looked at future building plans for the fire station.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 27 JULY 2015

Councillor Richards queried why the costs had significantly reduced in respect of the appliance bay doors at Rivelin Fire Station.

DCFO Roberts commented that this had resulted from the first quotation received which had been for a full door replacement; upon investigation this had been deemed unnecessary.

Councillor Richards emphasised the importance of publicising the Stronger, Safer Communities Reserve results nationally, regionally and locally which had been a

great success, and she made particular reference to the Sleeping Safely (Barnsley Babies) project.

RESOLVED – That the minutes of the meeting of the Authority held on 27 July 2015 be agreed and signed by the Chair as a correct record.

10 NEW MEMBER - FIRE AND RESCUE AUTHORITY

A report of the Clerk to the Fire and Rescue Authority was submitted to inform Members of the resignation of Councillor Ross from the Fire and Rescue Authority with effect from 2 September 2015. Councillor Ross' replacement was Councillor Ayris, Liberal Democrat Member for Graves Park, who had taken up office immediately.

Councillor Andrews expressed his thanks on behalf of Members to Councillor Ross, who had been on the Fire and Rescue Authority since May 2010. Councillor Ross had been a hardworking and valuable Member of the Authority. The Authority wished him well for the future.

RESOLVED – That Members:-

- i) Noted the resignation of Councillor Ross from the Fire and Rescue Authority with effect from 2 September 2015.
- ii) Noted the nomination of Councillor Ayris to serve on the Authority with immediate effect.
- iii) Agreed that Councillor Ayris sat on the bodies set out at paragraph 3 of the report.
- iv) Nominated Councillor Munn as Lead Member for Business Continuity.

11 FRA GOVERNANCE STRUCTURE / DISSOLUTION OF WORKFORCE AND ORGANISATIONAL (WOD) BOARD

A report of the Clerk to the Fire and Rescue Authority was presented which provided Members with options for consideration in respect of the dissolution of the Workforce and Organisational (WOD) Board.

Members had previously requested that consideration be given to the role and remit of the WOD Board and Joint Liaison Forum (JLF), to determine whether there was duplication/overlap in their remit.

Staff/people and Equality and Inclusion items previously submitted to WOD Board would be included on the FRA's forward register. However, Members were informed that they could refer any item for further discussion to either Scrutiny or Stakeholder Engagement Board.

Councillor Cave suggested that in future, equality and inclusion should be a standing item on every agenda for the Fire and Rescue Authority and also the Stakeholder Engagement Board.

Councillor Atkin referred to the terms of reference for the JLF, which stated that meetings would be chaired by a Member of the Fire and Rescue Authority. Councillor Atkin had understood that an agreement had been reached for the chairmanship to be rotated on an annual basis between a Member of the Fire and Rescue Authority and a Trade Union representative.

Councillor Richards referred to the Audit Committee, which had oversight of governance. The Audit Committee would establish a small task and finish group in February/March 2016 to establish how the new governance arrangements were operating with a view to submitting a report to the Annual Meeting in June 2016.

RESOLVED – That Members approved:-

- i) The dissolution of the Workforce and Organisational Development (WOD) Board in its current form with immediate effect.
- ii) The retention of Joint Liaison Forum but with revised Terms of Reference to reference the annual rotation of the Chair.
- iii) Referral of strategic items (staff/people and Equality Inclusion) from the WOD Board work programme to Fire and Rescue Authority.
- iv) Membership of Scrutiny Board.
- v) Establishing a Task and Finish Group to undertake a short review of the Fire and Rescue Authority's existing Boards, to identify any potential gaps.
- vi) Equality and inclusion to be included as a standing item on every agenda for the Fire and Rescue Authority and the Stakeholder Engagement Board.

12 NOMINATIONS FOR SCRUTINY BOARD

A report of the Clerk to the Fire and Rescue Authority was submitted which requested the nomination of two Members to sit on the Scrutiny Board. Councillor Richards had had to step down as membership was in direct conflict with her new role as Chair of Audit Committee. Councillor Ross had left the Fire and Rescue Authority with effect from 2 September 2015.

RESOLVED – That Members nominated Councillors Cave and Ayris to sit on the Scrutiny Board.

13 AUDIT COMMITTEE ANNUAL REPORT 2014/15

A report of the Clerk to the Fire and Rescue Authority was submitted for Authority consideration and approval.

Members noted that best practice guidance recommended that Audit Committees produce an Annual Report for consideration by its full Authority.

RESOLVED – That Members considered the Annual Report of its Audit Committee and subject to any change made, agreed to publish it on the Authority's website.

14 JULY 2015 PROJECTED OUTTURN REPORT

A report of the Chief Fire Officer and Chief Executive & Clerk and Treasurer was submitted which informed Members of the projected spend for the 2015/16 financial year based on the July 2015 outturn position and any information gathered during August.

The outturn position currently projected an underspend in the region of £580,000. Members noted from the previous 2015/16 outturn report, a number of challenges that would dominate the financial year.

Councillor Atkin commented that the amounts highlighted within the report titles were confusing, as they referred to both positive and negative figures.

F Foster commented that the report would be rectified.

RESOLVED – That Members noted the contents of the report.

15 CORPORATE PERFORMANCE REPORT - QUARTER ONE - 2015/16

A report of the Chief Fire Officer and Chief Executive & Clerk and Treasurer was presented which provided Members with details of corporate performance for quarter one of 2015/16, and set out the current position for South Yorkshire Fire and Rescue's suite of Local Performance Indicators.

Members noted that in quarter one of 2015/16 there had been 23 fewer Accidental Dwelling Fires (ADFs) compared to the same quarter in 2014/15, which was almost a 13% reduction; the Service had encountered the lowest number of ADFs per 10,000 domestic properties out of the Metropolitan Fire and Rescue Services during quarter one.

Councillor Ransome referred to a number of fires which were attributable to cheaper electrical goods, and she queried what testing was undertaken by the Service.

DCFO Roberts commented that the Service did not carry out electrical testing within the home, but as part of the home safety checks, fire crew personnel would undertake an assessment of the property to ascertain how safe it was. It was noted that generally, after product recall, only 10% to 20% of the products were returned.

Councillor Ransome suggested that a letter be sent to electrical companies regarding the problem.

CFO Courtney commented that if a particular model of an appliance had shown to be the cause of a number of fires, then the Chief Fire Officers Association would approach the manufacturer to establish whether they could do something about that item. Work was undertaken nationally to identify recurring trends and to also address the problem.

Councillor Ayris referred to fires in non-domestic properties and he questioned what the Authority did to work with commercial organisations to minimise the risk of fire.

DCFO Roberts referred to the ongoing work of the Service undertaken on the Authority's behalf. The Service positively engaged with businesses to try to improve their safety knowledge of their building, and work was ongoing to provide education sessions and raise awareness around the issues. In relation to the increase in incidents, the Service continued to try to engage with every business within South Yorkshire.

Councillor Richards referred to the recent seminar for businesses in the area to look at the sprinkler systems and installation. Councillor Richards referred to special service incidents, and added that she was a member of the Sheffield Safer and Sustainable Communities Board; a plea had been made at a recent meeting for fire crews not to break down doors if there was an alternative way to gain entry into a property.

CFO Courtney commented that fire crews would only break down a door if all other ways of gaining entry had been exhausted.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Scrutinised and commented on the information presented in report.

16 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

17 STRONGER SAFER COMMUNITIES RESERVE ROUND 2

A report of the Clerk to the Fire and Rescue Authority was submitted to consider a further six projects for funding based on their revised bids.

RESOLVED – That Members:-

- i) Approved funding for the projects.
- ii) Agreed to the release of funds to projects, subject to completion of service level agreements.
- iii) Considered the use of residual funds.

CHAIR

Item 11

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

19 OCTOBER 2015

PRESENT: Councillor J Andrews (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, A Cave, P Haith, E Hughes,
R Munn, C Ransome, S M Richards and J Satur

M McCarthy, L Noble and M McCoole (South Yorkshire Joint
Authorities)

CFO J Courtney, DCFO J Roberts, ACFO M Blunden and
B Sandy (South Yorkshire Fire & Rescue Service)

A Frosdick, J Bell and F Foster (BMBC)

Apologies for absence were received from Councillor
G Furniss, R Bywater, D Cutting, I Rooth, G Kirk and
D Hanson

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Hughes referred to a recent fire station visit, where staff appeared to be wearing different colour uniforms.

ACFO Blunden commented that new shirts had been issued to firefighters and new trousers would shortly be introduced, to bring the uniform up to standard over the coming weeks.

M McCarthy reported that the Service's Stronger Safer Communities Reserve Fund (SSCR) had been shortlisted for Partnership of the Year and SYFR Communications and CFS for the Team of the Year Award at the Excellence in Fire and Emergency Awards 2015; Members would be kept updated.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillors Satur and Haith had recently attended a Leadership Essentials Fire and Rescue Programme, which had enhanced their knowledge of how other fire authorities performed.

Councillor Hughes gave thanks to the firefighters at Doncaster Fire Station for her recent visit; she queried why the turntable ladder was only available on a part time basis at the station.

CFO Courtney referred to the task undertaken over the last 4 years to reduce the establishment in line with the diminishing budget. It had been agreed that Sheffield would retain one aerial appliance on a whole time basis, due to it having the largest number of high rise buildings within South Yorkshire, and that a second aerial appliance would be located at Doncaster on a retained basis. The Authority had agreed the IRMP, which was now in the process of being implemented.

Councillor Andrews requested that Councillor Hughes be provided with statistical data around the use of the aerial appliance in the last 5 years for South Yorkshire, and in particular Doncaster.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 21 SEPTEMBER 2015

Councillor Richards commented that the outcome of the Internal Audit review in relation to the overtime payments made to Principal Officers during periods of industrial action would be presented to the Audit Committee in November. Councillor Richards would continue to keep the Members of the Audit Committee up to date.

Councillor Hughes referred to her visit to the Control Room, where staff had indicated that issues in relation to the computer system, for emergency and non-emergency telephone calls, had not yet been resolved; she had since received a response from the Service in response to her concerns, but had not yet re-visited the Control Room to establish whether the situation had improved.

10 VARIATION TO TERMS AND CONDITIONS OF EMPLOYMENT - PART-TIME FIREFIGHTERS

A report of the Director of Service Development/Deputy Chief Fire Officer was submitted in relation to the variation to the terms and conditions of employment for part-time firefighters.

In 2013 a proposal had been developed to vary the terms and conditions of employment of Retained Duty Staff (RDS) firefighters, to ensure they became more aligned to their Wholetime counterparts for the wider provision of safety critical training and Maintenance of Compliance. A collective agreement had been reached on 24 March 2015 with the FBU at a meeting of the Joint Negotiating Meeting (JNM). Subsequently the FBU had indicated that they were not prepared to ratify the collective agreement, unless an agreement was made by managers for a payment to be made to each member of staff affected by the change. As a result of this, the type of incidents most RDS firefighters can respond to have been restricted until a resolution is reached.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Agreed to the proposal for a one-off pro-rata payment to the maximum of £750 (subject to tax and National Insurance) for firefighters engaged on RDS, to fit the contracted availability hours provided by each individual.

11 CONTINGENCY ARRANGEMENTS

A report of the Chief Fire Officer and Chief Executive was presented which set out a number of options relating to the ongoing provision of contingency arrangements in order that the Fire and Rescue Authority complies with the Fire and Rescue Act 2004 and the Civil Contingencies Act 2004.

Councillor Richards requested that a report be presented to the November Authority meeting to provide costings for Options 3 and 4 in relation to the contingency arrangements, to enable a proper and informed decision to be made.

RESOLVED – That a report be submitted to the November Authority meeting, to provide costings for Options 3 and 4 in relation to the contingency arrangements.

12 AMENDMENT OF CONTRACT STANDING ORDERS

A report of the Deputy Monitoring Officer was submitted requesting an amendment to the Contract Standing Orders to allow the Authority to procure from its trading company.

Members noted that Section 5 of the Authority's Contract Standing Orders dealt with exempt categories of contracts to which the full tendering exercise was not required.

RESOLVED – That Members resolved to amend Contract Standing Order 5 to include the SYFR trading company.

13 EMERGENCY FIRST RESPONDING

DCFO Roberts commented that the Service had been accepted onto the national trial for emergency first responding, which would initially be launched at Stocksbridge Fire Station upon the completion of formal DBS checks. Following

which, it was the intention to go live at Rossington and Dearne Fire Stations in terms of co-responding, which would enable a more rapid response to be provided to the communities.

DCFO Roberts referred to co-responding which involved a dual response from both the Service and Yorkshire Ambulance Service (YAS). It was anticipated that the Service would arrive first at an incident to provide medical intervention, due to the high volume of calls experienced by YAS of approximately 2,000 to 3,000 calls per day.

Members noted that YAS provided the Service with specific training over a period of 2 days, which included CPR training, provision of oxygen therapy and defibrillator training.

RESOLVED – That Members noted the update.

14 EQUALITY AND INCLUSION UPDATE

It was noted that Members had agreed at the last Authority meeting to the dissolution of the Workforce and Organisational Development Board (WOD).

DCFO Roberts referred to a meeting requested by the Equality and Inclusion Lead Member, Councillor Cave, with staff from the Service's Equality and Inclusion Section which would take place on 22 October 2015. A gap analysis had been undertaken over the last 6 months against the Fire and Rescue Equality Framework to establish whether the Service was maintaining 'Achieving' of the Equality Framework, and the work required to move to an 'Excellent' rating. DCFO Roberts commented that a report would be submitted to a future Authority meeting once a number of queries on the gap analysis report had been resolved.

Councillor Richards referred to a report commissioned on the culture of Essex Fire Service. She requested that the Service produce a 'lessons learnt' report based on this report in relation to the way the Service was run to ensure that such issues did not arise in South Yorkshire.

Councillor Richards commented that at the last LGA Fire Conference the Fire Minister had referred to the Thomas Report, which had not yet materialised.

CFO Courtney commented that Adrian Thomas had recently suggested that the report was with the new Fire Minister and that it was for the Minister to decide whether the report would be published.

RESOLVED – That Members agreed:-

- i) A lessons learnt report, based on the Essex Fire Service's report, would be presented to the January 2016 Authority meeting.
- ii) A letter be sent on behalf of the Authority to the Fire Minister in relation to the Thomas Report, and copied to the Shadow Minister, to stress the importance of publishing the report as indicated by the previous Fire Minister.

CHAIR

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Item 12

SOUTH YORKSHIRE PENSIONS AUTHORITY

1 OCTOBER 2015

PRESENT: Councillor S Ellis (Chair)
Councillor R Wraith (Vice-Chair)
Councillors: E Butler, B Lodge, H Mirfin-Boukouris,
K Rodgers, A Sangar, M Stowe, B Webster, J Wood and
K Wyatt

Trade Unions: G Warwick (GMB) and N Doolan (Unison)

Officers: J Hattersley (Fund Director SYPA), G Chapman
(Head of Pensions Administration SYPA), J Bell (Director of
Human Resources, Performance and Communications,
BMBC), F Foster (Treasurer), M McCarthy (Deputy Clerk) and
M McCoolle (Senior Democratic Services Officer)

Apologies for absence were received from Councillor J Scott,
F Tyas, R Askwith, A Frosdick, B Clarkson and R Bywater

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Ellis referred to agenda item 30 entitled 'Senior Manager Pay Review'. Members noted that the report had been withdrawn from the agenda as the Section 151 Officer had not had sight of the report; it was envisaged that the report would be presented to the Authority meeting in December.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST

None.

6 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 11 JUNE 2015

RESOLVED – That the minutes of the Annual Authority meeting held on 11 June 2015 be signed by the Chair as a correct record.

7 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 11 JUNE 2015

RESOLVED – That the minutes of the Ordinary Authority meeting held on 11 June 2015 be signed by the Chair as a correct record.

8 MINUTES OF THE MEETING OF THE MANAGEMENT COMMITTEE HELD ON 16 APRIL 2015

RESOLVED – That the minutes of the Management Committee held on 16 April 2015 be noted.

9 MINUTES OF THE MEETING OF CORPORATE PLANNING AND GOVERNANCE BOARD HELD ON 18 JUNE 2015

M McCarthy commented that the Department for Communities and Local Government (DCLG) had now confirmed the establishment of a Joint Local Pension Board for the two South Yorkshire LGPS administering authorities; the first meeting would be held today.

RESOLVED – That the minutes of the Corporate Planning and Governance Board held on 18 June 2015 be noted.

10 MINUTES OF THE MEETING OF THE CORPORATE PLANNING AND GOVERNANCE BOARD HELD ON 23 JULY 2015

Members noted that the Value Added Tax report had been included onto the Work Programme, and this would be presented to the next Board meeting.

RESOLVED – That the minutes of the Corporate Planning and Governance Board held on 23 July 2015 be noted.

11 MINUTES OF THE MEETING OF THE INVESTMENT BOARD HELD ON 25 JUNE 2015

RESOLVED – That the minutes of the Investment Board held on 25 June 2015 be noted.

12 WORK PROGRAMME

Members were presented with a copy of the cycle of future meetings work programme to 14 January 2016.

RESOLVED – That Members noted the contents of the report.

13 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

14 VERBAL UPDATE ON MATTERS ARISING SINCE THE LAST MEETING

None.

15 CONSTITUTION AND TERMS OF REFERENCE OF THE SOUTH YORKSHIRE LOCAL PENSION BOARD

A report of the Deputy Clerk was submitted to consider amendments to the Constitution and Terms of Reference of the South Yorkshire Local Pension Board.

The South Yorkshire Local Pension Board had first met on 23 July 2015, where its Constitution and Terms of Reference had been considered, as approved by the Authority on 19 March 2015. It had been suggested that the Constitution be amended to indicate:-

- i) A Member may serve a maximum of two terms of office.
- ii) The Board shall hold meetings quarterly. Additional meetings may be called at any time by the Chair.

RESOLVED – That Members agreed to the suggested amendments.

16 LOCAL PENSION BOARD BUDGET 2015/16

A report of the Clerk was presented to consider and agree a budget for the recently established Local Pension Board for the period 2015/16.

It was noted that in relation to the establishment of local pension boards, the Guidance had made provision for the boards to have access to a budget for specified purposes, which may include:-

- Seeking professional advice.
- Member training.
- Production of an Annual Report.
- Expenses in relation to travel, accommodation and subsistence in connection with membership.

RESOLVED – That Members:-

- i) Agreed a budget of £15,000 for the period 2015/16.
- ii) Noted that these costs would be met on a pro-rata basis by the South Yorkshire Pension Fund and the South Yorkshire Passenger Transport Pension Fund.
- iii) Noted that the expenditure would be reported as part of the Authority's budget monitoring arrangements.

17 GOVERNMENT CONSULTATION ON LGPS

A report of the Fund Director was submitted to advise Members that the Government intended to consult over the pooling of investments to reduce costs.

Members noted that the report had been presented to the Investment Board meeting in September, where it was understood that there would be major implications for both the Authority and the Fund if the proposals were pursued.

Members were referred to the message from the Department for Communities and Local Government, which stated that 'Hymans established that savings and efficiencies of up to £660m could be achieved by pooling investment into collective investment vehicles to access economies of scale, by making greater use of passive management for listed assets'. The proposal suggested that 5/6 collective investment vehicles be established, which all administering authorities would be required to invest into but they would retain local asset allocation decision making; the internally managed funds would not be large enough to meet the size criteria. A great deal of officer work was underway to work through the CLG proposals so far released but there was a lot of ambiguity and lack of cohesion surrounding them. HM Treasury had realised that there was a timescale, and they were keen to make an announcement at the next budget that cost savings would have been achieved. The Government was focusing on the cost, scale and governance, and it was seeking to improve governance of administrative authorities (seemingly without adversely affecting investment performance).

At the September Investment Board meeting, the State Street presentation had indicated that the Fund had outperformed its benchmark by 0.1% per annum over the last decade whereas the average fund had underperformed by 0.1% and the differential was a further 0.2% net of fees.

G Warwick commented that the Scheme Advisory Board had expressed concern, and he considered that a holding letter to the Government would be invaluable to point out the increase in cost as opposed to savings. It had been agreed at the last Advisory Board meeting, to undertake further work on the criteria assessment.

Members noted that a workshop would be held on 19 November to discuss the issues surrounding what was so far known about the proposals. It was noted that the Investment Board had given approval for the Fund Director to explore the research being undertaken by Hymans Robertson, and had given approval for the Board to enter into this providing the costing was circa £10,000.

RESOLVED – That Members:-

- i) Noted the report and the response so far proposed by the Investment Board.
- ii) Agreed that a holding letter be submitted to the Government to explain the Fund's position and the areas it wanted to explore further.
- iii) Noted that a workshop would be held on 19 November to discuss the response to the LGPS consultation on investment pooling.

18 COMPLIANCE AND ENFORCEMENT BY THE PENSIONS REGULATOR IN THE LGPS

A report of the Clerk was presented to draw to Members' attention the publication by the Pensions Regulator of an enforcement policy document affecting the LGPS.

Members noted that the framework for the governance and administration of public service pension schemes had been introduced in the Public Service Pensions Act 2013. The Pensions Regulator (TPR) was now the LGPS regulatory body.

RESOLVED – That Members noted the report.

19 QUARTER 1 PERFORMANCE SNAPSHOT REPORT

Members were presented with a copy of the Business Planning and Performance Framework's Snapshot Report for 2015/16 Quarter 1.

Councillor Ellis referred to stock selection that had added value at a time which had been very difficult for the Fund.

RESOLVED – That the contents of the report be noted.

20 ACTUARIAL VALUATION TIMETABLE 2016

A report of the Fund Director was submitted to advise Members about the provisional timetable for considering aspects of the actuarial valuation due at the end of March 2016.

Members noted that traditionally the Authority reserved the actuarial valuation to itself rather than delegating to a Board. The Fund's next triennial actuarial valuation was due as at 31 March 2016. Members noted the provisional timetable which incorporated the work from the employers, the actuary and the Authority. Officers and the actuary were involved in preliminary discussions in relation to the adoption of underlying principles for setting the valuation assumptions/methodology; a meeting would be held in October and the outcome would be discussed with the district councils.

Councillor Ellis queried whether any local authorities had provided outsourcing information, following the Authority's plea made a few months earlier.

J Hattersley commented that the matter would be raised at the forthcoming meeting with Treasurers.

Councillor Wraith requested that the Authority be provided with feedback throughout the process.

Councillor Ellis expressed concern with UPM, the new administration system, and whether it was able to give equality and reliability of membership data.

G Chapman commented that from next year, it would be critical for employers to provide data in a timely fashion; the matter would be raised at the Employers Forum in November 2015. It was noted that a new valuation extract program was required to accommodate the changes to the scheme; a specification had been agreed with actuaries, and discussions were underway with the software supplier. The Fund had agreed to be the test site for the new software, which was expected before the end of the year; Members would be kept informed of the test results.

RESOLVED – That Members noted the report.

21 BOARD CHAIRS' REPORTS

Councillor Ellis had met with a number of staff over the last few months, where she had acknowledged that the Authority was aware of the amount of strain the additional

workload had caused staff due to problems with the UPM administration system; she gave thanks to J Hattersley, G Chapman and M McCarthy for the time involved in providing in-depth explanations on matters to her.

Councillor Ellis referred to J Hattersley's intention to retire. J Hattersley was held in the highest regard and he would be difficult to replace; it would be imperative to find a suitable replacement over the coming months. Members noted the forthcoming Annual Fund Meeting which would be robust in relation to responsible investments etc.

Councillor Ellis had met with D Terris, Clerk to the Authority, and J Bell, Director of Human Resources, Performance and Communications (BMBC).

Councillor Wraith gave thanks to the staff and officers for the work undertaken on the UPM administration system.

J Hattersley gave thanks, on behalf of colleagues, to the Chair for all of her support.

22 CORPORATE PLANNING & GOVERNANCE BOARD AUDIT COMMITTEE
FUNCTION ANNUAL REPORT

The Authority was presented with the Corporate Planning and Governance Board Audit Committee Function Annual Report 2014/15, which provided evidence of the arrangements the Authority had in place to monitor, challenge and hold to account those responsible for managing its' governance arrangements and the production and approval of its Annual Governance Statement.

Members noted that the draft Annual Report had been agreed at the Corporate Planning and Governance Board meeting held on 18 June.

RESOLVED – That the Authority approved the Corporate Planning and Governance Board Audit Committee Function Annual Report 2014/15.

23 SOUTH YORKSHIRE PENSION FUND ANNUAL FUND MEETING 2015

A report of the Head of Pensions Administration was submitted to advise Members about the 2015 Annual Fund Meeting, which would be held at Doncaster Racecourse on Thursday 22 October 2015 commencing at 5.30pm.

Members noted that the format and style of the meeting would include presentations from the Fund Director and the Head of Pensions Administration plus pre-notified questions from attendees, as at previous events. Subject to testing the quality of the mobile network at the racecourse, the event would be live streamed, which would be new for this year.

RESOLVED – That Members noted that the 2015 Annual Fund Meeting would be held on Thursday 22 October 2015 at Doncaster Racecourse commencing at 5.30pm.

24 MYNERS' PRINCIPLES: COMPLIANCE STATEMENT

A report of the Clerk was submitted to ask Members to approve an updated version of the Myners' Principles Compliance Statement.

The Statement of Compliance with the Myners' Principles had last been approved by Members in September 2013. An updated document had been prepared which reflected the introduction of a Local Pension Board, in anticipation of the establishment of the new website; no other material changes had been made.

RESOLVED – That Members approved the amended version of the Myners' Principles Compliance Statement.

25 REVIEW OF CORPORATE STRATEGY

A report of the Clerk was presented to seek Members retrospective approval of a decision by the Chair and Vice Chair to approve the publication of a revised Corporate Strategy Statement.

Members noted that given the lack of clarity surrounding the future of the Local Government Pension Scheme, it had been agreed in March not to review the Authority's Corporate Strategy, and that Local Pension Boards were to be introduced from 1 April 2015. The existing document had not been revised to reflect the introduction of the 2014 LGPS or in light of changes resulting from the dissolution of the South Yorkshire Joint Secretariat. An updated document had been prepared in anticipation of the establishment of the new website; no material changes to the Strategy or Objectives had been made.

RESOLVED – That Members approved the decision of the Chair and Vice Chair to agree to the publication of a revised Corporate Strategy Statement.

26 REVIEW OF GOVERNANCE COMPLIANCE STATEMENT

A report of the Clerk was submitted to ask Members to retrospectively approve a revised version of the Fund's Governance Compliance Statement.

The Fund had a statutory requirement to publish a Governance Compliance Statement; the current Statement was dated from June 2013. Regulation 31(3)(c) of the Local Government Pension Scheme (Administration) Regulations 2008 (as amended) applied.

Members noted that the existing document had been reviewed due to the changes resulting from the dissolution of the South Yorkshire Joint Secretariat and the introduction of the 2014 LGPS, and it also incorporated references to the introduction of the Local Pension Board; no material changes had otherwise been made.

RESOLVED – That Members approved the revision of the Governance Compliance Statement.

27 REVIEW OF PENSIONS ADMINISTRATION SINCE THE IMPLEMENTATION OF THE UPM SYSTEM

A report of the Head of Pensions Administration was presented to provide Members with a comprehensive review of the experience of the Pensions' Administration Division of the Authority since the implementation of the UPM Pensions Administration System in November 2014.

Members noted that from the 'go live' date to the end of January 2015, there had been a backlog of 11,000 cases, which at its highest had peaked at 13,000 cases. It had been recognised that the backlog could not be reduced without implementing overtime measures which had commenced from January 2015; a total of 10,000 cases had been completed as a result of overtime working. G Chapman commented that overtime working would cease at the end of December 2015. Provided that overtime working continued on the same basis until December 2015, the total estimated cost would be between £45,000 and £50,000. Discussions with other funds had indicated that they had encountered similar backlog problems. G Chapman would provide an update at the December Authority meeting.

Many of the issues that have been encountered have been as a result of doing things for the first time. As we approach nearly one year live we start to repeat things we have experienced before. For instance the pension increase procedure would be able to commence earlier than previously, which will help to avoid the errors that had been incurred last time. It was envisaged that normal business would be resumed at the beginning of 2016.

Members expressed their thanks to the staff for working through such extremely difficult circumstances, together with their dissatisfaction with Civica, the UPM system provider.

Members agreed that a representative from Civica would be invited to a future Authority meeting, to explain their performance and to enable Members to express their dissatisfaction at the service provided.

RESOLVED – That Members:-

- i) Commented specifically on any areas of the report giving rise to major concerns.
- ii) Commented generally on the Authority's position as detailed in the report.
- iv) Agreed that Civica be invited to a future Authority meeting.

28 ANNUAL BENEFIT STATEMENTS

A report of the Head of Pensions Administration was submitted to advise Members about the failure to meet the statutory deadline for the issue of Annual Benefit Statements to active and deferred Members.

Members noted that statements must be issued by 31 August each year; 2015 was an extraordinary year due to it being the first year of CARE and the first time the annual benefit statements had to be produced on UPM, the new administration system. It had been the intention to meet the statutory deadline, with an estimation for completion of 85% of members. It was noted that the selected printing company, who had been requested to print the statements, had indicated that it would be impossible to meet the 31 August 2015 deadline, due to commitments with other LGPS clients who also wished to have their statements issued by 31 August 2015.

The LGA had ran a national survey, due to a number of LGPS pension funds being in a similar position. The results had indicated that most funds were unable to meet the

deadline and the LGA had undertaken to approach the Pensions Regulator on behalf of the LGPS, who had indicated that administering authorities could take into account the reference to teething problems in paragraph 257 of the Code of Practice, in relation to the introduction of the new scheme and the new statutory deadline for issuing statements when assessing the materiality of any breach.

Members noted the new target of 31 December 2015, for all annual benefit statements to be despatched; it had been agreed with the printing company to send sizeable batches once prepared; scheme members had been made aware of the delay on the website.

As a result of time dependent information, in relation to the annual fund meeting in October, which was contained within the autumn newsletter, this had been despatched, and had resulted in a loss of savings made on postage by not having a joint mailing; but the annual benefit to deferred members had been included in the mailing as originally planned.

Members noted the long term aim for employers to provide monthly returns, and for issues to be dealt with as and when they occurred throughout the year; the issue would be raised at the Employers Forum in November.

Members queried the deadline for online submissions of the self-assessment.

RESOLVED – That:-

- i) Members noted the contents of the report.
- ii) The Head of Pensions Administration would inform Members of the deadline for online submissions of the self-assessment.

29 APPOINTMENT OF FUND DIRECTOR

A report of the Deputy Clerk was presented to notify the Authority of the Fund Director's intention to retire with effect from the end of March 2016 and to outline the process for the appointment of a successor.

Members noted the proposal to establish an Appointments Panel to comprise of the Authority's Chair, Vice Chair and Section 41 representatives from Doncaster and Sheffield, together with the Clerk to the Pensions Authority.

Councillor Ellis gave thanks to J Hattersley, who had indicated a degree of flexibility in the commencement of his retirement, to allow the appointment of his replacement.

Councillor Ellis commented that the Appointments Panel would establish the level of HR support required at its' first meeting. An options paper would be produced to highlight the process required to enable the most appropriate assistance to be sought from BMBC or another. It was noted that a special Authority meeting could be held at the conclusion of the process, if required, to provide reassurance to Members.

RESOLVED – That Members:-

Pensions Authority: Thursday 1 October 2015

- i) Agreed to the establishment of an Appointments Panel and its proposed membership.
- ii) Noted the proposed timeframe for appointment.
- iii) Agreed that the Appointments Panel would have delegated authority to make appointment to the position of Fund Director on behalf of the Authority.
- iv) Noted that if required, a special Authority meeting could be held at the conclusion of the process, to provide reassurance to Members.

CHAIR

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 29 September 2015
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Coates, M. Dyson, Franklin, Gollick, Griffin, Grundy, Hampson, Hayward, Higginbottom, Leech, Makinson, Markham, Morgan, Richardson, Riggs, Spence, Stowe and R. Wraith

17. Minutes

The minutes of the meeting held on 28th July 2015, as now circulated, were taken as read and signed by the Chair as a correct record.

18. Declarations of Interest

Councillor Franklin declared a non-pecuniary interest in Berneslai Homes' **Planning Applications 2015/0998, 2015/0921 and 2015/0924** as he is a Berneslai Homes' Board Member.

19. Town and Country Planning Act 1990 - Part III Applications - Speakers/Site Visits

- (i) **Planning Application No 0456** – Residential Development of 38 no. dwellings (Outline, seeking approval over means of access and layout), land at High Street, Shafton, Barnsley, S72 8QB

Mr Darren Oldham (Applicant) addressed the Board and spoke in favour of the officer recommendation to grant the application.

RESOLVED that the application be approved as per officer recommendation and subject to signing of legal agreement and update to condition 3 relating to latest plan, update to condition 12 to maintain surface water run-off at greenfield rates, and addition of boundary treatment condition.

20. Town and Country Planning Act 1990 - Part III Applications

The Head of Planning and Building Control submitted a report on applications received for consideration, as follows:-

- (i) **2015/0859** – Erection of 18 no. residential dwellings with ancillary facilities and associated infrastructure, land east of Station Road, Royston, Barnsley.

RESOLVED that the application be withdrawn from the agenda at the request of the agent to continue discussions on planning issues.

- (ii) **2015/0998** – Residential development of 3 no. dwellings including parking improvements to the land at Pearson Crescent, Barnsley, South Yorkshire, S73 8SQ.

RESOLVED that the application be approved as per officer recommendation and subject to conditions as outlined in the schedule.

- (iii) **2015/0966** – Erection of a building to house the relocated Barnsley markets for a maximum of four years, site of former Central Offices, Kendray Street, Barnsley

RESOLVED that the application be approved as per officer recommendation and subject to revision of condition 3 on construction hours, and additional highways conditions related to Construction Method Statement and prevention of loading on Kendray Street

- (iv) **2015/0921** – Erection of two storey glazed entrance extension to building at Willowcroft, Dearne Road, Bolton-upon-Dearne.

RESOLVED that the application be approved as per officer recommendation and subject to conditions as outlined in the schedule.

- (v) **2015/0924** – Display of 1 no. externally illuminated fascia sign at Willowcroft, Dearne Road, Bolton-upon-Dearne.

RESOLVED that the application be approved as per officer recommendation and subject to conditions as outlined in the schedule.

- (vi) Details of the Planning Appeals received, decided and withdrawn between the period 1st August to 31st August were noted. A verbal update was given on those appeals received between July 1st and July 31st along with an update to the cumulative appeal totals. 9 appeals have been decided since 1st April 2015. 8 have been dismissed (89%) and 1 allowed to date (11%).

Chair

MEETING:	Planning Regulatory Board
DATE:	Tuesday, 27 October 2015
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Coates, M. Dyson, Franklin, Griffin, Gollick, Grundy, Hampson, Hayward, Higginbottom, Leech, Makinson, Markham, Mitchell, Morgan, Noble, Richardson, Riggs, Spence, Stowe, Unsworth and R. Wraith

In attendance at site visit

Councillors D. Birkinshaw (Chair), G. Carr, Grundy, Hayward, Mitchell, Noble and R. Wraith.

21. MR S LUMB SENIOR LEGAL OFFICER

The Chair informed Members of the Board that this would be the last meeting to be attended by Mr S. Lumb, Senior Legal Officer, prior to him leaving the Authority to take up a new position in Leeds.

He, together with all Members, asked to place on record their thanks and appreciation for his hard work and dedication to the Council and particularly for his services to this Board. They gave him their best wishes for the future.

22. Declarations of Interest

Councillor Franklin declared a non-pecuniary interest in **Planning Application 2015/0711** as he is a Local Ward Member and **Planning Applications 2015/1073, 2015/1090** and **2015/1091** as he is a Berneslai Homes Board Member.

Councillor Stowe declared a non-pecuniary interest in **Planning Application 2015/0711** as he is a Local Ward Member.

Councillor Higginbottom declared a non-pecuniary interest in **Planning Application 2015/0894** as she is a Local Ward Member. With regard to **Planning Application 2014/0316**, Councillor Higginbottom informed the Board that she had only objected to the application because she mistakenly believed that the application could not be supported due to the potential obstruction to the footpath No. 9 which directly crosses the land. As she is now aware that there is a separate Public Rights of Way application dealing with that issue she intimated that she would be comfortable participating in the determination of the application.

Councillor Leech declared a non-pecuniary interest in **Planning Application 2015/0969** as he is a Local Ward Member.

Councillor Dyson declared a non-pecuniary interest in **Planning Application 2015/0462** as he is a Local Ward Member.

Councillor Riggs declared a non-pecuniary interest in **Planning Application 2015/1073** as he is a Local Ward Member.

23. Minutes

The minutes of the meeting held on 29th September were taken as read and signed by the Chair as a correct record.

24. Town and Country Planning Act 1990 - Part III Applications - Speakers/Site Visits

Planning application 2015/0711 - Regeneration of Hoyland Town Centre comprising of the redevelopment of land at Duke Street, Market Place and the Town Hall to provide a relocated open market, food store, 3 retail stores and 7 retail kiosks, toilet block, surface car parks and associated infrastructure and landscaping at High Street, Market Street and Duke Street, Hoyland.

RESOLVED that the application be approved as per officer recommendation and subject to additional conditions covering opening hours of store, re-use of gates and photographic survey of interior of parish church.

Planning application 2015/1073 - Erection of single storey extension to existing boiler house at Pollyfox Sheltered Housing. Dodworth, Barnsley.

Mr Mark Tillotson addressed the Board and spoke against the officer recommendation to grant the application.

Mr John Dowle (Agent) addressed the Board and spoke in favour of the officer recommendation to grant the application

RESOLVED that the application be approved as per officer recommendation. The Chair of Planning Board asked the highways officer to investigate and consider whether any improvements could be made to address the parking issues at the site.

Planning application 2015/0462 - Demolition of existing school and erection of 32 no. dwellings and associated infrastructure, Grove Street Junior and Infant School. Grasmere Road, Barnsley. S71 1ES

Mr Adam Murray addressed the Board and spoke in favour of the officer recommendation to grant the application

Mr Naylor addressed the Board and spoke against the officer recommendation to grant the application.

RESOLVED that the application be approved as per officer recommendation and subject to signing of Section 106 agreement and an additional condition to secure the siting of waste bins at the rear of properties where possible and that the condition/amendments relating to the re-siting of waste bins be expressly delegated to officers subject to approval of the Chair of Planning Board of the final wording of the said condition/layout.

Planning application 2015/0894 - Change of use from function room of a Working Men's Club (D2) to house in multiple occupation (C4) with associated external changes including erection of pitched roof with new openings, Great Houghton WMC, 20 High Street, Great Houghton, Barnsley S72 0AB

Mr Ryan Morley addressed the Board and spoke in favour of the officer recommendation to grant the application

Mr William Platts addressed the Board and spoke against the officer recommendation to grant the application.

In accordance with the agreed protocol, a recorded vote was taken on this planning application with the amendment to refuse the application being:-

MOVED by Councillor Higginbottom and **SECONDED** by Councillor D. Birkinshaw, with voting being recorded as follows:-

In favour of the amendment to refuse the application:- Councillors D. Birkinshaw, G. Carr, Coates, M. Dyson, Gollick, Grundy, Hampson, Hayward, Higginbottom, Leech, Makinson, Markham, Mitchell, Morgan, Richardson and Spence.

Against the amendment to refuse the application:- Councillor Franklin.

Councillors Griffin, Noble, Riggs, Unsworth and R. Wraith abstained from the vote.

All Councillors present at the time of the vote actually voted.

RESOLVED that the application be refused, against officer recommendation, due to the detrimental impact on the amenities of existing residents and future potential occupiers.

25. Town and Country Planning Act 1990 - Part III Applications

The Head of Planning and Building Control submitted a report on applications received for consideration together with an update regarding cumulative appeal totals.

RESOLVED that:-

- (i) the following applications be granted, in accordance with officer recommendation and subject to the Conditions outlined in the report of the Development Service Director, details of which were contained in the schedule submitted.

2015/0823 - Variation of condition 1 of planning permission 2011/1248 – extension of time limit to complete work on site, former Carlton Colliery. Shaw Lane, Carlton, Barnsley. S71 3HJ

2014/0316 - Erection of a detached dwelling with attached garage, access and parking, land adj. Old Hall, 1 High Street, Great Houghton, Barnsley. S72 0EN

2015/0919 - Erection of single storey classrooms extension, formation of car parking and alterations to bus turning area, Wombwell Park Street Primary School. Park Street, Wombwell, Barnsley. S73 0HS

2015/1102 - Erection of two storey rear extension to school, Cudworth Churchfield Primary School. Snydale Road, Cudworth, Barnsley. S72 8JR

2015/1090 - New entrance canopy and re-order of entrance area. External re-contour and landscape including demolition of garages, new access and new parking area, Hudson Haven. Upton Close, Wombwell, Barnsley. S73 8EZ

2015/1091 - Display of externally illuminated totem sign (1.1m in height), Hudson Haven. Upton Close, Wombwell, Barnsley. S73 8EZ

2015/0969 - Erection of steel container, Laithes Lane Memorial Field, Athersley South, Barnsley.

- (ii) consideration of **Planning Application 2015/0779** - Removal of condition 1 of application 2011/1157 to allow permanent use of site for a gypsy family, Whitegate Stables, Common Road, Brierley, Barnsley – be deferred pending a site visit
- (iii) in respect of the report regarding the Trustees of Boulder Bridge Lane Trust v. the Council, application for a certificate of appropriate alternative development pursuant to the Land Compensation Act 1961, the Head of Planning and Building Control be authorised to issue a S.17 Certificate, confirming that, if the land subject of the application for a Certificate of Appropriate Alternative Development were not acquired by the Council in exercising its Compulsory Purchase Powers, planning permission would NOT have been granted for any other use.
- (iv) Details of the Planning Appeals received, decided and withdrawn between the period 1st to 30th September 2015 together with the update on cumulative appeals be noted. 12 appeals have been decided since 1st April 2015, 10 of which (83%) were dismissed, 2 of which (17%) were allowed to date.

26. Public Footpath Diversions - public footpath no. 3 Crow Edge

The Assistant Director, Highways, Engineering and Transportation presented a report regarding an application to divert a section of Dunford public footpath no. 3 between the A616 and Bents Road at Crow Edge.

RESOLVED

- (i) That, in exercise of statutory powers, the Council makes a Public Path Order under the provisions of section 119 of the Highways Act 1980 for the diversion of Dunford footpath no. 3 as shown on the plan attached to this report.
- (ii) That the Director of Legal and Governance be authorised to publish the Order and to confirm it himself in the event of there being no objections thereto.

- (iii) That In the event objections are received which cannot be resolved, the Director of Legal and Governance be authorised to submit the Order to the Secretary of State for confirmation and to take all necessary steps to support the Order at any public inquiry, informal hearing or written representation as necessary
- (iv) That the Director of Legal and Governance be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

27. Public Footpath Diversions - public footpath no. 19 Hemingfield

The Assistant Director, Highways, Engineering and Transportation presented an application to divert Wombwell public footpath no. 19 between Tingle Bridge Lane and Cemetery Road at Hemingfield.

RESOLVED

- (i) That, in exercise of statutory powers, the Council makes a Public Path Order under the provisions of section 257 of the Town and Country Planning Act 1990 for the diversion of Wombwell footpath no. 19 at Strafford mine workings.
- (ii) That the Director of Legal and Governance be authorised to publish the Order and to confirm it himself in the event of there being no objections thereto.
- (iii) In the event objections are received which cannot be resolved, the Director of Legal and Governance be authorised to submit the Order to the Secretary of State for confirmation and to take all necessary steps to support the Order at any public inquiry, informal hearing or written representation, as necessary.
- (iv) That the Director of Legal and Governance be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

28. Public Footpath Diversions - public footpath no. 40 north of the Dearne Valley Parkway at Birdwell/Rockingham

The Assistant Director, Highways, Engineering and Transportation presented an application to divert Worsbrough public footpath no. 40 north of the Dearne Valley Parkway at Birdwell / Rockingham and a proposal to stop up part of Tankersley footpath no. 11 to the south of the Dearne Valley Parkway at the same location.

RESOLVED

- (i) That, in exercise of statutory powers, the Council makes Public Path Orders under the provisions of section 257 of the Town and Country Planning Act 1990 and section 119 of the Highways Act 1980 for the diversion of Worsbrough footpath no. 40 and under section 118 of the Highways Act 1980 for the extinguishment of Tankersley footpath no. 11.

- (ii) That the Director of Legal and Governance be authorised to publish the Orders and to confirm them himself in the event of there being no objections thereto.
- (iii) In the event objections are received which cannot be resolved, the Director of Legal and Governance be authorised to submit the Orders to the Secretary of State for confirmation and to take all necessary steps to support the Orders at any public inquiry, informal hearing or written representation as necessary
- (iv) That the Director of Legal and Governance be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

Chair

MEETING:	General Licensing Regulatory Board
DATE:	Wednesday, 28 October 2015
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors C. Wraith MBE (Chair), Burgess, J. Carr, Clarke, Ennis, Frost, S. Green, Hampson, Johnson, Lamb, Millner, Richardson, Saunders, Sheard, Shepherd, Sixsmith MBE, Tattersall, Wilson and Worton

8 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

9 Minutes

The minutes of the meeting held on the 9th September, 2015 were taken as read and signed by the Chair as a correct record.

Arising out of the discussion, reference was made to the Information Update provided at the close of the meeting and to the Music Event held on 17th October, 2015 in woods off Engine Lane, Shafton for which a Temporary Event Notice had been submitted.

It was noted that whilst no official complaints had been received, the Pollution Control Section were, nevertheless, concerned about noise levels encountered on the night. In the event that a further Temporary Event Notice was submitted in respect of this land, it was likely that a more stringent Noise Management Plan would be required.

Several Members commented that a number of residents had raised concerns with them about noise emanating from this Event but they had not submitted more formal complaints. The Senior Licensing Officer emphasised the importance of residents submitting representations as these could inform future discussions should a further Temporary Event Notice be submitted.

Members asked to place on record their thanks and appreciation to all Officers for their hard work in monitoring the event and in ensuring that it went as smoothly as possible.

10 Immigration Bill 2015/16

The Service Director Culture, Housing and Regulation submitted a report providing an overview of the Governments proposed plans to deal with illegal migrant workers as detailed within the Draft Immigration Bill 2015/16.

The Bill, which was progressing through the Committee stage in the House, proposed to create a new offence of illegal working and would allow wages to be

seized as proceeds of crime. Anyone prosecuted for this new offence would face a sentence of up to six months in prison and an unlimited fine.

If adopted, the new powers would, amongst other things, make it easier for the Police and local authorities to prosecute an employer who knew, or reasonably suspected that a person they employed had no permission to work in the UK. An employer who continued to flout the law and evade sanctions could have their business closed for up to 48 hours whilst appropriate staffing checks were undertaken and the most virile offenders would be placed under special measures as directed by a court which, in turn, would lead to continued closure and further compliance checks.

In relation to licensable activities, the new powers would mean that any public house, off-licence or late night takeaway that failed to comply with the immigration laws of employed illegal workers may have the licence revoked. It was also understood that further consideration was being given to extend these powers to cover minicab drivers and operators.

It was proposed to await the enactment of the Bill and, where necessary, raise awareness with Members, officers and South Yorkshire Police to ensure that each proposal would equip the licensed trade and general public with a service industry that was fair, economical and one that held the continual undertaking of this unlawful act at the forefront of the Government's mind.

There was a discussion of the potential way in which checks could be made into employee backgrounds and the possible future role of the Authority in ensuring compliance with regulations. In this respect reference was made to the background checks undertaken in respect of taxi drivers and operators. It was noted, however, that unless there was a demonstrated need for the authority/employer to require the submission of employee information, such as for taxi licensing purposes, there could be potential Data Protection issues.

RESOLVED that the report be received and a further report be submitted following the enactment of the legislation.

11 Review of Practices/Policies in response to the Casey report

The Service Director Culture, Housing and Regulation submitted a report providing an update of the current position with regard to the ongoing review of policies and procedures of the Licensing Service following the publication of the Casey report into Child Sexual Exploitation in Rotherham.

The Authority had a robust set of policies and procedures in place to ensure that those persons licenced to drive licenced vehicles were 'fit and proper' and, in doing so, ensured the safety of passengers and members of the public alike. The publication of the Casey report had, however, provided the opportunity for the service to examine those policies and working practices to ensure that they were still 'fit for purpose' and to make any necessary improvements.

The report detailed a summary of the key actions currently being undertaken by the Licensing Service:

- Update reports had been submitted to the Senior Leadership Team and to this Board in May 2015 and this report further updated the progress to date
- The Guideline Policy on Criminal Convictions and application processes were in the process of being reviewed. These would ensure that the Council's processes for dealing with those people who had been convicted and/or investigated were appropriate.
- These proposals, together with the creation of a full Licensing Policy – encompassing a full revised application criteria and convictions policy - would strengthen the stance taken in dealing with cases relating to CSE
- in order for new ways of working to be effective, the Council needed to continue to maintain and develop stronger and collaborative links with the Police and to exchange vital evidence/information in a timely manner. As such, a draft Information Sharing Protocol had been developed the details of which were highlighted. These arrangements would ensure that there was a secure exchange of sensitive data relating to CSE
- Monthly CSE Strategy meetings were organised and attended by the Head of Service
- Quarterly Provider meetings were attended by representatives of the Licensing Service, the Safeguarding Children's Services, the South Yorkshire Police and other partner organisations as required
- Liaison arrangements had been formalised with the South Yorkshire Police and with the Safeguarding Children's services to ensure that CSE issues were effectively dealt with, picked up and addressed. These arrangements were working well and a 'nominated' officer from the Police had been identified as a formal point of contact.
- The importance of ensuring that a protocol was in place to ensure the timely exchange of information was stressed. In conjunction with the Council, South Yorkshire Police a contract was being formulated which would outline the manner in which sensitive data would be exchanged. It would also stipulate appropriate timescales. This work was due for completion in December
- The training recently provided for Members of the General Licensing Regulatory Board on the 14th October, 2015 was a key element in ensuring that Elected Members were 'up to date' with their roles and responsibilities as well as current legislative requirements
- All new drivers applying for licences would be required to undertake mandatory CSE/Safeguarding training from February, 2016 and all existing drivers would be required to undertake this via a rolling programme of training events

An appendix to the report provided a detailed response paper to the various issues identified within the Casey report outlining Barnsley's response thereto.

Arising out of the discussion, the Service Director briefly reported upon an internal audit of all the Licensing procedures and processes which was thought to 'going well'. In addition, a new 'Safeguarding Framework' had been prepared (which would include elements relating to the Licensing Service) and this was being submitted to Cabinet and to Council on the 26th November, 2015.

In the ensuing discussion, reference was made to the following:

- The Service Director reported that a company in Sheffield had obtained funding from the Government to provide training on Safeguarding and CSE. They had already undertaken work with Sheffield and Doncaster Councils and it was proposed, therefore, that a similar training session be provided for officers and Members. It could possible then be rolled out to licensed drivers. It was noted that this training only lasted for an hour and was provided free of charge. A report on this was to be submitted to Cabinet/Council for approval. Arising out of this discussion, It was suggested that further follow up training could be provided by Officers so that there was ongoing Safeguarding/CSE training that was provided on a sustainable basis
- It was noted that representatives of the Licensing Trade welcomed the development
- Members had very much appreciated the training course held on the 14th October, 2015 and the feedback from Buttons (the training provider) had been extremely positive. Follow up training was to be provided for those Members who had been unable to attend this event
- The mandatory training which drivers were to be required to undertake was noted. This would be included within Licensing Conditions.
- In response to detailed questioning, the Board was given an absolute assurance that any issues raised (particularly in relation to Safeguarding and CSE) were and would be thoroughly investigated and appropriate action taken. In addition, Members of the Council would be kept fully informed of any issues arising from such investigations
- Questions were asked about the use of CCTV in taxis which it was though were now to be mandatory in Rotherham. It was noted that this had been discussed approximately two years ago when the trade had asked the Council to consider funding its provision. This had not been considered to be appropriate at that time. Whilst such a requirement could be included within licensing conditions, it was noted that any requirements had to be justified and proportionate. Within Barnsley CCTV provision could probably not be justified but an investigation would be undertaken to examine if Rotherham Council had obtained external funding for its provision within taxis
- The way in which driver data was collected, monitored, trends identified and reported were outlined. It was noted that the Service took a proactive approach to any concerns raised about Safeguarding and CSE

RESOLVED that the update report be received and the action taken and proposed be approved and supported.

Chair

MEETING:	Statutory Licensing Regulatory Board
DATE:	Wednesday, 28 October 2015
TIME:	3.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillors C. Wraith MBE (Chair), Ennis, Frost, Johnson, Saunders, Sheard, Shepherd, Sixsmith MBE, Wilson and Worton

1 Declaration of Interests

There were no declarations of pecuniary and non pecuniary interest from Members in respect of items on the agenda.

2 Late Night Refreshment Licensing

The Service Director Culture, Housing and Regulation submitted a report providing an overview of the Home Office Guidance relating to the licensing of late night refreshment premises following the commencement of the provisions contained within the Deregulation Act 2015.

The guidance, which would come fully into effect from November, 2015 was intended to assist licensing authorities and the police monitor and enforce activity in relation to the provision of late night refreshment and had been produced to reflect changes to the Licensing Act 2013 which allowed licensing authorities to opt to exempt premises, in certain circumstances, from the requirement to have a licence to provide late night refreshment. Members of the Board were reminded that the provision of late night refreshment involved only the supply of hot food and drink between the hours of 11.00 pm and 5.00 am.

The report outlined in some detail the main provisions of this guidance including:

- the exemptions that could be granted
- the types of premises where exemptions could apply
- the arrangements for determining exemptions

It was anticipated that this new approach would release businesses concerned from unnecessary costs which, in turn, may allow for greater flexibility for licensing authorities to target scarce resources more effectively.

Licensing authorities could review the exemptions at any time, however, unlike any other types of licensing decision, the exemptions were not made on a case by case basis and there was no recourse to bring an individual premise back into the licensing regime. If there was a problem with a particular premise the licensing authority would have to take a decision about the entire exemption and apply it across the whole area. Alternatively, depending on the scale of the problem, other powers could be used to tackle the problem such as closure powers under the Anti-Social Behaviour, Crime and Policing Act 2014. In addition, Environmental Health legislation around noise nuisance may also offer some protection.

Further details would be available within the Statutory Guidance to be issued shortly and a further report would be submitted so that Members could make a full and informed decision as to whether or not to award an exemption.

RESOLVED that the report be received.

Chair

Item 17

NOTES OF MEETING OF THE STATUTORY LICENSING REGULATORY BOARD SUB COMMITTEE

23rd September, 2015

- 1 **Present:** Councillors C Wraith MBE (Chairman), Wilson and Worton together with Councillor Frost (Reserve Member).

2. **Declarations of Pecuniary and Non-Pecuniary Interest**

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

3. **Temporary Event Notice – woods off Engine Lane, Shafton, Barnsley**

The Panel considered a Temporary Event notice received for a music event to be held on Saturday 17th October, 2015 in woods of Engine Lane, Shafton, Barnsley.

The South Yorkshire Police had submitted representations opposing the grant of the Temporary Event Notice on the grounds of Crime and Disorder, however, this had been subsequently withdrawn prior to the meeting.

An objection had also been received from the Pollution control Section of Regulatory Services who had raised concern in relation to Public Nuisance which was largely based on evidence from previous events which had shown the site to be unsuitable for an outdoor music event. This had resulted in the service of an Abatement notice on the organiser.

It was noted that a number of events had been held previously on this site which had generated a number of complaints. In addition it had become apparent, via social media sources, that music events were likely to take place at this location on other dates in September for which Temporary Event Notices had not been submitted. As a direct result of intervention by Officers these events had not taken place but resulted in the serving of a further Abatement Order on the Landowner.

The representative of the premises user had stressed that one of the previous events had resulted in no noise complaints being received. The Premises user was also willing to work with the Pollution Control Service and all agencies to produce a Noise Management Plan prior to the event taking place.

After considering all the representations made the Sub Committee determined that the Temporary Event be permitted as described within the Notice but subject to conditions in relation to the submission of a Noise Management Plan (in writing) and the need to liaise with and co-operate with all relevant Authorities in the organisation of the event.

The decision of the Sub Committee was unanimous.

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Item 18

NOTES OF GENERAL LICENSING REGULATORY BOARD PANELS

6th October, 2015

1. **Present:** Councillors C Wraith MBE (Chair), Clarke and Worton together with Councillor Tattersall (Reserve Member)

Members of the Public and Press were excluded from all meetings.

2. **Declarations of Pecuniary and Non-Pecuniary Interest**

There were no declarations of pecuniary or non-pecuniary interest.

3. **Driver Licences**

The Panel considered reports requesting Members to consider the following:

- (a) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr S J

The applicant was in attendance and gave evidence in support of his application.

After considering all the evidence presented together with the representations made the Panel determined that in view of the extenuating and mitigating circumstances presented and in view of the manner in which he presented himself there was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions. The application was, therefore, approved and he was granted a Hackney Carriage and Private Hire Driver's Licence with immediate effect.

The decision of the Panel was unanimous.

- (b) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr C B

The applicant was in attendance gave evidence in support of his application.

After considering all the evidence presented together with the representations made the Panel determined that in view of the extenuating and mitigating circumstances presented and in view of the manner in which he presented himself there was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions. The application was, therefore, approved and he was granted a Hackney Carriage and Private Hire Driver's Licence with immediate effect but subject to review in six months time.

The decision of the Panel was unanimous

- (c) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr M F R.

Consideration of this item was deferred to the next meeting at the request of the applicant.

- (d) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr T I.

This item was withdrawn.

3rd November, 2015

1. **Present:** Councillors C Wraith MBE (Chair), Clarke and Worton together with Councillor Tattersall (Reserve Member)

- (a) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr M F R (this application had been deferred from the meeting held on the 6th October, 2015 at the applicant's request)

The applicant was in attendance together with Mr B who made representations in support of his application. He also submitted documentation in support of his case, a contract from his current employer and a letter of reference from his local Councillor.

After considering all the evidence presented together with the representations made the Panel determined that Mr M F R was not considered to be a fit and proper person to hold such a licence due

- to the number, type and frequency of violent offences committed and a conviction for intimidating a witness which raised serious concerns about his suitability to hold such a licence
- the insufficient time which has elapsed since the last conviction given the catalogue of convictions recorded over a six year period
- the failure to provide sufficient extenuating circumstances to warrant a deviation from the Council's Guideline Policy for Criminal Convictions

The decision of the Panel was unanimous.

- (b) An application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr P W

The applicant was in attendance together with Mr D W (Licensing Consultant) who gave evidence in support of his application. The applicant also submitted a letter of reference from his current employer.

In view of the extenuating and mitigating circumstances presented there was sufficient justification to warrant a deviation from the Council's

Guideline Policy for Criminal Convictions. The application was, therefore, approved and he was granted a Hackney Carriage and Private Hire Driver's Licence with immediate effect but subject to the following:

- The undertaking (at his own expense) and passing the appropriate DSA driving test within a three month period (the failure to pass the DSA driving test within the specified period may result in the revocation of the licence); and
- The issuing of a Final Written Warning which will be kept on file as to his future conduct

The decision of the Panel was unanimous.

(c) An application to renew the Hackney Carriage and Private hire Driver's Licence by Mr W B.

The driver was in attendance together with the Chair and Vice Chair of the Barnsley Private Hire Proprietors Association who made representations in support of his case.

After considering all the evidence presented together with the representations made the Panel determined that there was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions. The application for the renewal of the Hackney Carriage and Private Hire Driver's Licence was, therefore, renewed with immediate effect but subject to the following:

- The undertaking (at his own expense) and passing the appropriate DSA driving test within a three month period (the failure to pass the DSA test within the specified [period may result in the revocation of the licence); and
- The issuing of a Written Warning which will be kept on file as to his future conduct.

The decision of the Panel was unanimous.

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Item 19

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 10th September, 2015

Birkwood Primary School 1 Allowed

(b) School Admission Appeals Panel – 16th September, 2015

Worsbrough Primary School 1 Refused
The Mill Primary Academy 1 Withdrawn
Cherrydale Primary School 1 Withdrawn
Heather Garth Primary Academy 1 Refused
Queens Road Academy 1 Refused

(c) School Admission Appeals Panel – 18th September, 2015

Burton Road Primary School 6 Refused
Worsbrough Common Primary School 1 Withdrawn
Penistone Grammar School 1 Refused
Horizon Community College 1 Allowed

(d) School Admission Appeals Panel – 21st September, 2015

Holy Trinity 3 Refused
3 withdrawn

(e) School Admission Appeals Panel – 22nd September, 2015

Carlton Primary Academy 1 Allowed
Hemingfield Ellis (VA) Primary School 1 Refused

(f) School Admission Appeals Panel – 28th September, 2015

Athersley North Primary School 1 Refused

(g) School Admission Appeals Panel – 29th September, 2015

Shawlands Primary School 1 Allowed
Silkstone Common Primary 1 Refused

(h) School Admission Appeals Panel – 1st October, 2015

Ward Green Primary School 1 Allowed

- (i) School Admission Appeals Panel – 8th October, 2015**
Gawber Primary School 1 Withdrawn
- (j) School Admission Appeals Panel – 12th October, 2015**
Littleworth Grange Primary Academy 1 Refused
- (k) School Admission Appeals Panel – 16th October, 2015**
Burton Road Primary School 1 Allowed
Hunningley Primary School 1 Refused
Horizon Community College 1 Allowed
2 Withdrawn
Kexborough Primary School 2 Allowed
Carlton Primary School 1 Allowed
1 Withdrawn
- (l) School Admission Appeals Panel – 20th October, 2015**
Holy Trinity 4 Refused
- (m) School Admission Appeals Panel – 22nd October, 2015**
Penistone Grammar School 1 Allowed
1 Refused
Milefield Primary School 1 Refused
- (n) School Admission Appeals Panel – 2nd November, 2015**
Worsbrough Common Primary School 1 Refused
1 Withdrawn
- (o) School Admission Appeals Panel – 3rd November, 2015**
Barugh Green Primary School 2 Refused
1 Allowed
- (p) School Admission Appeals Panel – 6th November, 2015**
Darton Primary School 1 Withdrawn
- (q) School Admission Appeals Panel – appeal cancelled before date arranged**
Joseph Locke Primary School 1 Withdrawn

MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 13 October 2015
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillor Sir Steve Houghton CBE, Leader of the Council (Chair)
 Councillor Jim Andrews BEM, Deputy Leader
 Councillor Jenny Platts, Cabinet Spokesperson for Communities
 Rachel Dickinson, Executive Director People
 Wendy Lowder, Interim Executive Director Communities
 Julia Burrows, Director Public Health
 Nick Balac, NHS Barnsley Clinical Commissioning Group
 Lesley Smith, NHS Barnsley Clinical Commissioning Group
 Tim Innes, South Yorkshire Police
 Adrian England, HealthWatch Barnsley
 Richard Jenkins, Barnsley Hospital NHS Foundation Trust
 Sean Rayner, South West Yorkshire Partnership Foundation Trust
 Helen Jaggard, Chair, Provider Forum

12 Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Platts declared a non-pecuniary interest in minute numbers 18 and 19 in her capacity as a Member of Barnsley Hospital NHS Foundation Trust Governing Body, insofar as the discussion referred to the Trust.

13 Minutes of the Board Meeting held on 11th August, 2015 (HWB.13.10.2015/2)

The meeting considered the minutes of the previous meeting held on 11th August, 2015.

RESOLVED that the minutes be approved as a true and correct record.

14 Minutes from the Barnsley Community Safety Partnership held on 13th August, 2015 (HWB.13.10.2015/3)

The meeting considered the minutes from the Community Safety Partnership held on 13th August, 2015. Members noted the recently revised Terms of Reference for the Partnership, set out in the appendix to the minutes.

RESOLVED

- i) that the minutes be received;
- ii) that, insofar as the Board is concerned, the revised terms of reference be confirmed.

15 Minutes from the Provider Forum held on 9th September, 2015 (HWB.13.10.2015/4)

The meeting considered the minutes from the Provider Forum meeting held on 9th September, 2015.

RESOLVED that the minutes be received.

16 Safeguarding Children Board Annual Report. (HWB.13.10.2015/5)

The report was introduced by Bob Dyson, independent Chair of the Barnsley Safeguarding Children Board. He made particular reference to the good engagement with partners on the Board in progressing the strategy and action plan. The meeting noted that the revised threshold for action had led to an increase in contacts with Children's Services that did not ultimately lead to formal referrals.

However, there had also been an increase in formal activity. Mr Dyson noted that efforts continued to secure a better return rate by primary school of the annual safeguarding survey.

RESOLVED that the Barnsley Safeguarding Children Board Annual Report 2014-15 be endorsed.

17 Female Genital Mutilation - FGM. (HWB.13.10.2015/9)

The Board received the report on female genital mutilation, identifying the action being taken in Barnsley to respond to this issue.

RESOLVED that the report and its implications for Members as providers and commissioners of services be noted.

18 Better Care Fund update, including financial position. (Sac.13.10.2015/6)

Members were reminded of the background to the Better Care Fund and its aim to transform health and social care.

The allocation of the fund was noted, and the extent to which a number of schemes had historically been funded from sources consolidated into the BCF, and the meeting discussed performance in relation to the fund. The meeting heard how attendance at A&E was stable and reducing, but non-elective admissions were increasing.

The meeting noted the schemes supported by the BCF, and other activity that contributed to achieving the performance targets, together with the assurance process to report to NHS England. It was important to understand why admissions were taking place in order to identify what could be done to improve performance levels.

RESOLVED that the update on the Better Care Fund be received, and SSDG undertake further work in order to improve performance as discussed.

19 Excess winter deaths. (HWB.13.10.2015/7)

The Public Health Principal-Place presented the Barnsley Excess Winter Deaths report. Attention was drawn to the findings contained within the Final Report on Excess Winter Deaths in Barnsley and its recommendations.

The meeting noted the key actions that were being pursued through existing networks and groups, particularly Voluntary & Community sector, to address the main factors contributing to excess winter deaths. The particular focus need to be on vaccination programmes, falls prevention and encouraging vulnerable groups to stay warm.

RESOLVED that the contents of the report and action being taken be noted.

20 Report from the Health and Wellbeing Board Development Session

The meeting reflected on the development session held on 23rd September in identifying key areas to forward the work of the Board. It was particularly important to focus on those areas where the Board would add value to work already being pursued by partner agencies. The need for a 'Health and Wellbeing Board strategy', as distinct from a 'Health and Wellbeing Strategy' was acknowledged.

RESOLVED that the report be noted, and SSDG be requested to pursue the actions agreed at the development session.

Chair

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MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 6 October 2015
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis (Chair), P. Birkinshaw, Brook, G. Carr, Cave, Clarke, Franklin, Hand-Davis, Hayward, Johnson, Makinson, Pourali, Sheard, Sixsmith MBE, Spence, Tattersall, Unsworth, Worton, Ms P. Gould, Ms J. Whittaker and Mr J. Winter together with co-opted members Ms P. Gould, Ms J. Whittaker and Mr J. Winter

12 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Ms Kate Morritt in accordance with Regulation 7 (6) of the Parent Governor Representatives (England) Regulations 2001.

13 Declarations of Pecuniary and Non Pecuniary Interest

There were declarations from Councillors Ennis, Franklin and Pourali as Directors on Berneslai Homes' Board. Also Cllr Unsworth declared an interest as a Governor at Barnsley Hospital.

14 Minutes of the Previous Meeting

Minutes of the meeting held on 1st September 2015 were approved as a true and accurate record.

15 Councillor Call for Action (CCfA) - District Heating

(Note: The above item was accepted by the Chairman as an urgent item in view of the need to ensure that the Call for Action received in respect of 'District Heating systems in Council properties' was considered as soon as possible, before the onset of the winter).

Due to Councillor Ennis' declaration of interest, Councillor Sixsmith chaired this item and welcomed the witnesses to the meeting which included:

- Stephen Davis, Director of Assets Regeneration and Construction Berneslai Homes (BH)
- Phillip Spurr, Service Director, Culture, Housing and Regeneration, Barnsley Council
- Councillor Roy Miller, Cabinet Spokesperson for Place

Councillor Hand-Davis gave an introduction following the 'Councillor Calls for Action' on District Heating that he had asked to be discussed at this meeting.

Councillor Hand-Davis explained, although his concerns over district heating are a borough wide issue, this was also of personal interest to him. Following his son leaving the army, he had moved to a bungalow, which has a ground source heat pump. His son's initial concern was the potential cost of heating the property, which led to him not using the heating during the coldest months of the year. This then resulted in mould developing in the property. Councillor Hand-Davis described the same situation occurring with other residents within the immediate area of where his son was living advising that some residents were using blankets to keep warm. Councillor Hand-Davis also highlighted that the report from BH demonstrates there is under-use of the systems.

Councillor Hand-Davis described the costs of the system and enquired how residents who were in receipt of benefits could be expected to pay such heating costs, particularly when they were purely for heating as washing is done off-site and the other fixtures in the home require electricity. He highlighted that when the systems are on; the temperature is not very warm due to heat loss from the pipes and stated that the schemes do not give good output. Councillor Hand-Davis stated that residents had been advised by an engineer that due to the characteristics of a ground source heat pump, the system needs to be left on to ensure a constant supply of heat, however there is uncertainty over costs. He also expressed concerns whether a boiler temperature of 50°C was sufficient to kill the Legionella bacteria, which can cause Legionnaires' disease as the systems aren't getting hot enough.

Councillor Hand-Davis stated that he feels that Barnsley Council and Berneslai Homes are better than this, there are Borough-wide issues which are evidenced in the report, therefore what is going to be done about this?

Councillor Miller responded by providing the committee with further information about the district heating within the borough, explaining there are 24 different heating schemes, which represent good value for money, as residents only pay for what they use. At a unit charge of £0.11 per kWh, this means an average yearly cost of £458.00. In March 2015 we were advised of a reduction in gas and electricity when we were going to put the price of District Heating up, however we have now reduced this to 9.5p. The costs are charged to run the whole scheme and this is equally divided amongst tenants.

Councillor Miller also advised that of the 24 different schemes, 8 are Biomass (with gas back up), 6 are ground source heat pumps and 10 are gas supplied. Varying temperatures dependant on the fuel type are pumped through the system. Due to the way the heating systems operate those like ground source heat pumps, which operate at a lower distribution temperature are both more effective and efficient if the systems remain on all the time.

Steve Davis advised that ground source heat pumps do run at a lower temperature; however they are sealed systems so legionella is not a problem. As the systems are run at a lower temperature the most efficient way to use them is to leave them on, however you still only pay for what you use. We take tenants through an induction when they have one of these systems about how to use them.

The witnesses proceeded to answer the following questions raised by Councillor Hand Davis in the CCfA:

- 1) Can Councillors have sight of /or details of the District Heating Review commissioned by Berneslai Homes?

The committee were advised that this has been distributed to committee members as part of this meeting's papers.

- 2) Is our green energy partner of the right quality and sufficiently sympathetic towards our residents?

The group were advised that there is no specific green energy provider regarding District Heating. BH is working with Energise Barnsley; however this is only regarding a new scheme to install solar panels on council owned houses.

- 3) The proposed reduction of £0.01 off the kilowatt hour charge is totally inadequate.

The committee were advised the unit charge was £0.11, this has been in place since April 2014; from the 1st October 2015 this has been reduced by £0.01 to £0.10, representing a saving of 9% or £41.00 per year.

A further £0.05 reduction will be implemented on the 1st November 2015 reducing the charge down to £0.095 which will reduce an average yearly bill from £458.00 to £396.00.

- 4) An average cost of £1000.00 per year is too expensive for those on benefits.

The group were advised this was incorrect and that the average cost for 2014/15 was £458.00.

- 5) Can we reverse the green energy scheme and replace with Gas Combi Boilers?

The Members were advised that there would be a substantial cost in doing this, and also the average yearly gas bill is substantially higher at £794.00 compared with the average District Heating charge of £458.00.

- 6) Can we subsidise the kilowatt hour price?

The committee were advised it is not advisable to subsidise this price as tenants pay for what they use and if this was to be subsidised it would have to come from the Housing Revenue Account (HRA) which is essentially money from other tenants' rents.

- 7) Are our tenants' homes sufficiently well insulated to compensate for the low heat output of green schemes?

The group were advised that properties managed by BH are well insulated as this has been invested in over the last 12 years. The average SAP (Standard

Assessment Procedure) rating for a BH property is 84, whereas it is 57 in the private rented sector.

- 8) The scheme I know most about (Ground Source Heat Pumps) is arguably two thirds as efficient and three times the cost of a Gas Combi boiler.

The committee were advised this source of heating results in lower fuel bills after the Renewable Heat Incentive (RHI) Payments which continue for 20 years are received from the Government. Also, modern ground source heat pumps are very efficient and represent a fuel saving of 17.4% or £17,000 compared to the previous fuel type. This is in addition to RHI funding.

- 9) Are we prepared, as a caring Council to have people wrapped in blankets, frightened to turn the heating on because of the cost?

The group were advised that the Council's priorities are to have high quality homes that are well-insulated with effective, value for money heating. We are aware that there are challenges for tenants to meet bills; however the reduction in price should help our tenants.

Members of the committee proceeded to ask the following questions.

- I. There are elderly residents in the Dodworth ward who are struggling to keep warm, despite spending £40.00 per week and this only keeps them reasonably warm, not even hot. Bungalows at the end of the systems are particularly struggling to keep warm. Some bungalows have solar panels which are helpful but this is still not good enough. On some of the bungalows with solar panels, they found the cables underground were not adequate to take the energy, therefore the panels were removed. BH have then recently sent them letters wanting to do another survey regarding them having solar panels, please can you explain this?

The group were advised the problems with this solar panel scheme relates to 2/3 years ago. A small number of panels had to be removed as there wasn't sufficient capacity within the mains operated by Northern Power Grid. It is possible things have changed therefore as part of the Energise Barnsley Scheme the panels may be able to be re-installed.

- II. Why are tenants who are using pre payment meters having to pay more than those who are paying by direct debit?

The committee were advised pre payment meters are the only option available for district heating, as it allows tenants to remain in control of their heating costs, also there are no additional costs in paying by this method.

- III. In looking to reduce the unit cost of heating, which could include apportioning maintenance costs to another budget and reducing the number of weekly site visits from 5 to 3 on the Biomass schemes; could these suggestions be considered?

Members were advised that service and repair maintenance costs are already funded from a different budget (the repairs budget), which is separate to that of the district heating; this was an error made by the consultants. If we can find other ways to reduce costs we will and we keep this under review.

- IV. Although the statistics are impressive, if you go to a vulnerable person's house they don't want to hear that the system is statistically working. Residents at Hudson Haven, which is sheltered accommodation, are unhappy with their heating system, therefore are there plans for there to be a new system or different system installed?

The group was advised that this is an older biomass scheme with gas back up but it is kept under review. Our RHI funding means it's more efficient to have biomass schemes. If this scheme becomes no longer efficient then we'll consider other fuel types as we do on all replacements; however we all have to try to burn less fossil fuels which is both a BH and BMBC policy.

- V. With reference to page 30 of the report, which advises of the heat pump installation at Sunrise Manor and its supply of hot water at 48°C; with this being lower than the recommended 60°C, will this prevent the Legionella bacteria or potentially be a threat to public health?

The committee were advised that electric showers work on the mains pressure cold only, meaning they are not drawing their supply from a hot water tank. Also, the heating system is checked annually for the Legionella bacteria, and the findings from any report would be acted upon. BH advised that they would check this and return the facts in relation to this to Councillor Unsworth.

- VI. The photographic evidence within the report suggests repairs have been neglected, resulting in exposed pipework and poor insulation. What is being done to resolve this?

The group were advised the report had been commissioned to both look at the heating systems as well as highlighting any areas of concern, which will subsequently be addressed. Generally the schemes are well insulated but there are some specific areas need addressing.

- VII. References were made to the following excerpts from the report:

- i) 3.2.1 Glebe Court '... heat consumption has also dropped by 36% over the last three years'.
- ii) 3.2.5 Marston Crescent '... metered energy use for this site has decreased by over 30% between 2012/13 and 2014/15'.
- iii) 3.2.6 Heather Court '... heat consumption dropped by 18% between 2013/14 and 2014/15'.

Do the above figures suggest that there has been a continual reduction in how long residents are using their heating?

The committee was advised with Glebe Court there is a large communal area, and residents benefit from the secondary heating from this, therefore don't need to turn

their heating on Also, a considerable number of residents have credits on their meters, due to paying for more heating than they are actually using.

- VIII. Has this report only been made available, because of the Councillor Calls for Action and why have we not received something sooner as it was requested in March this year?

Members were advised this report was shared with BMBC. Not all reports are circulated as they are technical, of which this one is an example. It was explained that the report was commissioned in March 2015 but BH had to go through a tender exercise for this which took 6 weeks. The report was completed at the end of August 2015.

- IX. What is being done about the private sector and those in houses in cold, damp conditions?

The committee were advised within the Housing and Energy Team colleagues work to support home owners. There are huge challenges across the Borough with people living in poor housing. The BH stock is good compared to other stock and largely there is provision of high quality housing.

- X. If residents are paying heating costs of £40.00 per week why has the report not been passed to the Directors at BH?

The group were advised that a summary report was taken to BH Board. Also, there are no residents who are paying the equivalent of £2000.00 per year for District Heating.

- XI. How many tenants have sufficient credit on their meters to warrant a refund?

The committee was advised that many tenants pay more over the summer months to allow for the winter period when they will be using their heating more and this is a good way to budget.

- XII. Why is our unit charge higher than other local authorities?

Members were advised there was some uncertainty over the information provided by other authorities as to whether their unit costs were inclusive of recovering the cost of their heating systems. Also, their method of charging could differ from BH, for example they may have a large standing charge but then lower unit costs.

- XIII. What was the reduction with the previous subsidy that was in place?

The committee was advised that previously the district heating scheme was subsidised, but now it is a self financing scheme.

- XIV. Have the residents at Maltas Court sheltered accommodation experienced difficulties in using their boilers?

The group were advised that the residents at this accommodation had been fitted with heat meters; initially there were problems, but as residents have become more familiar with using them, things have improved.

XV. Would visiting residents in their own home, be helpful in ensuring they are knowledgeable in the use of equipment that has been installed?

The committee were advised that whenever there is a roll out of new meters, there is an induction process for residents, to ensure they are familiar in using the equipment; however, some people will forget and might require a further visit. The committee were advised that John Dowell at BH goes out to give this information and will attend any properties as required.

Councillor Sixsmith as Chair thanked the witnesses for their attendance and contribution to the meeting and Councillor Ennis returned as Chair of the meeting.

16 Corporate Plan Performance Report - Quarter 1: 2015/16: Customer Feedback & Complaints

The Chair welcomed the witnesses to the meeting which included:

- Ann O' Flynn, Service Director of Customer Services, Communities Directorate
- Claire Dobby, Customer Feedback and Improvement Manager, Communities Directorate

Ann O'Flynn gave an introduction to the group, explaining the service is fulfilling a new role and this is the first instance of the data being included in the Corporate Plan Performance Report in this way. The service's other functions include acknowledging compliments that are received, responding to requests under the Freedom of Information Act and tell us once enquiries. The service has recently piloted a scheme with the Highways department to deal with Member enquiries.

The department covers a broad range of services and is only just getting to its full structure.

Members proceeded to ask the following questions:

- I. As the service is providing a new function within the Council, what timescale is being given to review whether this has been successful?

The committee were advised it is six months since the service began and is currently still being embedded. A lot of learning is taking both corporately and within the team, therefore we are continuously developing.

- II. Are internal candidates being shortlisted and interviewed to fill the vacant posts within the structure?

The group were advised that all the vacancies have been advertised internally, and the service is in the final stages of filling the remaining vacant posts; all the candidates are internal to the Council.

- III. Will information be available on which services have received complaints and are procedures being put in place to prevent similar incidents occurring again?

The Members were advised an annual report will be produced identifying the reasons for the complaints, also whether any trends are developing. Feedback will then be given to individual services to hopefully minimise the risk of any reoccurrence.

- IV. Could a quarterly report be produced, to provide the information as detailed in the response to 'question 3'?

The committee were advised it will be possible for the service to provide this information.

- V. How are the public and Members being made aware of the new corporate complaints procedure; could this be cascaded to both Area Councils and Ward Alliances?

The group were advised that a representative from the service would be able to attend the Member meetings. Also, information has been put in the Open House publication and information is available on the Home Page of the Council's website.

- VI. How successful has the Highways department pilot scheme been with Members?

The committee were advised Members have been using the facility. The pilot ran for a few months, however uptake has been low therefore from next week it is going to be available to all Members.

Hazel Shaw, Head of Service for Customer Support & Development, is to hold an All Member Briefing on Tuesday 13th October 2015, which Members are encouraged to attend as how to use the scheme and the benefits will be explained.

- VII. The report identifies in quarter 1, the total percentage number of complaints meeting their agreed timescale was 68% which is below the expected target of 90%, do you think this figure will improve? Also, at paragraph 5.1 it says 68% of the complaints were completed in the timescales whereas 34% were not which does not add up to 100%, please can you explain?

Members of the group were advised as the service develops and all posts within the structure are filled, the percentage of complaints resolved within timescale will improve. The service apologised for the error in the report and advised that they would review the figures mentioned.

17 Commissioner Working Together Programme

The Chair welcomed the following witness to the meeting:

- Lesley Smith, Chief Officer, Barnsley Clinical Commissioning Group (CCG)

Lesley Smith gave an update to the committee on the progress of the Commissioner Working Together Programme, initially explaining our neighbouring authorities are experiencing similar changes to Barnsley. People are living longer, there are continual advances in new technology, but there is a shortage of both doctors and nurses in some hospital services.

To address the requirements for the provision of hospital services, it is necessary to look at the current and future challenges, standards and problems regarding care. Early findings indicate there are obvious cases for change in Stroke Services and Children's Surgery and Anaesthetics.

Members proceeded to ask the following questions:

- I. How will this programme help in reducing admissions to Accident and Emergency (A&E)?

The committee were advised that it is not possible to quantify A&E attendance with regards to acute admissions. Attendance at A&E is high, however this does not relate to an incorrect number of admissions. We have high numbers of older people with respiratory problems who need admitting.

- II. What have you learnt from the engagement you have undertaken so far?

Members were advised the Clinical Commissioning Group (CCG) needs to look at co-designing services with patients and consultants. It is also important that doctors own the agreed standards across the country. The next stage will be for the service to undertake clinical engagement as well as with Healthwatch Barnsley. The committee were advised that the model has not been designed yet therefore the CCG wants to take comments from Councillors also regarding how we can do things better.

- III. How will the improvements be measured?

The group was advised there are national standards that need to be maintained including staffing levels and expertise. We need to look at service sustainability including quality and standards, particularly as this is against a background of limited staff. Currently, the service is relying on a number of locums.

- IV. Do we have a comprehensive paediatric commissioning strategy in place in Barnsley?

Members were advised that this is the case and it reflects the local work for Barnsley. It is based on the Working Together Programme and we will have to re-fresh it early next year as we are into the 1 year operational plan as part of a 5 years strategy.

- V. Under the Right Care programme, how have the admissions to A&E been affected and if people are not using this service where are they going for treatment? Also, if someone has an appointment with a GP in another area who will fund this?

The committee were advised that the Right Care programme was introduced 6 months ago and is working well as it provides a single point of access. Someone requiring service can contact Right Care who can then assess where they as a patient should go, for example they may need support at home or a specialist residential care bed. It is still early days to clearly assess the impact this service has had on admissions, however we need to ensure we are investing in the community end of the spectrum.

If a Barnsley resident attends a GP surgery in another area, then this would be funded by Barnsley CCG.

VI. Are there a sufficient number of intermediate care beds?

The group were advised this is a hugely challenging area. The CCG undertook a full review and this found we needed 69 beds in Barnsley, therefore there are 49 at Mount Vernon and 21 that are community based, which was previously 30.

VII. It is not always a bed that people need, as they may only need this for 2 days and then they are discharged and can be cared for at homes. £350K has been set aside if Right Care Barnsley needed to spot purchase a bed for someone in need. Will this group become a super-commissioner and lose the clear differences between regional and sub-regional specialities, also there is variation in compliance regarding national standards therefore please explain why there is a need to come together?

The Members were advised Barnsley CCG is responsible for the provision of safe and effective services for the people of Barnsley including at the hospitals. Patients have choice over services and a significant number choose treatments not in their locality. We are aware of the issues of differences in standards but it would be difficult to resolve these operating in isolation therefore we're working with partners and Vanguard sites where it makes sense to do so.

VIII. How will you work with the local Health and Wellbeing Board and ensure work is aligned. Also is the working together programme taking place in other regions and are you sharing learning?

The group were advised the CCG are members of the Health and Wellbeing Board, therefore their commissioning strategies reflect those of the board and the Joint Strategic Needs Assessment. We're looking at how we can better integrate services and deliver across boundaries so that patients don't notice for example the difference between South West Yorkshire Partnership NHS Foundation Trust (SWYPFT) services, the hospital etc.

Other regions are also looking at the Working Together programme such as the Healthy Futures partnership in West Yorkshire. We have a border with them; therefore anything they do has an impact on our work. We share intelligence to ensure the sustainability of services and we learn from services in other regions where we can.

- IX. Can we have a list of the services you're looking to commission, also how will you know if they are cost effective and improved, for example there are currently a number of problems with mental health services?

The committee was advised the CCG has a commissioning strategy, of which the Working Together Programme only covers a limited number. Those picked are listed in the attached report and they have been chosen as we know there is variation in standards across the region.

Mental Health services are not currently under this work-stream, however a review of mental health commissioning is currently taking place and the strategy is being updated.

- X. GPs are leaving Barnsley to being overloaded with work, how are you going to ensure services work properly?

The group was advised that the problem with GP services is recognised nationally. In Barnsley there are a low number of GPs per head of population and a high number of patients. Work is being done with Healthcare Assistants and training is being done with pharmacists to ensure we are utilising their skills. The CCG and SWYPFT are working to have GP fellowships where GPs have time to work in both primary care and specialist services to improve our offer.

There is also a GP Federation in Barnsley which received money from the Prime Minister's Challenge Fund which is enabling us to launch 2 primary care hubs which will be open till 10pm. Patients can go in person, ring or go online.

- XI. How is the work that you have undertaken progression, are you on schedule and will you be reporting back to the committee?

The group was advised that the work is progressing well. A joint scrutiny committee is due to be formed regarding this work with all those across the region represented. We have been talking to key stakeholders regarding a blueprint for stroke services and are hoping to go out to consultation on this in May 2016, therefore we can bring this back to the committee then.

- XII. Why are there difficulties in getting specialists to work in Barnsley?

The committee were advised there have been difficulties in recruiting specialist medical personnel, it is important Barnsley is promoted as a place to come and live and work, which the Chronicle could help with.

- XIII. How has the pioneer status that was awarded to Barnsley CCG benefited the services it can provide?

The Members were advised this was awarded in 2013 for the Stronger Barnsley Together programme, regarding the work of the Council, CCG and other health and social care services, which will result in improving both the quality of the services that are provided and experience for the residents of Barnsley. The original idea was the prevention agenda, self-management of conditions and universal access to information for people to help themselves. Nationally, some of this emphasis has

changed, for example the NHS 5 year forward plan identifies Vanguard sites and new models of care delivered through pathways, not organisational boundaries. We are therefore currently looking at a pathway in relation to COPD (Chronic Obstructive Pulmonary Disease) and how patients could utilise community and hospital services.

The Chair thanked the witness and all attendees for their contribution and declared the meeting closed.

Action Points

- 1) BH to provide information to Councillor Unsworth regarding the temperatures and work done to prevent problems with Legionella bacteria?
- 2) BH to ensure programme of works highlighted in the attached report are completed prior to the end of December 2015.
- 3) BH to ensure support is provided to tenants with District Heating regarding how to use it efficiently.
- 4) Customer Feedback and Complaints Service to provide a quarterly statistical report on the number of complaints received detailing which services they relate to.
- 5) Members to attend the All Member Information Brief on Customer Services on Tuesday 13th October 2015 at 2pm.
- 6) Customer Feedback and Complaints Service to review the figures mentioned in paragraph 5.1 of their report and amend as appropriate.
- 7) Barnsley CCG to provide an update to the committee regarding stroke services and the consultation.

MEETING:	Dearne Area Council
DATE:	Monday, 14 September 2015
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gollick and Worton

19 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

20 **Minutes of the Previous Meeting of Dearne Area Council held on 27th July, 2015 (Dac.14.09.2015/2)**

The meeting received the minutes from the previous meeting of Dearne Area Council held on 27th July, 2015.

The meeting was made aware that there were ongoing discussion between senior officers within the Council and Kingdom Security to address any issues with parking enforcement.

RESOLVED that the minutes of the Dearne Area Council meeting held on 27th July, 2015 be approved as a true and correct record.

21 **Clean and Tidy Service**

The meeting welcomed John Twigg from Twiggs Grounds Maintenance, the contractor delivering the Clean and Tidy Service. It was noted that the service had commenced on 1st September, 2015 delivering an interim work plan, with arrangements in place to develop more substantive work plans with both Ward Alliances in the Area.

Members noted that a steering group would be convened shortly, which would promote working relationships with other environmental groups in the area, and avoid duplication.

The meeting heard how three full time members had been allocated to the area as part of the contract. This included an apprentice who had initially started with Twiggs on a work placement delivering a contract for Central Area Council.

It was noted that feedback from Members and residents had been positive in the first two weeks of the contract, and the area was already improving visually.

22 **Dearne Area Council Performance Update including financial position (Dac.14.09.2015/4)**

The item was introduced by the Area Council Manager. Members were reminded of the contracts currently operating; Training for Employment running until 31st March, 2016; Environmental Enforcement running until 31st March, 2016; the Clean and Tidy

Service which had recently commenced; and the Private Sector Housing Management contract.

£121,718 of the Area Council budget for 2015/16 remained unallocated. In addition £14,110 of income from Fixed Penalty Notices was forthcoming, leaving £135,828 to allocate in the current financial year.

The meeting considered the performance of currently funded contracts. It was noted that performance against the Training for Employment contract continued to be positive, and there were no issues to report. Members stressed the need to ensure DECV received appropriate credit for the success of the project in addition to VAB.

Members stressed the desire for training to remain in the current venue and, if possible, would also like to see DWP return to undertake complementary job search alongside the project.

The meeting noted that a presentation on Area Arrangements was being prepared for Barnsley Leadership Team, in which the success of the Training for Employment contract would be highlighted as a case study.

With regards to the Environmental Enforcement contract, it was noted that 58 Fixed Penalty Notices had been issued, of which 50 were for littering and 8 for dog fouling. In addition 40 notices had been issued for parking violations. Members noted that many of the offences were as a result of intelligence being provided, and the meeting heard of a campaign being organised to highlight the issue of dog fouling and encourage reporting. It was suggested that this issue also be included in the community magazine.

Members noted that the Clean and Tidy service, as discussed under the previous item was making significant progress despite only recently starting.

The Area Council Manager made the meeting aware that mechanisms for reporting the performance of the Housing Management service level agreement had now been finalised, and this would be reported into future Area Council meetings.

RESOLVED the report be received.

23 Environmental Enforcement Service (Dac.14.09.2015/5)

The Area Chair introduced the item, referring to the existing contract, which was being delivered until 31st March, 2016. It was noted that the contract had an annual cost of £32,118 for one full time officer, currently employed by Kingdom Security, and relevant support from BMBC Community Safety to provide uniforms, and to process fines and payments.

It was acknowledged that a further procurement exercise would need to be undertaken if Members wished for a service to continue after 31st March, 2016. It was noted that a number of other Area Councils were in a similar position, and were interested in continuing to provide an Environmental Enforcement service. Combined, this would exceed EU financial thresholds and therefore would need to go through a more extended procurement process. However, it was noted that though it

would be a combined commission, this would be separated into smaller 'lots' with associated contracts, enabling more local management.

Members were supportive of re-commissioning an Environmental Enforcement Service at the current level for an additional year, with the opportunity to extend this should the need remain, and the finance be available.

RESOLVED

i) that the Environmental Enforcement Service be re-commissioned for a year, with an opportunity to extend for an additional year, at a cost of approximately £30,955 per annum to provide one officer and associated costs, with a view to commencing 1st April, 2016;

ii) that further detail be brought to a future meeting of Dearne Area Council for discussion.

24 Dearne Development Fund (Dac.14.09.2015/6)

The Area Council Manager introduced the item, referring to an exercise recently having been undertaken to map community action and services in the area against area priorities.

The exercise showed the significant amount of action in the area. The paper circulated proposed the adoption of a 'Dearne Development Fund'. Two slightly different process were suggested, one for grants of £1-5,000 and another for £5-15,000, with a total allocation of £80,000. The fund would build on the positive work already being undertaken and support existing groups and agencies to further contribute to delivering against the Area Council priorities.

It was suggested that the Area Council holds two rounds of the fund, with applications sought prior to November and January deadlines, in order to allocate funds before the end of the financial year.

It was proposed that a panel be established to assess grants, and make recommendations as to which should be approved, with final approval being delegated to the Service Director Stronger, Safer and Healthier Communities.

Members supported the establishment of the fund, acknowledging the ability to extend the good work already being undertaken in the area. The composition of the panel was discussed, and it was agreed that this comprise of an Elected Member from each Ward, alongside a resident from each Ward and a member of the Area Team.

The meeting discussed the draft application guidance notes and application forms circulated. It was noted that the guidance suggested that beneficiaries should primarily be from the Dearne North and South Wards. It was noted that there may be small numbers from just outside the area benefitting, but that to monitor projects to ensure only residents in the two Wards in the area benefitted would be unduly bureaucratic.

RESOLVED:-

i) that the research and scoping exercise carried out by the Area Team be noted;

- ii) that £80,000 be allocated to establish the 'Dearne Development Fund' with organisations able to apply for grants from £1-15,000 in the 2015/16 financial year;
- iii) that the Dearne Development Fund guidance notes and application forms be approved;
- iv) that a Dearne Development Fund panel be established to consider applications and make recommendations for approval with a membership comprising of one Elected Member and one resident from Dearne North, one elected Member and one resident from Dearne South, and a member of the Area Team;
- v) that the Service Director, Stronger, Safer and Healthier Communities be authorised to approve grants of between £1,000 and £15,000, up to a combined total for £80,000 following consultation with the Dearne Development Fund panel.

25 Notes from the Dearne Approach Steering Group held on 24th August, 2015 (Dac.14.09.2015/7)

Members considered the notes from the meeting held on 24th August, 2015.

It was suggested that, in Councillor Gardiner's absence, Councillor Worton attends the meeting.

Members heard how the meeting was very positive, with lots of action and community involvement.

The meeting discussed engagement with landlords in the area and the positive steps being made. It was noted that landlords are now networking with each other and a 'Renting Ready' course being organised.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

26 Notes from the following Ward Alliances (Dac.14.09.2015/8)

The meeting received the notes from the Dearne North Ward Alliance held on 28th July, 2015. A number of comments were made about the positive nature of the meeting, with self assessment/improvement plans being developed and roles for Ward Alliance members being assigned.

RESOLVED that the notes from Dearne North Ward Alliance be received.

27 Report on the Use of Devolved Ward Budgets and Ward Alliance Funds (Dac.14.09.2015/9)

The report was introduced by the Area Council Manager and Members noted the significant proportion of Devolved Ward Budget allocated in both wards. It was noted that £3,268.88 remained in the Dearne North Ward and £4,196.64 in Dearne South. Members acknowledged that the decision to devolve Area Council funds to the Ward level could be revisited should there be a need in the future.

Due to the success of the bulky waste collection scheme, it was suggested that further finance be allocated to this, should the current allocation be exhausted.

With regards to Ward Alliance Funds remaining, it was noted that £11,928.85 remained for Dearne North and £10,470.65 for Dearne South, and the need to accelerate project development to make use of the funds was stressed.

Members noted that the Area Team had established a means by which to monitor the expenditure of the Ward Alliance Fund, and the volunteer hours generated, which would be used to feedback to Ward Alliances.

RESOLVED that the report on the Devolved Ward Budgets and Ward Alliance Funds be received.

Chair

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Item 24



MEETING:	North Area Council
DATE:	Monday, 21 September 2015
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present

Councillors Burgess (Chair), Cave, Cherryholme, Grundy, Howard, Leech, Miller, Platts, Spence and Tattersall

22 Declarations of pecuniary and non-pecuniary interests

Councillor Burgess declared a non-pecuniary interest in Minute number 24 as she is a Trustee of the Citizens Advice Bureau.

23 Minutes of the North Area Council meeting held on 27th July, 2015 (Nac.21.09.2015/2)

The Area Council received the minutes of the previous meeting held on 27th July 2015. It was reported that members have now been provided with the RVS contact details. If anybody needs more copies of the information booklet they should contact Amy at RVS. Plans for the North Area Council Celebration Event are well underway.

RESOLVED that the minutes of the North Area Council meeting held on 27th July 2015 be approved as a true and correct record.

24 Anti-poverty and financial inclusion project - introduction by DIAL Barnsley and Barnsley CAB.

Jo Clark (Barnsley CAB) and Sharon Brown (DIAL Barnsley) were welcomed to the meeting. It was reported that a small informal partnership was formed two years ago between Age UK, Citizens Advice Bureau (CAB) and DIAL, arising out of community concerns around the sustainability of advice services. This has now evolved to 'Advice Barnsley', which is an accredited, high quality universal access service. An online referral system 'no wrong door' was developed for cross partner referral, thereby ensuring that people didn't get passed from pillar to post. The project started in the North Area Council area last week, providing an independent, free, impartial and non-judgemental drop-in service with timely interventions. As part of the delivery model advisers meet monthly to carry out research and identify networking opportunities. A presence will be maintained at local community events using intelligence from both the North Area Council and CAB. Advisors have direct referral routes into other projects and hope to engage with others in the area such as GPs, Councillors etc., to spread the word. Both DIAL and CAB have trained volunteers. Monitoring is carried out through contract management meetings and the Area Council Manager also sits on the project steering group. A framework to measure outcomes is being developed.

It was explained that home visits can be arranged, for which details will be provided. Members felt that the service should link in to both schools and Berneslai Homes Housing Managers. The representatives were thanked for their attendance and contribution.

25 Summer Holiday Internship 2015 Project Update - C&K Careers.

Katren North from C & K Careers was welcomed to the meeting to give an overview of the North Area's 'Employability for under 16s Summer Holiday Internship' project. 127 applications were received, with 112 students completing the 4 day employability programme across the three Areas that commissioned the service. This consisted of workshops covering CV production, interview skills, workplace behaviour and career options and pathways. Over 47 local businesses offered work placements, completed by 100 students. Members felt that follow-up with participants is essential to gauge the success of the project. Katren was thanked for her attendance and contribution.

26 Commissioning and Procurement Update - Summer Holiday Internship. (Nac.21.09.2015/5)

The Area Council Manager introduced this item, giving an update regarding the Summer Holiday Internship delivered during July and August 2015, with a view to recommissioning a further Summer Internship Opportunity for summer 2016. Members were supportive but raised concerns regarding the sustainability of the project. The possibility of developing a model for schools to 'buy in' this service in the future was discussed. It was felt that future publicity for this programme should make it clear that funding was provided through the North Area Council.

RESOLVED:-

- (i) that Members noted Appendix 1, Summer Internship 2015 Performance Update, giving consideration to the performance update presentation by C&K Careers at the beginning of the meeting.
- (ii) that the Summer Internship 2016 contract be advertised at a maximum contract value of £45,000. It was agreed that an optimum number of placements should be agreed with the most economically competitive provider. Members acknowledged the potential opportunity to run the project in partnership with the North East Area Council.

27 Commissioning and Procurement Update - Environmental Enforcement. (Nac.21.09.2015/6)

The item was introduced by the Area Council Manager. The report included a performance report for the current Environmental Enforcement contract which runs until the end of March 2016. It was also explained that income generated by way of fines will be reconciled at the end of the financial year, and used to offset contract costs.

RESOLVED:-

- (i) that the Environmental and Parking Enforcement contract be advertised for a minimum of 2 years at a value of £125,000 per annum for 4 Enforcement Officers on the understanding that it is 'let' one year at a time with 'break' clauses included, should funding be discontinued.
- (ii) that Members acknowledge that there will also be a fee payable to BMBC Enforcement Services to ensure that the procured enforcement service is operationally sound.
- (iii) that the Area Council Manger will check the legal position with regard to the inclusion of income generated from fines within the Area Council budget.

28 Parks Contingency Fund (Nac.21.09.2015/7)

The Area Council Chair introduced this item. The report proposes that a small allocation of Area Council funding should be made available to help maintain the North Area play areas at their existing standard. It was explained that there are twenty three sites in the North Area. If items are damaged and likely to cost more than £500 to repair they will be removed due to budget limitations, leading to an eventual decimation of the play areas over time. This will be a 'last resort' fund, normal wear and tear will be paid for by the Parks Service. A discussion took place around the funding of play area safety inspections.

RESOLVED:-

- (i) that a contingency funding allocation of up to £10,000 per annum should be made available to Parks Services to help maintain the North Area play equipment;
- (ii) that a meeting with the Parks Supervisor is required to work through the detail;
- (iii) that the Service Director, Stronger, Safer and Healthier Communities be authorised to approve expenditure for repairs; and
- (iv) that the Stronger Barnsley Locality Manager investigate funding for play area safety inspections.

29 Devolving Area Council Funds to the Ward Alliances (Nac.21.09.2015/8)

This report introduced the option for the Area Council to devolve funding from the Area Council to each of the four Ward Alliances. It was explained that a budget saving has been agreed, meaning that the Devolved Ward Funding element for Ward Alliances will reduce to £10,000 for each ward in 2015/16 and will cease in 2016/17. It is proposed that the Area Council will have the option to allocate up to £20,000 per ward from the Area Council budget. This is discretionary and flexible. Sound financial management by the Ward Alliances will be required.

RESOLVED:-

- (i) that the North Area Council devolves £10,000 per ward to the Darton East, Darton West, Old Town and St Helens Ward Alliances from the 2016/17 allocation as a pilot, provided that the combined devolved ward budget and ward alliance budget for 2015/16 is less than £10,000 by 31st March 2016.
- (ii) £5,000 of the funding will require volunteer match funding for community projects. The remaining £5,000 will not require match funding, as with the present devolved ward budget arrangements;
- (iii) in both cases the Ward Alliance will be responsible for recommending which projects to fund; and that
- (iv) all projects will need to address the priorities of the North Area Council and/or the corporate priorities.

30 Celebration Event Update (Nac.21.09.2015/9)

The Area Council Manager provided Members with an update on the North Area Council Celebration Event. The event will be held on 26th November 2015 at the Metrodome. It will be an opportunity for the Ward Alliances to showcase their work, alongside the Stronger Communities Grants projects and the Area Council commissioned projects.

31 Community Magazine update (Nac.21.09.2015/10)

The Area Council Manager introduced this item and provided an update on the development of the North Area Council Community Magazine. The Editorial Group met on 10th September, with a further meeting scheduled for 17th September. Drafts of the document are now available and the producer's artwork will be available to view on 23rd November before the Area Council meeting, prior to printing. It was pointed out that it will be on A4 pages, not A5. The title of the magazine will be 'North Area Council – focusing on your local area'. Thanks were expressed to Members who were part of the Editorial Group for their valuable contributions.

32 Report on the use of Devolved Ward Budgets and Ward Alliance Funds (Nac.21.09.2015/11)

The report was introduced by the Area Council Manager. Updates on progress in each Ward in expending the Devolved Ward Budget, Ward Alliance Fund and Public Health financial contribution were provided.

RESOLVED:-

- (i) That each Ward in the North Area Council area prioritises the efficient expenditure of the remaining Devolved Ward Budgets and Ward Alliance Funds in line with the guidance on spend.

33 Notes from the Ward Alliances (Nac.21.09.2015/12)

The meeting received the notes from the Darton West Ward Alliance held on 6th July, 17th August and 7th September 2015; Old Town Ward Alliance held on 1st July, 5th August and 2nd September 2015 and St Helen's Ward Alliance held on 3rd September 2015.

It was reported that between 500 and 600 people attended the Darton East Gala, which was very successful.

Jason Gardner from Barnsley College has now joined the Darton West Ward Alliance and has been doing projects involving young people. A successful coffee morning has been held, work with Darton Bowling Club is underway. It was reported that theatre lighting equipment belonging to the young people had been stolen from the Darby and Joan Club. Planning for Christmas events is already underway.

It was reported that the St. Helens Gala, which was attended by the Mayor and the MP, was well supported by the community. Christmas events are being planned.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

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MEETING:	North East Area Council
DATE:	Thursday, 1 October 2015
TIME:	2.00 pm
VENUE:	Meeting Room 11, Barnsley Town Hall

MINUTES

Present Councillors Hayward (Chair), Cheetham, Clements, S. Green, Hampson, Higginbottom, Makinson, Sheard and C. Wraith MBE

18 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

19 Minutes of the Previous Meeting of North East Area Council held on Thursday 30th July 2015 (NEAC 01.10.15/2)

The meeting considered the minutes from the previous meeting of the North East Area Council held on 30th July 2015. It was reported that Cudworth had won three awards in the Yorkshire in Bloom Awards. The afternoon tea sessions to replace the luncheon clubs are starting in Grimethorpe imminently and will be moving around the wards. An exit strategy meeting for the luncheon clubs had been held and the provider was happy with the proposals.

RESOLVED that the minutes of the North East Area Council held on 30th July 2015 be approved as a true and correct record.

20 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair (NEAC 01.10.15/3)

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout June, July and August 2015. The following updates were noted:-

Cudworth – 27th July 2015

Production and distribution of an Information Guide listing all the activities and organisations in Cudworth is imminent. The grassed area to the rear of the Co-op has now been cut and will be maintained in the future. The new Park gates have been installed and look really impressive. A winter Health Fayre, to take place in November, has been agreed.

North East – 1st July and 12th August 2015

The summer holiday activities and the Family Fun Day were very successful. Improvement work to the War Memorial area is almost complete, and the new Notice Boards in each of the four villages are being ordered. The updated local Information Booklet has been agreed and will be going to print shortly. The Ward Alliance is looking at piloting a Healthy Teeth Initiative, working with the Primary Schools, following concerns raised about poor oral health received across the North East area.

Royston – 29th June and 24th August 2015

The Summer Activities Programme was very successful, with almost 600 children taking part, and it was noted that there was an increase in the numbers of young people going to the swimming baths. An initiative to provide an 'Orchard in the Park' will be taking place in October. It has been agreed that Street Games will be funded again, and that DIAL will also be funded for two sessions per month. The Community Directory is to be published shortly. A Christmas event is planned for 23rd November 2015.

A discussion took place around the reporting of 'hot spots'. Cllr Makinson was advised to speak to Sarah Ford regarding the cutting back of trees alongside public footpaths. It seems that several members have been reporting work which needs to be done by the Local Authority but to no avail.

Monk Bretton - Funding has been given to the Friends of Monk Bretton Priory to encourage membership, and to the West Green Junior Football Club. An entrance arch to the memorial gardens will be installed, and the area will be decorated with 94 poppies, with the name of every Serviceman who died from the Monk Bretton Ward attached. The Air Scouts will be helping to attach the names to the poppies. Replanting the shrub beds at the War Memorial will be carried out with local school children in time for Remembrance Sunday. It was noted that thanks to the dedication of the Councillors and local Volunteers that this area has become a focal point in the Village, and it is anticipated that it will be entered into the 2016 Yorkshire in Bloom competition.

RESOLVED that the notes from the Ward Alliances be received.

21 Changes to Community representation on the North East Ward Alliance (Verbal Report from the Chair of the North East Ward Alliance)

It was reported that Mick Handley had now been appointed to the North East Ward Alliance in respect of the vacancy at Grimethorpe.

RESOLVED that the appointment be noted.

22 Employability for under 16's Initiative - C & K Careers (presentation)

Katren North and Jill Ellis from C & K Careers were welcomed to the meeting and provided an overview of the Employability for under 16s Summer Holiday Internship Programme. The aim of the programme was to motivate and inspire young people to achieve their potential; to reduce the NEET figures of young people aged 18-24 and prevent them becoming NEET by engaging them in striving for a positive destination. 127 applications for work placements were received, with 112 students completing the 4 day employability programme. Over 47 local businesses offered 120 work placements, which 100 students completed. A Celebration Event has been held and several young people have been offered further opportunities ranging from volunteering to part-time work. Members felt the programme had been a great success and thanked Katren for her attendance and contribution.

23 Report on the Use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds (NEAC 01.10.15/6)

The Area Council Manager introduced this item and highlighted the spend to date. The North East Area Council has a Devolved Ward budget allocation of £81,939.54 for the 2015-16 financial year, of which £50,801.80 is committed. The Ward Alliance grant allocation of £92,047 includes £52,046 carried forward from the 2014-15 financial year.

RESOLVED that the report on the use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds be received and noted, and in particular the funding which is as yet unallocated.

24 North East Area Council - Performance Report (NEAC 01.10.15/7)

The Area Manager introduced this item and gave an overview of performance in respect of commissioned projects across the North East Area Council. To date three providers have completed their contract monitoring and management reporting, namely the Environment Teams, Enforcement and C and K Careers. Attention was drawn to the work to clean out the storm drains on the High Streets which ensured that rain water runs away effectively and to the Environment Team Apprentice Case Study on the following page. A Member highlighted problems with vehicles parking in spaces for disabled people on Robert Street. The problem of BMBC Enforcement and Kingdom working together and areas of responsibility was raised. Paul Castle is aware of the problem and is working towards a solution.

RESOLVED that the North East Area Project Performance be received and noted.

25 Commissioning and Procurement Update - Employability for under 16's Initiative - Summer 2016 (NEAC 01.10.15/8)

Members were asked to consider recommissioning the Employability for Under 16s initiative for 2016, giving due consideration to the performance update presentation by C & K Careers at the beginning of the meeting. The initiative, if recommissioned, will need to be advertised in November and will be subject to a full procurement process, with preparatory work commencing during the Spring term of 2016. Members acknowledged that there may be an opportunity to run this initiative in partnership with the North Area Council, which has been identified as Good Practice. It was felt that an element of performance related pay should be included within the specification, as actual numbers of young people fell short of the target.

RESOLVED that the Employability for Under 16's contract be advertised at a maximum contract value of £45,000 with a specific clause relating to performance related pay included therein.

26 Commissioning and Procurement Update - Home Grown Apprentices Scheme (NEAC 01.10.15/9)

The Area Council Manager provided an update on the proposed 'Home Grown Apprentices' scheme. The initiative would comprise of one supervisor and three apprentices, working specifically with the Parks Service in local parks. The contract would be for one year initially, with an option to extend for a further year subject to

the satisfactory achievement of outcomes and outputs. The initiative would be subject to a Service Level Agreement with the Parks Service, which was attached as an appendix to the report.

RESOLVED that

- (i) Members approve the Service Level Agreement with Parks Services for the Home Grown Apprentice Scheme, at a cost of £98,000 per annum.
- (ii) An established Barnsley MBC Service is used to deliver this initiative

27 Commissioning and Procurement Update - Environmental Enforcement (NEAC 01.10.15/10)

The Area Council Manager provided an update regarding the future extension of the Environmental Enforcement contract, seeking agreement on the future of the contract after March 2016, which is the extension period currently agreed by the North East Area Council. Members acknowledged that an additional fee will be payable to Barnsley Enforcement Services to ensure that the procured enforcement service operations are carried out in a practical manner. Members noted that a full retender will be carried out after April 2016, at which time the contract will be split into 'lots', allowing each Area Council to specify individual requirements.

RESOLVED that:

- (i) the information contained within the report be noted;
- (ii) the Environmental and Parking Enforcement contract be advertised for a minimum of 2 years, at a value of £62,500 per annum for two Enforcement Officers, on the understanding that it is 'let' one year at a time, with 'break' clauses included, should funding be discontinued, and that
- (iii) a full re-tender of the Service will be carried out from April 2016 onwards in partnership with the other Area Councils within Barnsley MBC.

28 The Development of the Love Your High Street Initiative (NEAC 01.10.15/11)

The North East Area Council Manager introduced this item. It was explained that research shows that first impressions count, so when people visit the High Streets in the North East Area Council it is important that the streetscape reflects the distinct character of the area, whilst being clean, safe and green. It is proposed that a Working Party, comprising of a Councillor from each of the Wards and the Chair of the Area Council should work with the Area Team to look at how local High Streets can be improved.

Members felt that it is important the High Streets portray a positive image. A Member felt that the issue of grey shutters in some areas should be addressed, perhaps with eye-catching painted designs. A new Public Arts Officer has recently been appointed and may be able to help with this.

RESOLVED that the Area Council Manager be empowered to further develop the Love your High Street initiative.

29 Parks Service - Play Areas Service Level Agreement (NEAC 01.10.15/12)

The Area Council Manager introduced this item and explained that In April 2014, the North East Area Council agreed a ring fenced sum of £10,000 to be used for a Service Level Agreement with Parks Services to replace equipment and safety surfacing damaged through anti social behaviour. A further contingency sum of £10,000 per annum is now required for the financial years 2015 – 2016, and 2016 – 2017.

RESOLVED that

- (i) a further sum of £10,000 per annum is ring fenced to be used for a Service Level Agreement with Parks Services for the financial years 2015 – 2016, and 2016 – 2017;
- (ii) the self closing gate on the Shafton Green Play area should be replaced at a cost of £1,300.

30 Community Magazine (verbal update)

The Area Council Manager distributed a draft copy of the 'Village Life' magazine. The magazine is being produced in conjunction with the BMBC Communications Team, who are also sourcing local and Borough wide advertisements for the publication. Concern was expressed that there is a limit to the number of magazines a Council can publish and that publication laws may be broken. There was also some concern that the advertisements within the magazines may not be appropriate.

RESOLVED that the Area Council Manager will obtain a list of advertisers and circulate to the Councillors, and will feed back to Communications that Members wish to be involved in the choice of advertisers approached in the future.

Chair

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Item 26



MEETING:	Penistone Area Council
DATE:	Thursday, 22 October 2015
TIME:	10.00 am
VENUE:	Meeting Room, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), Griffin, Hand-Davis, Millner, Unsworth and Wilson

17 **Declarations of pecuniary and non-pecuniary interests.**

No Members declared an interest in any item on the agenda.

18 **Minutes of the Penistone Area Council meeting held on 3rd September, 2015. (PAC.22.10.2015/2)**

The Area Council received the minutes of the previous meeting held on 3rd September, 2015.

Feedback was given on the mapping exercise. It was noted that this had been completed, and had included all the Ward Alliance Fund finance and that allocated by the Area Council. This had been considered by the Ward Alliance and circulated to all Members.

Members noted that discussions had taken place with DIAL and an application for a pilot project had been developed to be funded from Devolved Ward Budget.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 3rd September, 2015 be approved as a true and correct record.

19 **Minutes from the Penistone East and West Ward Alliance held on 24th September, 2015. (PAC.22.10.2015/3)**

The meeting received the notes from the Penistone East and West Ward Alliance held on 24th September, 2015.

An update was given regarding the development of a Neighbourhood Plan for Penistone. It was noted that this would be for the area covered by Penistone Town Council, which included parts of both Penistone West and East Wards.

Members referred to the Community Led Plan for Penistone and the hope that this could be utilised in order to assist the timely development of the Neighbourhood Plan.

The meeting discussed the presence of police in the Penistone area. It was noted that numbers of PCs had diminished and this had impact on the service being delivered in the area. Discussion suggested that a reduction in service and corresponding impact also applied to other emergency services. Members agreed to ensure the issue continued to be raised with the Police and Crime Commissioner.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 24th September, 2015 be received.

20 Review of the Ward Alliance. (PAC.22.10.2015/4)

The Area Council Manager introduced the item, referring to the recent review of the Ward Alliance. A number of self assessment questionnaires had been completed, the results of which were then considered by a workshop. The review had considered areas such as the current membership; attendance; what is working well; and what is working less well.

Members considered the recommendations put forward following the review. An in depth discussion took place around the need to receive more feedback from grant recipients. It was noted that this was echoed in a recent internal audit of Area Governance arrangements, which suggested that monitoring of grants should be pursued more actively.

Members suggested assigning a lead from the Ward Alliance membership to work with groups, visiting them and ensuring monitoring information was returned.

RESOLVED:-

i) that the report be noted;

ii) that the recommendations of the review be supported and the suggestion of assigning lead members of the Ward Alliance to each grant application be put forward for discussion at the next Alliance meeting.

21 Report on the use of Devolved Ward Budget and Ward Alliance Fund. (PAC.22.10.2015/5)

The item was introduced by the Area Council Manager, who provided up to date figures detailing expenditure from the Devolved Ward Budget, Ward Alliance Fund and from funds allocated from Public Health.

It was noted that a significant application was being developed to be submitted for approval utilising Ward Alliance Fund finance. If successful this would leave just over £28,000 of Ward Alliance Fund to allocation.

Similarly there were a number of applications seeking approval from Devolved Ward Budgets. If approved this would leave approximately £2,160 to allocation in Penistone East and £800 in Penistone West.

RESOLVED that the report detailing the use of Devolved Ward Budgets and Ward Alliance Fund be noted.

22 Penistone Area Council commissioning, procurement and funding update. (PAC.22.10.2015/6)

The item was introduced by the Area Council Manager, referring to the report circulated.

It was noted that there had not been a contract monitoring meeting with Growforest since the previous meeting, but there was still some more informal feedback from the project.

The feedback continued to be positive, with Tom Handley attending the recent Ward Alliance meeting to provide an update on recent activity. It was noted that the current commission finished in at the end of March, 2016 but Growforest had been looking for continuation funding.

Members noted the recent work to repair prominent walls on public land in the Area and heard of the links made with the Integrated Youth Support Service and work on the Forest Schools programme locally.

The meeting discussed linkages with the Trans-Pennine Trail (TPT) and it was noted that the project did work with the TPT, as would the Clean and Tidy Commission.

Members noted the official start date of 1st November, 2015 for the 'Clean and Tidy' commission. The meeting heard how the contract would run for 18 months, but with appropriate break clauses. Requests from Parish Councils for the service had already been received and it was acknowledged that the service would be distributed equitably across the area. Members heard how a scheme to engage volunteers in keeping the area clean and tidy would be launched imminently.

With regards to the Working Together Fund, three expressions of interest had been received and were due to be considered by the panel imminently.

The meeting considered the current financial position for the Area Council, with £106,610 left unallocated for 2015/16 and £124,783 for 2016/17.

Members discussed the potential of funding a project or projects to assist older, isolated or vulnerable people. It was suggested that the Area Team provides support to further develop the projects suggested.

The meeting noted that the Area Manager was working with officers from Barnsley Business Innovation Centre (BBIC) in order to develop a proposal to address the economic priority.

RESOLVED:-

- i) that the update on the work of the Countryside Skills Training Commission be received;
- ii) that the proposed start date of the Clean and Tidy Commission be noted;
- iii) that the current financial situation of the Area Council be noted.

23 Community magazine. (PAC.22.10.2015/7)

The item was introduced by the Area Manager who made the meeting aware of the progress being made to develop the Community Magazine. It was noted that the articles were all currently with Communications for editing, and a proposed layout had been circulated for comments. Councillors noted that the cost for distribution was slightly below that expected at £2,490.40.

Members noted that a draft of the magazine would be circulated for comment in addition to a list of potential advertisers, prior to publishing.

The meeting discussed the possibility of having some articles featured in the local press. Also mentioned was the production of another Area Review, which offered another opportunity to promote the positive work of the Area Council and Ward Alliance in more detail than in the magazine. It was suggested that an article on the use of Section 106 monies could be featured.

RESOLVED that the update be noted.

Chair

MEETING:	South Area Council
DATE:	Friday, 23 October 2015
TIME:	10.00 am
VENUE:	Meeting Room, The Hoyland Centre

MINUTES

Present Councillors Stowe (Chair), Coates, Franklin, Frost, Lamb, Markham, Morgan, Saunders, Shepherd and R. Wraith.

19 Declarations of Pecuniary and Non-Pecuniary Interests.

Councillors Franklin, Lamb, and Shepherd declared non-pecuniary interests in minute number 26 in respect of their positions as directors of Forge Community Partnership.

20 Minutes of the Meeting of South Area Council held on 4th September, 2015. (Sac.23.10.2015/2)

The meeting considered the minutes of South Area Council held on 4th September, 2015.

RESOLVED that the minutes of the South Area Council held on 4th September, 2015 be approved as a true and correct record.

21 Notes of the following Ward Alliances. (Sac.23.10.2015/3)

The meeting received the notes from the following Ward Alliances Hoyland Milton and Rockingham held on 8th September, 2015; Wombwell held on 8th September, 2015; and Darfield Ward Alliance held on 17th September, 2015.

RESOLVED that the notes from the Ward Alliances be received.

22 Summer Internship Presentation - C+K Careers.

Katren North and Jill Ellis from C&K Careers were welcomed to give a presentation on the Summer Holiday Internship. It was noted that the two week internship was also commissioned by North and North East Council, which provided 180 placements for year 10 students across the areas.

The meeting noted the objectives of the scheme. These included inspiring young people, providing them with the skills for work, whilst also aiming to reduce NEET figures for young people aged 18-24. Members acknowledged that the work of the scheme was linked to the IKIC competencies.

It was noted that the target for numbers of students engaged in the South area was 60, and 41 were engaged by the end of July, 2015. Of the 41, 38 students started the workshop delivery, with 33 completing all days. 37 students started the placement and 35 completed all days.

For many the work experience represented a significant commitment, with some students travelling up to 90 minutes to their placement.

Testimony given by the students emphasised the value of the scheme, how it had given them skills, highlighted options available to them, and made them aware of the working environment.

Feedback from employers was also extremely positive, as it also was from parents.

A celebration event had been held, where a number of young people spoke positively about the scheme, many of which had previously not had the confidence to do so.

Members discussed the scheme in some depth, and were interested to see the impact it may have in the longer term as students enter year 11 and take their GCSEs. It was noted that many of the students were those suggested by schools who would most benefit from the scheme, rather than those who already had the requisite skills.

Members praised the success of the internship programme and hoped that this could provide the beginnings of an improved relationship with secondary schools in the area.

Given the success of the scheme, it was suggested that dialogue with colleagues in the People directorate should be entered into to discuss the possibility of extending the scheme throughout Barnsley.

RESOLVED that colleagues from C&K Careers be thanked for their presentation.

23 Report on the Use of Devolved Ward Budgets and Ward Alliance Funds. (Sac.23.10.2015/5)

Members received the report which provided details of the latest expenditure from the Devolved Ward Budgets and Ward Alliance Funds.

The meeting was reminded that the Ward Alliance Fund was underspent and that project development should be accelerated where possible to utilise finance.

RESOLVED that the report on the use of Devolved Ward Budgets and Ward Alliance Funds be received.

24 South Area Council Performance Management Report. (Sac.23.10.2015/6)

The item was introduced by the Area Council Manager, who drew attention to Part A – the overview of performance, before referring to Part B, featuring more in depth information on the performance of each contract.

With regards to the Tidy Team, Members noted the significant number of litter picks completed at 1178, compared to 942 previously reported. Though satisfaction was generally high for the commission, with the majority of indicators on 'green', it was noted that 'Outcome indicator targets met' was 'amber' due to the low number of community groups created and number of schools engaged. It was acknowledged

that some of this could be attributed to under recording, however actions were in place to increase both.

Members noted that the relationship between the Tidy Team and Neighbourhood Services was very positive, with referrals between them. Two major projects with which the Tidy Team were involved were discussed, as was the need to ensure the team works with officers in enforcement to ensure relevant enforcement action is taken against environmental blights.

With reference to the Environmental Enforcement Service, it was noted that all performance indicators were rated as 'green' and that 150 notices had now been issued for parking violations. Members discussed the relationship between Kingdom Security and BMBC Parking Enforcement, noting that a working party was in place to try to ensure services were complementary. It was noted that updated information on income from enforcement activity would be available from November, 2015.

Members noted the increasing numbers of PCN and FPN notices, which was attributed to the ever increasing intelligence received.

The One Stop Shop had seen in excess of 1,000 clients, when compared to 836 previously recorded. Just under £800,000 of additional benefits had been gained to date as a result of advice given, with most of the clients being in work. In addition over £750,000 of unmanageable debt was now being dealt with through financial settlements. The performance for all areas of the project were rated as 'green'.

The meeting discussed the provision of courses for local businesses, noting that despite significant efforts that take up had been low, therefore leading to an 'amber' rating for 'Outcome indicators targets met', though others were rated as 'green'. It was acknowledged that promotion of the courses will continue, including in the Community Magazine, in the hope that take up for subsequent courses will be improved.

RESOLVED that the update on the performance of contracted services be received.

25 Environmental Enforcement contract. (Sac.23.10.2015/7)

Members were reminded of previous discussions, where the Area Council had indicated the desire to extend the Environmental Enforcement contract. It was noted that this would need to be re-tendered in line with relevant EU legislation.

It was acknowledged that, apart from minor changes including an inflationary cost, the service to be provided was largely the same as currently being delivered.

RESOLVED that:-

- i)** the tender specification and associated procurement strategy for the Environmental Enforcement Service be approved, to a contract value of £112,00 per annum, and authority be delegated to the Service Director Stronger, Safer and Healthier Communities to make any necessary minor amendments prior to procurement;
- ii)** that approval be given for a Service Level Agreement with BMBC Safer Communities Business Unit to a value of £13,021 per annum to provide support to the Environmental Enforcement Service.

26 South Area Council future commissions. (Sac.23.10.2015/8)

The Area Council manager introduced the item, which followed on from discussion at the previous meeting.

Members were referred to section 4.4 – 4.6 of the report, which presented the costs for re-commissioning existing projects within the area and potential start dates for the new contracts. The meeting noted variations in costs, largely due to inflationary increases, however it was noted that the suggested number of student places on the Summer Holiday Internship was lower. Councillors were keen to ensure that the Tidy Team commission employees were paid the living wage.

The meeting went on to discuss a number of potential projects which had been further developed following discussions at the previous Area Council meeting, as detailed at 5.2 of the report.

Members discussed the provision of youth services in the area in some depth before agreeing that it would be preferable to undertake some consultation to map current provision and identify gaps before commissioning anything substantial.

The meeting considered how some young people might not be able to access the suggested provision delivered by South Yorkshire Fire and Rescue Service, and it was agreed to consider utilising a community bus in order to ensure that all young people could be included.

RESOLVED that:-

- i) approval be given to re-commission the current projects, for a year with the ability to extend for a future year based on availability of finance, satisfactory performance, and the continued need as identified by the Area Council -
 - a) One stop shop at a cost of £73,950 per year;
 - b) Tidy Team at a cost of £165,000 per year plus any increases due to implementing the living wage;
 - c) Summer Internship Programme at a cost of £36,000 for 50 students;
 - d) Tidy Team Apprenticeships at a cost of £24,720 for 4 places;

- ii) the following projects be taken forward for further development and commissioning in 2016/17 –
 - a) Provision of 100 x A3 'This area is maintained by volunteers' signs for clean up sites at a cost of £375;
 - b) A young person led consultation programme, to produce a full asset map of existing provision and a gap analysis to inform future commissioning at a cost of up to £5,000;
 - c) Delivery of a Health Asset Mapping conference at a cost of £1,000;
 - d) Provision of a Fire Cadet scheme for young people at a cost of £12,157.81 per year for 16 cadets meeting 39 times a year;
 - e) Provision of a 1 week Achieving Respect & Confidence (ARC) course for 14 young people at risk of offending at a cost of £5,000;
 - f) Funding a veteran support pack and launch conference at a cost of £2,000, should external grant finance not be forthcoming.

27 South Area Council working effectively with Ward Alliances. (Sac.23.10.2015/9)

The Area Council Manager introduced the item, which had been deferred from the previous meeting.

The report made reference to the Ward Alliance reviews which had recently taken place. The reviews had highlighted the need for increased communication between the Ward Alliance and Area Council. The meeting discussed a number of options on how to improve this, taking into consideration that the Area Council meeting was held in public, but that the Ward Alliance was held in private.

RESOLVED:-

- i)** that each Ward Alliance is invited to give an annual presentation to the Area Council;
- ii)** that the Area Council chair attends a meeting of each of the Ward Alliances each quarter to provide feedback from the Area Council.

Chair

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MEETING:	Central Area Council
DATE:	Monday, 9 November 2015
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors D. Green (Chair), D. Birkinshaw, P. Birkinshaw, Bruff, G. Carr, J. Carr, Clarke, K. Dyson, Johnson, Pourali, Riggs and Williams.

15. Declaration of pecuniary and non-pecuniary interests

Councillor G. Carr declared a non-pecuniary interest in minute number 20, as Vice Chair of Homestart Barnsley.

16. Minutes of the previous meeting of Central Area Council held on 7th September, 2015 (Cen.09.11.2015/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 7th September, 2015.

RESOLVED that the minutes of the Central Area Council held on 7th September, 2015 be approved as a true and correct record.

17. Boroughwide services delivered locally - update (Cen.09.11.2015/3)

The Area Council Manager introduced the report, providing an update on progress in taking forward the Targeted Youth Support Service and Neighbourhood Services 'Check and Challenge' exercises.

The meeting heard how relevant Cabinet Members had been notified of the exercises, and how the Area Council Manager had met with relevant heads of service to discuss the scope of the exercises and agreed appropriate deadlines for the return of information.

It was noted that the information from both departments would include details of the current service offer and of performance to date. Once information was returned, a workshop would be held to discuss this and it was suggested that a Member from each Ward attends.

Members were pleased to note the progress, and were particularly keen to receive maps detailing the location and frequency of work to be undertaken by Neighbourhood Services.

RESOLVED:-

- (i) that the progress made in taking forward the check and challenge exercises for the Targeted Youth Support Service and Neighbourhood Services be noted;
- (ii) that Central Area Council Members interested in participating in the check and challenge workshop sessions make the Area Council Manager aware;
- (iii) that the Area Council Manager circulates dates of the workshop sessions to Area Council Members.

18. Local Schools check and challenge development - Cllr Cheetham

The Chair welcomed Councillor Tim Cheetham to the meeting in his position as Cabinet Spokesperson – People (Achieving Potential).

Councillor Cheetham introduced the item, highlighting the desire to improve the engagement of Members in considering the performance of schools. It was thought that the Area Council provided a useful vehicle to do so, at an appropriate geographical level.

It was acknowledged that performance is currently considered in detail, but this tended to happen centrally, with a more borough-wide overview.

It was suggested that schools in the area could provide data and information, and the Chair of Governors and Headteacher be invited to discuss this in depth with Councillors.

It was acknowledged that taking this work forward could provide a useful means of improving relationships between Councillors and schools, noting that relationships with some schools were not as close as previously, partially due to a number of schools becoming academies.

Members were supportive of the proposal, and it was noted that would contribute to the corporate priority of achieving people's potential.

RESOLVED that the proposal for check and challenge of local schools be supported and be further developed by the Chair and Area Council Manager, in consultation with Councillor Cheetham.

19. Performance report (Gen.09.11.2015/5)

The item was introduced by the Area Council Manager, who initially drew the attention of Members to Part A, the overview of performance. Of note were the 804 children and young people who had attended 3 or more engagement sessions. Attention was also drawn to the 277 private sector rented households that had been engaged with.

With regards to the social value of contracts, 12.5 full time equivalent jobs had been created, with 26 part time/sessional jobs also created. 5 Apprenticeship placements had been provided alongside 30 work experience placements. The meeting heard how 87.7% of finance had been spent locally, which compared favourably with other Council contracts.

The meeting then went onto consider Part B of the report, which provided a narrative on the performance of each contracted service.

Members heard how the contract with Royal Voluntary Service was slightly underperforming but as part of improving performance a Service Advisory Group had been established, which had been held very recently. At this feedback from the service users was positive, however there was still concern about the low numbers of referrals from GPs.

Suggestions were made how to increase referrals including through patient liaison groups, Healthwatch and through Practice Managers.

With regards to the contract with Barnsley YMCA, it was noted that feedback was extremely positive, as was performance.

Members discussed the contract with Kingdom for Environmental Enforcement. It was noted that, in order to ensure there was no double counting, reports produced centrally would now only include numbers of notices issued by Council officers, whereas Central Area Council reports would only include those issued by Kingdom officers in the area. Members were reminded that, should they wish, Ward level information on the contract could be provided by the Central Area Council Manager.

It was acknowledged that finance from fixed penalty notices issued would be returned to the Area Council, though there may be a time lag in processing. Members noted the use of income from parking charge notices was still under discussion.

The meeting discussed the contract with Twiggs Grounds Maintenance and Members were pleased with the service being provided, and praised the speed of response. It was acknowledged that the service needed to work alongside and be complementary to Neighbourhood Services. It was hoped that detail from the check and challenge exercise could assist with this.

Members noted the high number of households that had been engaged with through the Private Sector Housing and Enforcement SLA, a number of which had been supported intensively.

The meeting went on to consider the performance of the Working Together Fund projects and a suggestion was made for more detail to be provided at future meetings.

Members discussed the work of Homestart, acknowledging that the project would come to an end in December, 2015. The meeting discussed the future of the project. It was noted that though elements of the project were sustainable, the project would always require some financial support for the coordinator role. It was agreed that a proposal for its extension be developed for consideration at the next meeting of the Area Council.

RESOLVED:-

- (i) that the contents of the Performance Report be noted;
- (ii) that Marie Hoyle assist with raising the profile of the service provided through RVS with GP practices;
- (iii) that be a further report be submitted to the January 2016 meeting of the Area Council with details of the proposed extension to the Homestart project.

20. Area Council Priorities, procurement and financial position (Cen.09.11.2015/6)

The Area Council Manager introduced the item, referring to progress made against the actions agreed.

Of particular note was that health related data and recently released IMD data would be presented to Central Area Council in January, 2016. This would help to identify any further areas which may require focus, and potentially investment.

Also noted was the progress made as part of the Youth Programme which was scheduled to be discussed in more detail later in the meeting.

Members discussed proposals to retender the contracts for 'Creating a cleaner and greener environment in partnership with local people' and for an 'Environmental enforcement service'.

It was noted that the specification of requirements for the 'Creating a cleaner and greener environment in partnership with local people' was based on the service currently being provided, with minor changes. Attention was also drawn to the procurement synopsis, which detailed a price/quality split of 20/80% in favour of quality.

Members stress the need for the service to be complementary and additional to that provided by Neighbourhood Services, either as part of the work of the Council or as part of the delivery on behalf of Berneslai Homes.

It was noted that Councillor Johnson was on the original tender evaluation panel for the service, and would be happy to perform this duty again, and other Members were invited to take part should they wish.

The specification of requirements and procurement synopsis for providing an 'Environmental enforcement service' were discussed, noting that these had evolved from those used to procure the current service to ensure that the contracted service would be complementary to that provided centrally by the Council.

It was acknowledged that, as a number of Area Councils would be procuring a similar service, this exceeded financial thresholds and therefore a combined tender would need to be submitted to the Official Journal of the European Union. However, once granted this would be managed in 'lots' pertaining to each Area Council.

Members discussed the evaluation panel for the service, noting the suggestion that this would comprise of the Area Council Manager from each of the 5 Areas procuring the service in addition to representatives from NPS. Members stressed the benefit of their involvement in previous panels and expressed a desire for Member involvement, acknowledging that Members were not always involved in the evaluation of tenders for other Area Councils. It was agreed that the Area Manager take this suggestion forward, making enquiries as to whether this was possible.

The meeting discussed the financial overview for the Area Council. Members noted the suggestion of repeating a celebration event in 2016 and agreed to allocating £5,000 to cover the costs of organisation.

Taking into account the income expected from fixed penalty notices, and finance to be allocated to the two tenders discussed, the amount of expenditure remaining to be allocated for 2016/16 was £190,233.

RESOLVED:-

- (i) that the update on progressing delivery against the reaffirmed Central Area Council priorities for 2015/16 be noted;
- (ii) that the specification of requirements and procurement strategy synopsis for 'Creating a cleaner and greener environment in partnership with local people' be approved at an annual contract value of £85,000 initially on an annual basis with the option to extend for a further year;
- (iii) that the specification of requirements and procurement strategy synopsis for an 'Environmental Enforcement Service' at an annual contract value of £43,000 for an initial period of one year with options to extend for two further periods each of a year;
- (iv) that the Area Council Manager explores the possibility of a Councillor representative taking part in the Tender Evaluation Panel for the 'Environmental Enforcement Service' on behalf of Central Area Council;
- (v) that £5,000 be allocated to cover the costs of organising a repeat celebration event for Central Area Council in 2016.

21. Youth Programme - progress update (Cen.09.11.2015/7)

Councillor Williams introduced the item, referring to the steps agreed at the previous meeting.

Members heard how a provider workshop session had been held on 8th October, 2015 with over 30 people in attendance. This had offered a positive networking experience, with providers discussing the possibility of joint programmes.

Organisations had then been invited to apply, with the grant guidance and application for circulated widely. It was agreed that these would be resent to Members for them distribute throughout their networks.

It was noted that a grant panel, with representation from each of the Ward Alliances in the area, would be convened on 8th December, 2015 to consider applications.

Due to the tight timescales, it was suggested that the approval of grants be delegated to the Executive Director – Communities, following consultation with the grant panel.

Members discussed whether proposals would be from organisations wishing to deliver in a small number of wards, or throughout the area, and it was noted that either could be the case, though the panel would be looking to ensure coverage throughout the area.

RESOLVED:-

- (i) that the update on the development and implementation of the Youth Programme be noted;
- (ii) that authority for approving Youth Programme grants up to a total combined value of £126,000 be delegated to the Executive Director for Communities, following recommendations from the Youth Programme Grants Panel.

22. Notes of the Ward Alliances (Cen.09.11.2015/8)

The meeting received the notes of the meetings of the Ward Alliances within the Central Area held in July, August, September and October, 2015.

RESOLVED that the notes and feedback from the Ward Alliances be received.

23. Report on the Use of the Devolved Ward Budgets and Ward Alliance Funds (Cen.09.11.2015/9)

The meeting received a report detailing expenditure from the Devolved Ward Budgets and Ward Alliance Funds for the financial year to 28th October, 2015.

It was noted that a number of the funds were underspent, and Members were encouraged to accelerate expenditure where possible.

RESOLVED that the report be noted.

Chair

Item 31

BARNSELY METROPOLITAN BOROUGH COUNCIL

CABINET

23rd September, 2015

Present: Councillors Houghton (Chairman), Andrews BEM, Bruff, Cheetham, Franklin (for Gardiner), Howard, Miller and Platts.

In Attendance: Councillors Mitchell and Morgan were also in attendance.

80. **Declarations of Pecuniary and Non-Pecuniary Interests**

Councillor Houghton declared a non-pecuniary interest in the M1 Junction 36 – A6196 Dearne Valley Economic Growth Corridor (Phase 1 Hoyland) item (Minute No. 92) in his capacity as Chair of the Sheffield City Region Combined Authority.

Councillor Franklin declared a non-pecuniary interest in the Children's Centres: Developing a Model of Early Help for Families item (Minute No. 85) in his capacity as Director of Forge Community Partnership.

Councillor Miller declared a non-pecuniary interest in the Children's Centres: Developing a Model of Early Help for Families item (Minute No. 85) as his daughter is employed in a Children's Centre.

Councillor Platts declared a non-pecuniary interest in the Children's Centres: Developing a Model of Early Help for Families item (Minute No. 85) in her capacity as a member of the Secret Garden Children's Centre Advisory Board.

81. **Leader of the Council - Call-In of Cabinet Decisions**

The Leader reported that no decisions from the previous meeting held on 9th September, 2015 had been called-in.

82. **Minutes of the Meeting held on 9th September, 2015 (Cab.23.9.2015/3)**

The minutes of the meeting held on 9th September, 2015 were taken as read and signed by the Chairman as a correct record.

83. **Decisions of Cabinet Spokespersons (Cab.23.9.2015/4)**

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

84. **Petitions Received Under Standing Order 44 (Cab.23.9.2015/5)**

It was noted that the Leader of the Council had received a petition that morning containing 6170 signatures in respect of the Children's Services proposals and that this, along with the other petitions received on this matter, would be considered as part of the following item on the Children's Centres proposal.

CABINET

23rd September, 2015

85. **People (Achieving Potential) Spokesperson – Children's Centres: Developing a Model of Early Help for Families (Cab.23.9.2015/6)**

The People (Achieving Potential) Spokesperson presented a report setting out the results of the statutory consultation in relation to children's centres and developing a model of early help for families. He stated that it was proposed to implement a new service delivery model based on family centre main, linked and outreach sites, which will fulfil statutory requirements to support the delivery of early help to families.

It was noted that the full statutory consultation had been undertaken with the public, partners, current commissioned providers, stakeholders and staff in two distinct phases. Phase 1 had focused on the broad principles and the feedback from this had formed the basis of more detailed proposals set out in Phase 2. It was confirmed that the issues raised as part of the consultation had been recognised and that a second option for the service delivery model had been developed following further analysis of data and to mitigate the issues raised in such consultation.

It was confirmed that the statutory consultation had been in accordance with the statutory duty to consult on changes to Children's Centre services contained within the Childcare Act 2006 and related statutory guidance April 2016.

It was emphasised that in making its final decision the Cabinet needed to have regard to and give appropriate consideration to the issues raised in the response to the consultation.

The outcomes of both stages of the consultation had been carefully considered and these were addressed in the report. The responses indicated broad support for the proposed model with the exception of the proposal to cease direct provision of child care at a number of centres.

Recognising that the majority of respondents to the consultation did not support the proposals for the Council to cease direct delivery of childcare provision it was however explained to members in the report that appropriate provision can be made to address this need in partnership with the private, voluntary and maintained sector within the range of providers and at a high quality. In addition, all parents directly affected will be offered appropriate one to one support.

Having regard to the statutory duty to ensure sufficient child care provision and the consultation there had been further consideration given to the number of child care places across the Borough. This had concluded that there were sufficient child care places; there was a current vacancy rate of 38%. The Council provides only 3% of places across the Borough and if necessary would act as a provider of last resort.

Overall it was considered that the recommended approach in the report would address satisfactorily the concerns which has had been identified through the consultation process.

CABINET

23rd September, 2015

The importance of monitoring the impact of the proposals was recognised and it was agreed that a further report on such matter should be submitted to Cabinet reviewing the first six months of implementation of the new model (October 2016).

RESOLVED:-

- (i) that a new service delivery model based on Family Centre main, linked and outreach sites in line with the recommended Option 2, as set out in the report now submitted, be approved;
- (ii) that an extended age range of pre-birth to 19 years old (25 years old if the young person has a disability) be agreed;
- (iii) that Family Centre main sites be designated as 'Children's Centres' in order to meet the statutory duty to ensure sufficient Children's Centres and as a result they be regulated and inspected by Ofsted under the current inspection framework for Children's Centres. This relates to services for children pre-birth to 5 years old;
- (iv) that services for families continue to be offered on a borough wide basis including on site and outreach in communities and within the home;
- (v) that the Council ceases to directly deliver childcare in areas where demand is and/or can be met by the private, voluntary and maintained sector, in line with statutory guidance that the council should be the provider of last resort;
- (vi) that the Council directly delivers early education and care for two, three and four years olds on a sessional, term time only basis in areas where there is a need to do so due to sufficiency;
- (vii) that the Council de-commissions the current (two) external providers in order to ensure compliance with legal requirements and achieve required savings and review the agreements with the two providers from the maintained sector; and
- (viii) that a further report monitoring the impact of the proposals be submitted to Cabinet in October 2016 to review the first six months of operation of the service delivery model.

86. **People (Achieving Potential) Spokesperson – Outcomes of the Peer Review of Barnsley Youth Offending Team (Cab.23.9.2015/7)**

RESOLVED that the outcomes of the Youth Offending Team Peer Review and the steps to be taken to instigate further improvement, as set out in the report now submitted, be noted.

CABINET

23rd September, 2015

87. **Cabinet Spokesperson without Portfolio– Appointment to Leeds City Region Partnership Committee Sub-Panels and Boards (Cab.23.9.2015/8)**

RESOLVED that approval be given to the nomination of the Place Spokesperson to the Leeds City Region Business Innovation and Growth Panel and the Planning Portfolios Board.

88. **Corporate Services Spokesperson – Contracting Authority for a Framework of Development Brokers/Advisors (Cab.23.9.2015/9)**

RESOLVED that approval be given for Barnsley Metropolitan Borough Council to become the 'Contracting Authority' as defined in the Public Contracts Regulations 2015 (a body governed by public law) for a Framework of Development Brokers/Land Advisors, to be procured and managed by NPS Barnsley, as detailed in the report now submitted.

89. **Place Spokesperson – Barnsley MBC Energy Strategy 2015-25 (Cab.23.9.2015/10)**

RESOLVED:-

- (i) that approval be given for the Barnsley MBC Energy Strategy 2015-25, as set out in the report now submitted; and
- (ii) that approval be given for Barnsley MBC to join the European Union Covenant of Mayors.

90. **Place Spokesperson – Dodworth Road Speed Limit and Waiting/Loading Restrictions – Objections to Traffic Regulations Order (Cab.23.9.2015/11)**

RESOLVED:-

- (i) that the objection received to the proposed Traffic Regulation Order in respect of an amendment of the speed limit and waiting/loading restrictions on Dodworth Road, as indicated on the plans at Appendix 1 and 2 of the report submitted, be overruled and the objector informed accordingly; and
- (ii) that the Head of Highways, Engineering and Transport be authorised to implement the order as shown in Appendix 1 and 2, and the Director of Legal and Governance be authorised to make and implement the order.

91. **Exclusion of the Public and Press**

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I, of Schedule 12A of the Local Government Act 1972, as amended, as follows:-

CABINET

23rd September, 2015

Item Number Type of Information Likely to be Disclosed

92 Paragraph 3

92. **Place Spokesperson – M1 Junction 36 – A6196 Dearne Valley Economic Growth Corridor (Phase 1 Hoyland) (Cab.23.9.2015/13)**

RESOLVED:-

- (i) that £17.1m of Sheffield City Region Investment Fund (SCRIF) finance for the delivery of the infrastructure improvements set out in the report now submitted be accepted;
- (ii) that agreement be given to the principles of the Combined Authority SCRIF Grant funding agreement, and delegate final approval to the Executive Director of Place in consultation with the Director of Legal and Governance and the Director of Finance, Assets and Information Services;
- (iii) that the revised clawback implications as set out in Appendix B to the report be noted;
- (iv) that agreement be given to the principle of entering into development agreements with relevant private developers in relation to work packages 2, 3 and 4, as set out in the report, and delegate final approval of the terms of these agreements to the Executive Director of Place in consultation with the Director of Legal and Governance and the Director of Finance, Assets and Information Services;
- (v) that authority be given to conclude the approval and funding process with Sheffield City Region (SCR), accept tenders, appoint a contractor and implement Work Package 1, subject to the costs being contained within the SCR funding agreement and the contribution from Highways England for the additional slip road works;
- (vi) that the Director of Legal and Governance be authorised to complete any necessary contract documentation relating to the requirements of each work package and enter into any necessary contracts with the successful tenderer;
- (viii) that the Executive Director of Place be authorised to apply for any necessary consents, licence arrangements, footpath diversions, traffic regulation orders and closure orders arising from the four work packages; and
- (ix) that in accordance with paragraph 2.3 (b)(i) of the Council's Contract Procedure Rules (In-House Providers), the *Business Park service* contract be awarded to NPS Barnsley, under the Joint Venture Service Level Agreement to check and challenge on the private sector work packages 2, 3 and 4.

(Note: In accordance with Part 2, Paragraph 5(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chair of the relevant Overview and Scrutiny Committee had given approval for

CABINET

23rd September, 2015

the above item to be considered at a private meeting of Cabinet where it had not been possible to give 28 days' notice).

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Chair

Item 32



MEETING:	Cabinet
DATE:	Wednesday, 7 October 2015
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Franklin (for Gardiner), Howard, Miller and Platts

93. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

94. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 23rd September, 2015 had been called in.

95. Minutes of the previous meeting held on 23 September, 2015 (Cab.7.10.2015/3)

The minutes of the meeting held on 23rd September, 2015 were taken as read and signed by the Chair as a correct record.

96. Decisions of Cabinet Spokespersons (Cab.7.10.2015/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 25th September, 2015 and 2nd October, 2015 were noted.

97. Petitions received under Standing Order 44 (Cab.7.10.2015/5)

It was reported that no petitions had been received under Standing Order 44.

98. Development of the Community Shop as part of the 'Food Ladder' Approach to Address Poverty (Cab.7.10.2015/6)

RESOLVED:-

- (i) that approval be given to the Community Asset Transfer of the Former Barnsley North Learning and Development Unit in Athersley North to The Coalfield Regeneration Trust to develop a Community Shop in the Unit;
- (ii) that the Director of Finance, Assets and Information Services be authorised to transfer the freehold interest of the property to The Coalfield Regeneration Trust for a Community Shop, such transfer to be in accordance with Local Government Act 1972, but at less than best consideration based on the delivery of local social economic and environmental wellbeing powers, as introduced by the Local Government Act 2000 and the General Disposal Consent (England) 2003;

- (iii) that the Service Director Assets be authorised to finalise the heads of terms for the freehold community asset transfer of the property for a Community Shop and that a Section 106 agreement be developed; and
- (iv) that the Director of Legal and Governance be authorised to complete the freehold transfer of the property to the Coalfields Regeneration Trust based on those terms to be agreed and subject to planning permission for the proposed use.

99. Highways Asset Management Strategy (Cab.7.10.2015/7)

RESOLVED:-

- (i) that the revisions to the Strategy to manage the Highway Asset, for works identified from April 2016 onwards be approved;
- (ii) that Cabinet approve the two documents which underwrite the way in which the Council will manage the Highways Asset: Managing the Highways Asset Policy; and Highway Asset Management Strategy attached to the report now submitted; and
- (iii) that Cabinet notes and recognises the changes to funding allocation for highways maintenance from the Department for Transport and the Governments desire to reward good practice in highway asset management as detailed in Appendix 1.

100. Highways Capital Programme 2015/16 (Cab.7.10.2015/8)

RESOLVED:-

- (i) that the 2015/16 Highways Capital Programme and funding as set out in Appendices 1, 2, 3, and 4 attached to the report now submitted, be approved, and that the Service Director Environment and Transport be authorised to implement these schemes, subject to the cost of the schemes being contained within the funds available;
- (ii) that the Service Director Environment and Transport be authorised, in consultation with the Cabinet Spokesperson for Place, to vary the programme within the overall financial approval;
- (iii) that the Service Director Environment and Transport be authorised to:
 - (a) Obtain tenders for any works as necessary, and appoint the successful tenderer on the basis of the most economically advantageous tender;
 - (b) To adopt the Highways Maintenance Efficiency Programme (HMEP) principle of collaboration and use collaborative procurement to engage external consultants to undertake work which cannot be undertaken in house via Regional Alliances;

- (c) Appoint external consultants as appropriate, within the current procurement rules.
- (iv) that, in the event that the Planned Maintenance budget and Integrated Transport budget for 2015/16 is not fully expended, the value of any committed works be rolled forward in addition to next year's planned allocations; and
- (v) that the changes to the proposed Maintenance Block Funding mechanism from 2016/17, which will result in a proposed change in the Asset Management Strategy of the highways asset, be noted.

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Chair

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Item 33



MEETING:	Cabinet
DATE:	Wednesday, 21 October 2015
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Bruff, Cheetham, Franklin (for Gardiner), Griffin (for Howard), Miller and Platts

Members in Attendance: Councillors Cherryholme, Mitchell, Morgan and Sheard

101. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

102. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 7th October, 2015 had been called in.

103. Minutes of the previous meeting held on 7th October, 2015 (Cab.21.10.215/3)

The minutes of the meeting held on 7th October, 2015 were taken as read and signed by the Chair as a correct record.

104. Decisions of Cabinet Spokespersons (Cab.21.10.2015/4)

There were no Records of Decisions taken by Cabinet Spokespersons under Delegated powers to report.

105. Petitions received under Standing Order 44 (Cab.21.10.2015/5)

It was reported that no petitions had been received under Standing Order 44.

106. Proposed Sale by the Council as Trustee of Carlton Park House, Carlton (Cab.21.10.2015/6)

RECOMMENDED TO COUNCIL, 26th NOVEMBER, 2015:-

- (i) that, subject to the statutory procedures under the Charities Act 2011 being complied with and the consent of the Coal Industry Social Welfare Organisation (CISWO), the Council in its capacity as Trustee of the Miners' Recreation or Pleasure Ground, Carlton approves the sale of Carlton Park House;
- (ii) that the Director of Finance, Assets and Information Services, on behalf of the Council as Trustee, dispose of Carlton Park House by way of either auction or private treaty sale, as directed by the independent surveyor acting for the Council as Trustee, to achieve best value;

- (iii) that the Director of Legal and Governance be granted delegated authority to address any representations made by the general public to the proposal on behalf of the Council as Trustee and to conclude the necessary legal documentation relating to the disposal of the property;
- (iv) that the Director of Legal and Governance be granted delegated authority to make a recommendation to the Charity Commission to conclude the decision of the capital receipt between the Council as Trustee and CISWO, that the share of the capital receipt from the sale passed to CISWO be used in accordance with the Trust's Governing Documents and that the share retained by the Council be applied towards improvements for the benefit of the remainder of the park, in accordance with CISWO's requirements and any directions made by the Charity Commission, and that until settlement is concluded that the Council as Trustee hold the capital receipt in a separate account; and
- (v) that once the division of the capital receipt is settled between the Council as Trustee and CISWO, approval be granted for the Service Director Stronger, Safer and Healthier Communities (Park Services) to use the proceeds in accordance with CISWO's requirements and any directions made by the Charity Commission.

107. Local Plan Additional Consultation (Cab.21.10.2015/7)

RESOLVED:-

- (i) that approval be given to carry out public consultation on the Local Plan Additional Consultation document, as set out in the report now submitted; and
- (ii) that approval be given to move £200,000 from monies to be released from the Jobs and Business Growth Plan in 2015/16 to fund the costs associated with preparing the Local Plan.

108. Adults, Communities and Children, Young People and Families Services Annual Feedback Report - 1st April, 2014 to 31st March, 2015 (Cab.21.10.2015/8)

RESOLVED:-

- (i) that the analysis and overview of the complaints handled under the Local Authority Social Services and National Health Services Complaints (England) Regulations 2009, the Children Act 1989 Representations Procedure (England) Regulations 2006 and the Corporate Complaints Procedure and all comments and enquiries received during the period 1st April 2014 to 31st March 2015, contained in the report now submitted, be noted; and
- (ii) that the improvements to service delivery that have been made as a result of complaints made within this period be noted.

109. Review of the Barnsley Schools Block Funding Formula (Cab.21.10.2015/9)

RESOLVED:-

- (i) that the responses made by individual schools, together with the expressed view of the Barnsley Schools Forum, to the recent Review of the local Schools Block funding Formula, be noted;
- (ii) that as a result of the above, together with the key considerations indicated in paragraph 3.18 of the report, Cabinet agrees the following:
 - that none of the options, outlined in the attached consultation document, concerning changes to the 'Age Weighted Pupil Unit'; 'Deprivation' and 'Prior Attainment' funding factors within the Funding Formula, be implemented during 2016/17.
 - that 'English as an Additional Language' be established as a funding factor within the Funding Formula, from 2016/17 and that the amount allocated for this factor be 0.2% or £264,000.
- (iii) that the outcomes of the Review be reported to the DfE by the deadline date; and
- (iv) that officers continue to work with those schools facing financial difficulties to develop appropriate action plans.

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Chair

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Item 34



MEETING:	Cabinet
DATE:	Wednesday, 4 November 2015
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Franklin (for Gardiner), Howard, Miller and Platts

Members in Attendance: Councillors Cherryholme, Dures, Griffin, Morgan and Sheard

110. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

111. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 21st October, 2015 had been called in.

112. Minutes of the previous meeting held on 21st October, 2015 (Cab.4.11.2015/3)

The minutes of the meeting held on 21st October, 2015 were taken as read and signed by the Chair as a correct record.

113. Minutes of the Joint Employee Consultative Committee held on 28th September, 2015 (Cab.4.11.2015/4)

The minutes of the Joint Employee Consultative Committee held on 28th September, 2015 were noted.

114. Decisions of Cabinet Spokespersons (Cab.4.11.2015/5)

The Records of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 30th October, 2015 were noted.

115. Petitions received under Standing Order 44 (Cab.4.11.2015/6)

It was reported that no petitions had been received under Standing Order 44.

116. Quarterly Analysis of Selective Voluntary Early Retirement and Voluntary Severance (July - September, 2015) (Cab.4.11.2015/7)

RESOLVED that the Selective Voluntary Early Retirements and Voluntary Severances which have taken place between 1st July, 2015 and 31st August, 2015, as detailed in the report now submitted, be noted.

117. Berneslai Homes Automatic Contract Renewal (Cab.4.11.2015/8)

RESOLVED:-

- (i) that the evidence base provided by Berneslai Homes, satisfying the pre-agreed conditions for automatic Service Agreement contract renewal, as detailed in the report now submitted, be noted;
- (ii) that approval be given for the renewal of the Services Agreement between the Council and Berneslai Homes for a period of up to 5 years, noting the ongoing work around social housing options;
- (iii) that approval be given for the revisions to the Services Agreement with the approval of all necessary contract amendments and related changes being delegated to the Service Director of Culture, Housing and Regulation in consultation with the Portfolio Holder for Place, the Director of Legal and Governance and the Director of Finance, Assets and Information Services; and
- (iv) that the Director of Legal and Governance be authorised to enter into all necessary legal documentation in connection with the extension of the Services Agreement.

118. Introduction of a Private Rented Property Licensing Scheme (Cab.4.11.2015/9)

RESOLVED:-

- (i) that approval be given for the Council to work towards the development of a scheme, which fulfils Central Government requirements for licencing of the private rented housing sector in certain designated areas of the Borough;
- (ii) that approval be given to the establishment of a 1 FTE time limited Licencing Officer post to undertake the necessary work to implement and deliver the scheme, to include suitable consultation and evidence gathering, as detailed in the report now submitted; and
- (iii) that a note be circulated to Members setting out the parameters for any licensing scheme.

119. Barnsley's Framework for Safeguarding Children and Adults (Cab.4.11.2015/10)

RECOMMENDED TO FULL COUNCIL ON 26TH NOVEMBER, 2015:-

- (i) that the current arrangements for safeguarding children in the Borough, as set out in the report now submitted, be noted;
- (ii) that the current arrangements for safeguarding vulnerable adults in the Borough, including the progress made in implementing the relevant provisions of The Care Act (2014) be noted;

- (iii) that the approach to non-statutory safeguarding enquiries, as outlined in page 7, paragraphs 12.5 – 12.8 of the report, be endorsed; and
- (iv) that an All Members Information Briefing on the evolving safeguarding landscape be scheduled during 2015-16.

120. Adult Safeguarding Board - Annual Report (Cab.4.11.2015/11)

Item deferred.

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Chair

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Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>Sheffield City Region Combined Authority</u>			
Cllr Houghton	21	IEB Business Case Recommendations - insofar as the discussion related to the M1 Junction 36 Phase 1 Hoyland	Non-Pecuniary – Leader of Barnsley MBC
<u>South Yorkshire Fire and Rescue Authority</u>			
Cllr Andrews	17	Stronger Safer Communities Reserve Round 2	Non-Pecuniary – Director of one of the projects referred to
<u>Regulatory Boards</u>			
<u>Planning</u>			
Cllr Franklin	20(ii)	Planning Application 2015/0998 – Residential development of three no. dwellings including parking improvements to the land at Pearson Crescent, Wombwell	Non-Pecuniary – Member of Berneslai Homes Board
Cllr Franklin	20(iv)	Planning Application 2015/0921 – Erection of two storey glazed entrance extension to building at Willow Croft, Dearne Road, Bolton-on-Dearne	Non-Pecuniary – Member of Berneslai Homes Board
Cllr Franklin	20(v)	Planning Application 2015/0924 – Display of one no. externally illuminated fascia sign at Willow Croft, Dearne Road, Bolton-on-Dearne	Non-Pecuniary – Member of Berneslai Homes Board

Councillor	Minute No.	Subject	Interest
Cllr Franklin	24	Planning Application 2015/0711 – Regeneration of Hoyland Town Centre comprising the redevelopment of land at Duke Street, Market Place and the Town Hall to provide re-located open market, food store, three retail stores and seven retail kiosks, toilet block, surface car parks and associated infrastructure and landscaping at High Street, Market Street and Duke Street, Hoyland	Non-Pecuniary – Local Ward Member for the Area
Cllr Stowe	24	Planning Application 2015/0711 – Regeneration of Hoyland Town Centre comprising the redevelopment of land at Duke Street, Market Place and the Town Hall to provide re-located open market, food store, three retail stores and seven retail kiosks, toilet block, surface car parks and associated infrastructure and landscaping at High Street, Market Street and Duke Street, Hoyland	Non-Pecuniary – Local Ward Member for the Area
Cllr Franklin	24	Planning Application 2015/1073 – Erection of single storey extension to existing house Pollyfox Sheltered Housing, Dodworth, Barnsley	Non-Pecuniary – Berneslai Homes Board Member
Cllr Riggs	24	Planning Application 2015/1073 – Erection of single storey extension to existing house Pollyfox Sheltered Housing, Dodworth, Barnsley	Non-Pecuniary – Local Ward Member for the Area
Cllr Franklin	25(i)	Planning Application 2015/1090 – New entrance canopy and re-order of entrance area. External re-contour and landscape including demolition of garages, new access and new parking area Hudson Haven, Upton Close, Wombwell	Non-Pecuniary – Berneslai Homes Board Member
Cllr Franklin	25(i)	Planning Application 2015/1091 – Display of externally illuminated totem sign (1.1m in height) Hudson Haven, Upton Close, Wombwell	Non-Pecuniary – Berneslai Homes Board Member

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
Cllr Higginbottom	24	Planning Application 2015/0894 – Change of use from function room of a working men's club (D2) to house in multiple occupation (C4) with associated external changes including erection of pitched roof with new openings Great Houghton WMC	Non-Pecuniary – Local Ward Member for the Area
Cllr Leech	25(i)	Planning Application 2015/0969 – Erection of steel container Laithes Lane Memorial Field, Athersley South, Barnsley	Non-Pecuniary – Local Ward Member for the Area
Cllr M. Dyson	24	Planning Application 2015/0462 – Demolition of existing school and erection of 32 no. dwellings and associated infrastructure Grove Street Junior and Infant School, Grassmere Road, Barnsley	Non-Pecuniary – Local Ward Member for the Area
<u>Health and Wellbeing Board</u>			
Cllr Platts	18	Better Care Fund Update, including financial position	Non-Pecuniary – Member of Barnsley Hospital NHS Foundation Trust Governing Body
Cllr Platts	19	Excess Winter Deaths	Non-Pecuniary – Member of Barnsley Hospital NHS Foundation Trust Governing Body
<u>Overview and Scrutiny Committee</u>			
Cllr Ennis	--	Any items relating to Berneslai Homes Board	Non-Pecuniary – Member of Berneslai Homes Board
Cllr Franklin	--	Any items relating to Berneslai Homes Board	Non-Pecuniary – Member of Berneslai Homes Board

Councillor	Minute No.	Subject	Interest
Cllr Pourali	--	Any items relating to Berneslai Homes Board	Non-Pecuniary – Members of Berneslai Homes Board
Cllr Unsworth	--	Any items relating to Barnsley Hospital	Non-Pecuniary – Governor at Barnsley Hospital
Area Councils			
<i>North Area Council</i>			
Cllr Burgess	24	Anti-Poverty and Financial Inclusion Project – Introduction by DIAL Barnsley and Barnsley CAB	Non-Pecuniary – Trustee of the CAB
<i>South Area Council</i>			
Cllr Franklin	26	South Area Council Future Commissions insofar as the discussion related to Forge Community Partnership	Non-Pecuniary – Director of Forge Community Partnership
Cllr Lamb	26	South Area Council Future Commissions insofar as the discussion related to Forge Community Partnership	Non-Pecuniary – Director of Forge Community Partnership
Cllr Shepherd	26	South Area Council Future Commissions insofar as the discussion related to Forge Community Partnership	Non-Pecuniary – Director of Forge Community Partnership
<i>Central Area Council</i>			
Cllr G. Carr	20	Area Council Properties, Procurement and Financial Position	Non-Pecuniary – Vice Chair of Homestart Barnsley
Cabinet			
Sir Steve Houghton, CBE	92	M1 Junction 36 – A6196 Dearne Valley Economic Growth Corridor (Phase 1, Hoyland)	Non-Pecuniary – Chair of Sheffield City Region Combined Authority
Cllr Franklin	85	Children's Centres: Developing a Model of Early Help for Families	Non-Pecuniary – Director of Forge Community Partnership
Cllr Miller	85	Children's Centres: Developing a Model of Early Help for Families	Non-Pecuniary – Daughter Employed in a Children's Centre
Cllr Platts	85	Children's Centres: Developing a Model of Early Help for Families	Non-Pecuniary – Member of the Secret Garden Children's Centre Advisory Board